

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
January 8, 2015 – 7:30 AM
Government Center N2003

BOARD MEMBERS PRESENT:

Kelly Christensen, 2015 Chair
Russ Booth
Councilman Arlyn Bradshaw
Scott Brown
Clare Coonan
Dr. George Delavan, by phone

Tom Godfrey
Brooke Hashimoto
Chris Hemmersmeier
Paula Julander, by phone
Dr. Harry Rosado
Dr. Jeffrey Ward

EXCUSED/ABSENT:

Judy Cullen
Mayor Robert Dahle

Joe Garcia

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Audrey Stevenson, FHS Dir.
Royal DeLegge, EH Dir.
Matt Ferguson, SLCoHD Fiscal Mgr.
Nicholas Rupp, SLCoHD PIO
Mitch Park, Deputy Dist. Atty.
Eric Peterson, EH
Richard Valentine, EH
Shawn Gonzales, EH
Leslie Haberkern, CHS
Josh Wiclester, UUHP
Mark Mcmillan
John Guldner, Town of Alta
Tamara Vaifanua, KSTU
Felicia Martinez, ABC4Utah
Heather Edwards, Admin.

Dorothy Adams, Deputy Dir.
Dr. Dagmar Vitek, Deputy Dir.
Dan Kinnersley, CHS Dir.
Pam Davenport, SLCoHD PIO
Melanie Mitchell, Deputy Dist. Atty.
Ron Lund, EH
Kayla Doud, Admin.
Corbin Anderson, EH
Kathy Garrett, CHS
Steve Hanson, CHS
Ronald Woodhead
Karen Travis
Sean Murphy, SLCity Council
Eric Wiseman, KSTU
Ambar Garcia, Admin.

The meeting was called to order at approximately 7:30 AM by Dr. George Delavan, 2014 Chair of the Salt Lake County Board of Health, who participated by phone.

MINUTES:

Dr. George Delavan, 2014 Chair, asked if there was a motion to approve the minutes from the December 4, 2014, Board of Health meeting and the December 18, 2014, legislative meeting. *The motion was made by Tom Godfrey, seconded by Brooke Hashimoto, to approve the minutes from the December 4, 2014, Board of Health meeting and the December 18, 2014, legislative meeting.* The motion passed showing all Board members present voted “Aye,” with the exception of Scott Brown who abstained. Board member Councilman Arlyn Bradshaw was not present for the vote.

INSTALLATION OF THE 2015 BOARD OFFICERS:

Dr. George Delavan asked the nominating committee if they would make a motion for the 2015 Board Officers. *Tom Godfrey made the motion to approve the 2015 Board officers, Kelly Christensen, Chair, Dr. Jeffrey Ward, 1st Vice Chair, and Brook Hashimoto, 2nd Vice Chair, the motion was seconded by Dr. Harry Rosado.* The motion passed unanimously, showing that all

Board members present voted “Aye.” Board member Councilman Arlyn Bradshaw was not present for the vote.

CHAIR’S REPORT:

Board Member Networking

Kelly Christensen asked Board members to be mindful of the many opportunities to network within agencies and groups in the community and to let others know the things that the Board is doing and the work of the department.

December Legislative Meeting

Tom Godfrey updated the Board regarding the legislative breakfast meeting held on December 18, 2014. Several Board members attended the meeting, as well as four members of the legislature. The meeting was an opportunity to discuss topics of interest to the Health Department, and Board, and several handouts were distributed including a copy of the Resolution Supporting Governor Gary Herbert’s Healthy Utah Plan signed by the Board during the December meeting. Tom stated that it was a very productive meeting.

Board Legislative Contact List

Gary reviewed a legislative contact list prepared for Board members and gave an explanation to the Board regarding member assignments in contacting the legislative delegation. He asked Board members to send an introductory email and inform legislators that they are the contact for questions regarding public health issues; a handout with instructions on emailing and communicating with legislators was distributed. Gary also gave a brief overview of the legislative webpage and reviewed how to find information regarding the legislative delegation, the various committee assignments, as well as looking up information on bills/topics of interest.

Tom Godfrey stated the importance of making the initial contact to the delegation. The Utah Association of Local Boards of Health (UALBH) will be working with the Health Officers to coordinate communication efforts, and Tom may be asking Board members to contact the legislators on behalf of public health interests. After the legislative meeting in December, Tom sent an email thanking each of the legislators for attending. He will forward this email to Heather to send out to the Board as it may assist with language for the requested introductory emails.

Excused Board Members

Kelly Christensen stated that Board members Judy Cullen and Mayor Robert Dahle asked to be excused from the meeting today. Kelly recognized that Dr. George Delavan and Paula Julander were participating by phone.

UPHA Advocacy Summit

The Annual UPHA Advocacy Summit will be held on January 22, 2015, at the State Office Building. The summit will focus on how to advocate for public health programs, funding, and policy. Any Board member interested in attending should contact Heather for registration.

DIRECTOR’S REPORT:

Gary welcomed Kelly Christensen, Dr. Jeffrey Ward, and Brooke Hashimoto as the 2015 Board Officers. He thanked Dr. George Delavan for his leadership and service as the 2014 Board Chair.

2015 Legislative Session

Gary informed the Board that the 2015 legislative session will begin on January 26 and he distributed a list of bills/titles of interest to the department:

- HB 17 Motor Vehicle Emissions (Rep. Perry)
- HB 79 Safety Belt Law Amendments (Rep. Perry)
- *Local Ordinance Oversight Amendments* (Administrative Rules Review Committee)
- *Local Health Department's Emergency Funding* (Rep. Ray)
- *Age Limit for Tobacco and Related Products* (Rep. Powell)
- *Tobacco Shop Amendments* (Rep. Powell)

For more detailed information, please see the hardcopy of the handout included in the Board of Health meeting folder.

Ebola Statewide Tabletop Exercise

The Health Department participated in a statewide tabletop exercise dealing with Ebola. There was good participation by community partners in Salt Lake County and it was determined that holding these type of exercises will aid in the emergency preparedness efforts.

Substance Abuse Prevention

Gary announced that the department is anticipating a transfer of the Substance Abuse Prevention program in the county. Human Services will be meeting with the County Council to outline the benefits of this transfer to the Health Department.

Care about the Air

The Health Department will begin the "Care about the Air" challenge between work teams in the department. Heather will forward an email to Board members with the information regarding the program. Any Board member wishing to participate can contact her for assistance.

BUDGET UPDATE:

Matt Ferguson, Fiscal Manager, reviewed the 2014 Health Department budget through a PowerPoint presentation. The slides included:

- Definitions: Accounting
- Definitions: Governmental Accounting
- Definitions: Common Terms and Acronyms
- Fund Accounting: Objectives of Fund Accounting
- Fund Accounting: 3 Basic Categories of Funds
- Fund Accounting: Governmental Fund Sub Categories
- What is the Fund Balance
- Determining the Health Fund Balance
- Determining the Health Fund Balance (slide 2)

- Determining the health Fund Balance (slide 3)
- So why have a “Healthy” Fund Balance

Tom Godfrey asked for clarification on the size of the fund balance and why the County Council allows the department to keep such a large amount in the balance. Matt summarized that the department is required to keep at least 5% in the fund balance at any time. The department is building up the fund balance to prepare for the future capital expenditures that will come with new public health building projects.

For more detailed information, please see the hardcopy of the PowerPoint included in the Board of Health meeting file folder.

HEALTH REGULATION #34 ELECTRONIC SMOKING DEVICE:

Royal DeLegge, Environmental Health Director, reviewed the proposed amendments to Health Regulation #34, *Electronic Smoking Device*. The regulation was opened for public comment and a public hearing was held on December 18, 2014. The Board was asked to approve the findings of facts and not adopt the regulation at this time, but direct staff to meet with the District Attorney’s Office to review the provisions that may require a change in language as a result of comments received from industry representatives. The department may also consider actions taken by the state legislature in regards to electronic smoking devices.

After further discussion by the Board, Kelly Christensen asked for a motion to direct staff to work with the DA’s office on regulation language, approve the written findings of fact presented, and open the regulation for a second public comment period, assigning Paula Julander as the hearing officer. *The motion was made by Dr. Harry Rosado, seconded by Councilman Bradshaw to approve staff to work with the DA’s office on regulation language, approve the written findings of facts presented, and open the regulation for a second public comment period with Paula Julander presiding over the hearing.* The motion passed showing all Board members present voted “Aye”, with the exception of Scott Brown who opposed the motion.

For more detailed information, please see the hardcopy of the regulation and summary of changes included in the Board of Health meeting file folder.

HEALTH REGULATION #35 SOLID FUEL BURNING:

Royal DeLegge, Environmental Health Director, reviewed the amendments to the proposed Health Regulation #35, *Solid Fuel Burning*, and asked the Board to approve the findings of fact and adopt the proposed regulation. The regulation was opened for public comment and a public hearing was held on December 11, 2014. The department received comments during the public hearing period and determined they were non-substantive in reviewing the comments with the District Attorney’s office.

Dr. Harry Rosado asked for clarification between voluntary and mandatory air action days. Deputy District Attorney Melanie Mitchell informed Board members that the voluntary air action days, as designated by the Utah Division of Air Quality (DAQ), would be mandatory action days under this regulation. The effective date of the regulation is January 8, 2015, the date of this meeting, and the regulation includes an education campaign through 2015, with enforcement actions beginning in January 2016.

Royal informed Board members that DAQ is moving forward with a comprehensive ban on solid fuel burning and currently holding public hearings. The state rule does currently have a provision that offers an exemption for anyone above 7,000 feet.

After further discussion by the board, Kelly Christensen asked if there was a motion to adopt the proposed amendments to Health Regulation #35, *Solid Fuel Burning*. *The motion was made by Councilman Bradshaw, seconded by Paula Julander, to adopt Health Regulation #35 that would be in effect January 8, 2015, with enforcement actions beginning January 1, 2016 and approve the findings of facts.* The motion passed showing all Board members present voted "Aye," with the exception of Russ Booth who abstained. Board member Brooke Hashimoto was not present for the vote.

For more detailed information, please see the hardcopy of the regulation, summary of changes, and the department response to comments included in the Board of Health meeting file folder.

EQAC NOMINATION:

Royal DeLegge, Environmental Health Director, presented reappointment nominations for Linda Johnson and Catherine Burns to the Environmental Quality Advisory Commission (EQAC) and asked the Board to approve the reappointments. Linda Johnson holds an environmental seat on the commission and Catherine Burns represents the business sector.

Kelly Christensen asked if there was a motion to approve the reappointments of Linda Johnson and Catherine Burns to EQAC. *The motion was made by Scott Brown, seconded by Tom Godfrey, to approve the reappointments of Linda Johnson and Catherine Burns to EQAC.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Brooke Hashimoto was not present for the vote.

INFLUENZA AND PERTUSSIS UPDATE:

Dr. Dagmar Vitek, Deputy Director, reviewed information regarding influenza and pertussis through a PowerPoint presentation. Slides included:

- Seasonal Influenza 2014-15
- Seasonal Influenza 2014-15 (Slide 2)
- Influenza Report 2014-15 Season
- Influenza Report 2014-15 Season (Slide 2)
- Hospitalized Cases Comparison to the Five Year Average, Salt Lake County, 2014-2015 Season
- Influenza Prevention/Treatment
- Pertussis
- Rates per 100,000 by Age, Salt Lake County 2014 Year to Date
- Vaccination Status, Salt Lake county, 2014 YTD
- Pertussis Rates (per 100,000) in Salt Lake County, 2014 YTD

For more detailed information, please see the hardcopy of the PowerPoint included in the Board of Health meeting file folder.

Kelly Christensen informed the Board that Health Department staff are prepared to participate in community groups, and offer education opportunities to the public.

Clare Coonan discussed the Resolution Supporting Governor Gary Herbert's Healthy Utah Plan signed by the Board at the December meeting and asked about the Board's position in regards to the resolution. Tom Godfrey stated that the Board is in favor of the legislature taking some form of action in regards to the Healthy Utah Plan. Gary stated the local health officers are looking to get a meeting with Governor Herbert, or his staff, to inform them of the support from local health departments for the Healthy Utah plan. A copy of the resolution will be emailed to the legislative delegation.

Dr. George Delavan adjourned the meeting at approximately 8:56 AM.