

COMMUNITY AND SUPPORT SOCIAL SERVICES ADVISORY COUNCIL

MEETING MINUTES

Date/Time	Location	Attendees
March 2, 2017 11:30- 1:00 PM	County Government Center 2001 South State Street South Building, Room S-2950	CSSAC: Glenda Riesen, Lloyd Alexander, Stephen Cotterell, Juliana Preston, Kathy Hale (via phone), Michele Weaver Staff: Stephnie Gyllenskog, Karen Kuipers, Rory Christensen, Sharon Pierce, Karen Wiley Absent: Ann Cline, Jared Gleue, Stephanie Harpst, Stephanie Tobey

Agenda

1. Welcome.....*Lloyd Alexander*
2. Approval of February 23rd meeting minutes.....*Lloyd Alexander*
3. Follow up on issues, questions, concerns from February 23rd meeting.....*Karen Kuipers*
4. Intent to abstain/recuse from any of Group #7 Applications (24-28).....*Committee Members*
5. Discussion Review Group #7 Applications, Support for Special Populations in Low Income Households (Tabs 24-28)
 - a. Need (*Glenda, Stephen*)
 - b. Program Design (*Juliana, Michele*)
 - c. Outcomes & Benefits (*Stephanie T., Ann*)
 - d. Coordination & Collaboration (*Juliana, Stephanie H.*)
 - e. Management Ability & Agency Capacity (& Internal research questions) (*Michele, Lloyd*)
 - f. Budget & Leverage (*Kathy, Jared*)
6. Identify staff follow-up / Review Group #7
7. Plan for next meeting: Complete reviews of applications. Discussion on Collaborative Applications, and eligibility for bonus points. Finalize scoring.
8. Adjourn

Next Meeting March 9th Room S2-950

Topics	Discussion	Motions & Action Items
Welcome	Committee members were welcomed.	
Approval of February 23rd meeting minutes.	The minutes were requested to be approved.	Glenda motioned to approve the minutes. Juliana Seconded. Motion approved.
Follow up on issues, questions, concerns from the February 23rd meeting	The requests for clarifications to Guadalupe Center, Holy Cross Ministries, Utah Health and Human Rights Project, and English Skills Learning Center were received and provided to members. There was also information provided regarding eligibility for Social Security benefits for individuals who are not US citizens related to the Immigration Program.	
Intent to abstain or recuse from any of Applications #7 (24-28)	No abstentions were made. Kathy disclosed that she discovered while reviewing the Senior Charity Care foundation application that Ally Bank provided funding support for its pilot program. It was determined that it was not a conflict, and it did not necessitate an abstention or recusal, but was noted for transparency for committee members.	
Discussion of review Group #7 - Support for Special Populations in Low Income	Applications in review group #7, Support for Special Populations in Low Income Households (Tabs 24-28) 24) Family Support Center LifeStart Village – Video was shown 25) Legal Aid Society of Salt Lake & Utah Legal Services – Video was shown	

Households (Tabs 24-28)	<p>26) Utah Community Action’s Food and Resource Center</p> <p>27) Senior Charity Care Foundation Healthy Senior Collaborative</p> <p>28) United Way of Salt Lake 2-1-1 Information and Referral</p>	
Identify staff follow-up of Review Group #7 & Applications 24 to 28	<p>Requests for clarification on applications to be sent to agencies:</p> <p><u>Family Support Center LifeStart Village</u> -</p> <p>No Questions</p> <p><u>Legal Aid Society of Salt Lake & Utah Legal Services</u> –</p> <p>No Questions</p> <p><u>Utah Community Action’s Food and Resource Center</u> –</p> <p>1) Clarify how much time is spent by the Resource Specialists educating vs. distributing food</p> <p><u>Senior Charity Care Foundation Healthy Senior Collaborative</u> –</p> <p>1) Clarify if there are any long-term goals for expansion of the collaborative services to include low income seniors that live outside the targeted eligible communities.</p> <p>2) Provide data on how many hearing aids, dentures and eye glasses have been facilitated through the collaborative efforts to-date.</p> <p><u>United Way of Salt Lake 2-1-1 Information and Referral</u> –</p> <p>1) Clarify number served of households and individuals served, per question #9 in the application (50,000 households, 25,000 individuals?). Appears to be out-of-sync with responses to questions 21, 23 & 24.</p>	
Plan for next meeting: revisit the 6 on the list of collaborative applications.	Members will complete reviews of applications, discuss collaborative applications, and eligibility for bonus points. Finalize scoring.	
Adjourn	Glenda motioned to adjourn. Julianna seconded. Motion approved.	Adjourn 1:10

NEXT MEETING		
Date/Time	Location	Action Items
March 9th, 2017 11:30 to 1:00 PM	County Government Center 2001 South State Street South Building, Room S-2950	<ul style="list-style-type: none"> □ Staff will forward the Needs Survey and the list of collaborative applications to members. □ Staff will send requests for clarification to the Utah Community Action Resource Center, Senior Charity Care Foundation and the United Way.