

## COMMUNITY AND SUPPORT SOCIAL SERVICES ADVISORY COUNCIL

### MEETING MINUTES

Date/Time	Location	Attendees
March 9, 2017 11:30- 1:00 PM	County Government Center 2001 South State Street South Building, Room S-2950	<b>CSSAC:</b> Glenda Riesen, Lloyd Alexander, Stephen Cotterell, Juliana Preston, Kathy Hale, Michele Weaver, Ann Cline, Jared Gleue, Stephanie Harpst, Stephanie Tobey <b>Staff:</b> Stephnie Gyllenskog, Karen Kuipers, Rory Christensen, Sharon Pierce, Karen Wiley

#### Agenda

1. Welcome.....*Jared Gleue*
2. Approval of March 2<sup>nd</sup> meeting minutes..... *Jared Gleue*
3. Follow up on issues, questions, concerns from March 2<sup>nd</sup> meeting.....*Karen Kuipers*
4. Intent to abstain/recuse from any of Collaborative Applications.....*Committee Members*
5. Discussion - Collaborative Applications / Bonus Points
  - Catholic Community Services Immigration Program
  - Housing Opportunities, Inc. Housing Retention Program
  - Legal Aid Society & Utah Legal Services
  - Senior Charity Care Healthy Senior Collaborative
  - The Road Home Raid Re-Housing
  - Volunteers of America, Utah No Wrong Door for Homeless Youth
6. Discussion – Committee priorities for development of funding scenarios based on rankings
  - a. Methodology alternatives
  - b. Criteria for making adjustments to requested amounts
7. Plan for next meeting:
  - a. Finalize scoring and lock in resulting rankings. (Confirm deadline for committee to enter scores into ZoomGrants™.)
  - b. Staff development of funding scenarios based on rankings and committee priorities.
  - c. Committee to review funding scenarios at March 16<sup>th</sup> meeting, and determine tentative recommendation to Mayors (pending announcement of approved federal budgets).
8. Adjourn

**Next Meeting March 16<sup>th</sup> Room S2-950**

Topics	Discussion	Motions & Action Items
<b>Welcome</b>	Committee members were welcomed.	
<b>Approval of March 2<sup>nd</sup> meeting minutes.</b>	The minutes were requested to be approved.	Kathy motioned to approve the minutes. Michele Seconded. Jared abstained. <b>Motion approved.</b>
<b>Follow up on issues, questions, concerns from the March 2<sup>nd</sup> meeting</b>	The requests for clarifications to Utah Community Action Resource Center, Senior Charity Care foundation and the United Way were received and provided to members. There was also information provided regarding the new budget proposal from Washington.	
<b>Intent to abstain or recuse from any of Collaborative Applications</b>	Juliana recused from VOA.	

<p><b>Discussion and review of Collaborative Applications/Bonus Points</b></p>	<p><b>Discussion - Collaborative Applications / Bonus Points –</b>  <b>Members went over each of the following applications and gave their comments and a quick discussion for each.</b>          Catholic Community Services Immigration Program          Housing Opportunities, Inc. Housing Retention Program          Legal Aid Society &amp; Utah Legal Services          Senior Charity Care Healthy Senior Collaborative          The Road Home Raid Re-Housing          Volunteers of America, Utah No Wrong Door for Homeless Youth</p>	
<p><b>Discussion of Committee priorities for development of funding scenarios</b></p>	<p><b>Discussion – Committee priorities for development of funding scenarios based on rankings</b>          Staff provided and reviewed methodology alternatives once the ranking is received by members, as well as criteria for making adjustments to requested amounts.</p>	
<p><b>Plan for next meeting</b></p>	<p><b>Plan for next meeting:</b>          1) Members will finalize scoring and lock in resulting rankings in ZoomGrants™ by 9 am Monday March 13<sup>th</sup>.          2) Members suggested a scenario like the straight ranking similar to last year. Also, some kind of balance between the review categories with proportionate representation.          3) Staff will develop funding scenarios based on rankings and committee priorities and will present to members on March 16<sup>th</sup>.          4) Committee to review funding scenarios at March 16th meeting, and determine tentative recommendation to Mayors (pending announcement of approved federal budgets).</p>	
<p><b>Adjourn</b></p>	<p>Juliana motioned to adjourn. Michele seconded. Motion approved.</p>	<p><b>Adjourn 1:15</b></p>

<p><b>NEXT MEETING</b></p>		
<p><b>Date/Time</b></p>	<p><b>Location</b></p>	<p><b>Action Items</b></p>
<p>March 15th, 2017 11:30 to 1:00 PM</p>	<p>County Government Center 2001 South State Street South Building, Room S-2950</p>	<ul style="list-style-type: none"> <li>□ <b>Members to submit final scores by Monday, March 13<sup>th</sup>.</b></li> <li>□ <b>Staff will send a list of who was funded last year to members.</b></li> <li>□ <b>Staff will prepare funding scenarios based on rankings and committee priorities.</b></li> </ul>