

Party Room Guidelines

Thank you for considering Gene Fullmer Fitness & Recreation Center for your party!

We want your party to be easy for you and fun for your kids!

To help things run smoothly, here are some guidelines you should be aware of before your party.

***TIMELINE FOR BOOKING PARTIES:** All parties must be booked at least 72 hours in advance. *Sorry, no exceptions.*

***CANCELLATION POLICY:** If you need to cancel your party you must come *in person* to fill out a refund request form at least 72 hours before your reservation as indicated on the party contract. (All refunds have a 25% administrative fee applied.) On the day of the party if a reservation needs to be changed or cancelled because of problems out of our control, (such as pool closure) a refund will be given as determined by Gene Fullmer staff. No swimming refunds will be given if you have already been swimming for 45 minutes.

***POOL RULES & SWIM DIAPERS:** All pool rules must be followed. There must be 1 adult to every 2 children under 4 years old, one adult to every 4 children 5-6 years old, and/or one adult for every 8 children seven and older. (If the children are under 6 years old the adults must be in the water with the children.) The adults who are chaperoning are admitted free. If other adults would like to swim they can pay the regular day pass fee. Salt Lake County policy requires a swim diaper and plastic pants for children 2 & under-even if they are potty trained. All persons getting in the water, no matter what age, are required to wear a wristband (these will be distributed by Gene Fullmer staff). Those who will just be on the deck do not need a wristband.

***MAKING CHANGES TO YOUR PARTY:** If you have changes or additions you need to make to your party-**No problem!** Changes must be made 72 hours in advance...any extra pizzas, drinks, cupcakes must be paid for at time of change (extras will not be ordered without payment being made first)...extra swim passes, party bags may be paid for day of party. If you have any questions, please give us a call...

385-468-1951

***PARTY TIME:** To ensure everyone gets their full time in the party room, please understand **that you have 1 hour in the party room regardless of whether there are parties before or after yours.** Please remove ALL personal belongings from the room promptly. (We are not responsible for your personal items.)

***PARTY ROOM TIME LIMIT=1 HOUR:** To get the most of your party we encourage you to be prompt in beginning and ending your time in the party room. **You are only allowed to be in the party room at the time you indicated on your party contract, and EARLY ENTRY IN TO THE PARTY ROOM IS NOT ALLOWED.** Guests arriving early are welcome to meet and wait in the lounge. If you arrive late, you will not be given extra time in the party room. We are often booked with back to back parties, so putting/leaving presents, cake, etc. in the party room is not possible.

***SUPERVISION:** Parties are not supervised, but a staff member will be available to help you during your party if you need anything.

***PARTY ROOM ETIQUETTE:** You will be responsible to leave the party room in good condition. Any damage to the room or to the decorations will not be tolerated. (This includes removing decorations and table cloths.) **The door that leads directly from the party room to the pool is for emergencies only and is to remain closed and not used during parties.**

***ONLY ACCESS TO PARTY ROOM:** You do not have access to the gym or other sections of the facility.

All packages must be paid in full when reservation is made.

All parties and room rentals will be charged \$5 for every 5 minutes past their room time.

Credits will not be given if you do not use all your paid passes.

We Provide:

1. A decorated party room with balloons & tablecloths.
2. A t-shirt for the birthday child
(Additional shirts are \$10 each. Additional party bags are \$2 each.)
3. Plates and napkins for the pizza.
(Additional pizzas are \$10 and must be ordered 72 hours in advance)
4. Cups for the drinks-Mist Twist or Root Beer.
(Additional drinks are \$2 and must be ordered 72 hours in advance)
5. There is a refrigerator/freezer in the party room for you to put ice cream or other items that need to be chilled.
(Please contact party host to use the refrigerator/freezer)

We DO NOT provide:

1. Candles or knife for your cake
2. Towels
3. Ice
4. Ice cream
5. Plates/utensils for cake/ice cream from home
(we provide cupcakes for package A... plates and forks are not needed)

Get Ready for the Best Birthday Party Ever!