

Salt Lake County

Steps to Retirement

1. Call URS Three Months Prior to Retiring to make an appointment with a counselor or to request an application packet be sent to you (801-366-7700). You can access information regarding plan options or calculate your retirement benefit at www.urs.org.
2. If you want to purchase future service credit, Call URS at least 45 days prior to retirement to obtain an application and for the cost of the purchase. Your 401K or 457 funds may be used for the purchase. Contact the Mayor's Financial Operations office (385-468-7085) to determine if you are eligible for the County's contribution toward the purchase of retirement service credit. *See Human Resources Policy and Procedure #5340 County Contribution to Employees Retirement.*
3. Determine Your Retirement Date
1st or 16th after your last day of work
4. Notify your supervisor of your impending retirement date.
Employees are encouraged to notify supervisors at least sixty days in advance of their expected retirement date. Employees who give thirty days or more notice, shall receive eight hours of pay in addition to their regular salary, vacation pay, etc.
5. Post Retirement Benefits
Contact Salt Lake County Human Resources for a retirement exit interview appointment (385-468-0580).
 - A. Health Insurance
 - For those under age 65, Select Health, Regence traditional and high deductible plans are available. *Rates for retiree only are based upon years of service with Salt Lake County only. Dependent coverage is available at full cost of plan.

B. Dental Insurance

- For those under age 65, EMI is available. *Rates for retiree only are based upon years of service with Salt Lake County only. Dependent coverage is available at full cost of plan.
- For those over age 65, Cobra dental is available for 18 months. *Rates for retiree only are based upon years of service with Salt Lake County only. Dependent coverage is available at full cost of plan.

C. Medicare Supplement

1. Must be applied for 60 days prior to turning age 65 or 30 days prior to retirement date whichever comes first. *Rates for retiree only are based upon years of service with Salt Lake County only. Dependent coverage is available at full cost of plan.
2. Contact Social security for Medicare Part B at 801-524-4115 or 1 (800) 772-1213 or www.ssa.gov)

D. Life insurance

1. For conversion of term life policies, contact PEHP within 60 days of retirement date. (801-366-7495)
2. There is no conversion rights for AD&D
3. Salt Lake County offers a \$1,000 life insurance policy for the retiree only at no cost if the retiree is enrolled in either retiree medical and/or dental plan

Additional Information

*Retiree Rates are available on the County's Human Resource/Benefits site <http://slco.org/eConnect/> Dependent coverage is available at full cost of plan.

In order to continue health and dental plan, you have 60 days from the date of termination of employment to apply for retirement and insurance benefits. If you do not enroll within the 60 days you will be denied any future benefits.

If you voluntarily discontinue any insurance coverage, you are not eligible at a later date to re-enroll.