

SALT LAKE COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MINUTES  
June 5, 2014 – 7:30 AM  
Government Center N2003

**BOARD MEMBERS PRESENT:**

Dr. George Delavan, Chair  
Dr. Stephen Alder  
Councilman Arlyn Bradshaw  
Scott Brown  
Gerald Carter  
Kelly Christensen  
Judy Cullen

Joe Garcia  
Tom Godfrey  
Chris Hemmersmeier  
Paula Julander  
Dr. Harry Rosado, by phone  
Mayor Derk Timothy  
Dr. Jeffrey Ward

**EXCUSED/ABSENT:**

**GUESTS/STAFF:**

Gary Edwards, SLCoHD Exec. Dir.  
Dr. Dagmar Vitek, Deputy Dir.  
Dan Kinnersley, CHS Dir.  
Royal DeLegge, EH Dir.  
Melanie Mitchell, Deputy Dist. Atty.  
Mitch Park, Deputy Dist. Atty.  
Ron Lund, EH  
Heather Edwards, Admin.

Dorothy Adams, Deputy Dir.  
Audrey Stevenson, FHS Dir.  
Matt Ferguson, SLCoHD Fiscal Mgr.  
Pam Davenport, SLCoHD PIO  
Neil Sarin, Deputy Dist. Atty  
Eric Peterson, EH  
Jamie Pluta, EH

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The meeting was called to order at approximately 7:30 AM by Dr. George Delavan, Chair of the Salt Lake County Board of Health.

**MINUTES:**

Dr. George Delavan noted the following corrections to the May 1, 2014 minutes; missing punctuation, staff member misspelled name, and grammatical errors. He asked if there was a motion to approve the minutes from the May 1, 2014, Board of Health meeting, with the noted corrections. *The motion was made by Dr. Stephen Alder, seconded by Paula Julander, to approve the minutes from the May 1, 2014, Board of Health meeting with the noted corrections.* The motion passed unanimously, showing that all Board members present voted “Aye.” Board member Joe Garcia was not present for the vote.

**CHAIR’S REPORT:**

*Participating by Phone*

Dr. George Delavan informed the Board that Dr. Harry Rosado was participating by phone.

*Thank You*

Paula Julander commented on the Salt Lake County Building Healthy Communities Summit which was held on May 29, 2014. Paula thanked Gary and staff for their work and commented that the presentations and breakout sessions were very informative.

**DIRECTOR'S REPORT:**

*Building Healthy Communities Summit*

Gary thanked Paula for her comments regarding the *Building Healthy Communities Summit* which was as a result of a technical assistance grant from the National Association of Counties (NACo) awarded to Salt Lake County; one of six counties to be awarded the grant. The summit included individuals from across the county representing business, health care, education, public health, and other sectors. The purpose of the meeting was to create a better understanding that what everyone in the community does impacts health and the community's health impacts other sectors. This allowed for a broader discussion regarding community health, that it is much more than health care. Gary thanked those who participated in the meeting.

As a result of the meeting, Intermountain Health Care is interested in pursuing a joint Community Health Assessment with the Health Department.

*CityMatCH Meeting*

Gary and Audrey Stevenson attended the CityMatCH Community Adolescent Futures Initiative meeting in Southern California. CityMatCH is a maternal and child health organization for large cities and the focus was to begin a process to bring an active group together to deal with adolescent health, which the Department will tie into the MAPP Steering Committee workgroup for Maternal and Child Health.

*Succession Planning*

The Health Department is partnering with the Salt Lake County Human Resource Division on succession planning by developing a pilot project that will look at critical positions in the Health Department and those where the incumbent is close to retiring. This process is part of the Department's Strategic Plan.

*Emergency Preparedness Program – LTAR*

The Emergency Preparedness Program received a 97 rating out of 100 on the annual Local Technical Assistance Review (LTAR) from CDC. Gary congratulated the staff for their work to implement changes recommended by CDC over the past years to bring up this rating.

**BUDGET UPDATE:**

Matt Ferguson, SLCoHD Fiscal Manager, reviewed a PowerPoint presentation of the 2014 budget summary for the Health Department; handouts were also distributed to Board members. Slides in the presentation included:

- 2014 Personnel Costs Forecast: 94.2% of Budget
- 2014 Operating Costs Forecast: 85.5% of Budget
- Other Expenditures
- Revenue
- Current Projects
- 2014 June Budget Timeline

Dr. Stephen Alder informed Board members that the Budget Committee met this week and reviewed the details of the Department's budget. He thanked the Department for the transparency with the budget.

For more detailed information, please see a hardcopy of the PowerPoint presentation, and the handouts, included in the Board of Health meeting file folder.

**HEALTH REGULATION #1 SOLID WASTE MANAGEMENT AND PERMITTING:**

Royal DeLegge, Environmental Health Director, presented a temporary amendment (no more than 120 days) to Health Regulation #1, *Solid Waste Management and Permitting*, and asked the Board to approve the temporary amendment with an effective date of July 1, 2014. This temporary amendment is necessary due to the Salt Lake Solid Waste Management Landfill Council and Trans-Jordan Landfill Board adopting new tonnage fees, at the recommendation of the Health Department, to be collected beginning July 1, 2014. The Department will prepare the full regulation for a public hearing and adoption by the Board at a future meeting.

After discussion by the Board, Dr. George Delavan asked if there was a motion to approve the temporary amendment to Health Regulation #1, *Solid Waste Management and Permitting*, with an effective date of July 1, 2014. *The motion was made by Dr. Harry Rosado, seconded by Tom Godfrey, to approve the temporary amendment to Health Regulation #1.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the temporary amendment included in the Board of Health meeting file folder.

**MERS-COV UPDATE:**

Dr. Dagmar Vitek, Deputy Director, presented information on the Middle East Respiratory Syndrome, or MERS-CoV, through a PowerPoint presentation. Slides included:

- Middle East Respiratory Syndrome (MERS)
- MERS-continued (slide 2)
- MERS-continued (slide 3)
- MERS-continued (slide 4)
- MERS-continued (slide 5)
- MERS in the US
- MERS in the US-continued (slide 2)
- CDC Recommendations

MERS-CoV started in Saudi Arabia in 2012, but has spread throughout the world as people work and travel. Common symptoms are upper respiratory, cough and fever, and the median age is 50. It is transmitted from animal to human, but it is now being transmitted through human to human contact. Two US cases, one in Indiana and one in Florida, both are health care workers who live and work in Saudi Arabia.

For more detailed information, please see a hardcopy of the PowerPoint presentation included in the Board of Health meeting file folder.

**ELECTRONIC CIGARETTE HEALTH REGULATION:**

Gary Edwards, SLCoHD Executive Director, reviewed the Davis County Electronic Smoking Device Regulation as an example of what the Department would propose; copies were included in the Board of Health packet for review. Gary informed the Board that the Department is moving forward with the fact finding stages for e-juice samples and testing, and asked the Board for recommendations. Board members asked the Department to include the following in a regulation: a requirement for manufacturer labeling of the e-juice, a warning label, required lot number, and the manufactured date for recall purposes. Also, the Board asked that the Department purchase e-juice that is sealed, or pre-packaged devices, and include that in the testing data. After further discussion by the Board, Gary informed members that the Department will work to have a draft regulation for Board review at the September Board meeting.

For more detailed information please see a hardcopy of the Davis County Regulation in the Board of Health meeting folder.

Dr. George Delavan reminded Board members there will be no July meeting and adjourned the meeting at approximately 9:03 AM.