



Salt Lake County Job Description

Advanced Practice Registered Nurse

DEPARTMENT: Sheriff's Office

JOB CODE: 845 **GRADE:** 020

SALARY PLAN: GEN

SAFETY SENSITIVE: No

DIVISION: County Jail/9120

FLSA STATUS: Exempt

EFFECTIVE DATE: 01/16/2017

JOB SUMMARY

Provide competent mental health care to mentally ill prisoners in need of mental health evaluation, treatment, medication evaluation, and medication management services.

MINIMUM QUALIFICATIONS

Master's or doctoral degree in nursing, with ANCC Psychiatric-Mental Health Nurse Practitioner Board Certification. Licensed A.P.R.N. in the State of Utah; Current DEA Controlled Substance License and State of Utah Controlled Substance License.

Due to the nature of this position, the successful applicant must pass a required pre-employment background check and subsequent mandatory background checks in accordance with current County Human Resources policy requirements.

ESSENTIAL FUNCTIONS

The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position.

Applicants must be prepared to demonstrate the ability to perform the essential functions of the job with or without a reasonable accommodation.

- Diagnoses psychiatric disorders.
- Develops and implements therapy, medication evaluation and management, and treatment for mentally ill patients.
- Provides psychiatric evaluation, assessment and psychotherapy.
- Provides psychosocial and physical assessments.
- Analyzes and evaluates patient data and information to diagnose nature or extent of mental disorder.
- Develops and revises patient treatment plans and document patient progress.
- Acts as a resource for management and staff regarding psychiatric services and treatment being offered to patients
- Consults with members of the multi-disciplinary treatment team to discuss treatment plans, findings, treatment recommendations and options for patients.
- Collaborates with the medical, nursing and sworn staff to address the full spectrum of patient care.

- Writes, implements and provides necessary documentation of patient's treatment; maintains records and documentation to comply with state, federal and NCCHC standards and requirements.
- Assists in the development of policies, procedures and standards for mental health services.
- Provides consultation and/or expert advice or testimony.
- Adheres to applicable laws, rules, regulations, NCCHC Standards, policies and procedures.
- Achieves the best possible outcomes for diagnosis, treatment and outside referrals for mentally ill patients.

KNOWLEDGE, SKILLS AND ABILITIES (KSA)

Knowledge of:

- Diagnoses of psychiatric disorders. Principles, theories and practices of a Nurse Practitioner
- Psychotropic medication/psychopharmacology prescribing
- Human Behavior and performance
- Assessment and treatment of behavioral and affective disorders

Skills and Abilities to:

- Compose and produce reports, documents and related material
- Developing individualized treatment plans
- Work with computer software related to job specific duties
- Communicate effectively both verbally and in writing
- Development of policies, procedures and standards for mental health services
- Coordinate the activities and tasks of people, groups and/or organization(s)
- Ability to work independently as well as working with and contributing to a work group or team

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This position works in the Salt Lake County Jail (which is a locked down facility), has direct contact with prisoners, and may be exposed to stress as a result of human behavior in a jail environment.

IMPORTANT INFORMATION REGARDING THIS POSITION

Subject to scheduled call out 24-hours a day and scheduled "on-call" days. Call is shared with medical and psychiatric (MD and APRN) staff.

Revised Date/Consultant's Initials: 1/26/2017, DW