

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
August 13, 2015 – 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Kelly Christensen, Chair
Russ Booth
Councilman Bradshaw
Scott Brown
Judy Cullen
Mayor Robert Dahle

Joe Garcia
Tom Godfrey
Brooke Hashimoto
Chris Hemmersmeier
Dr. Jeffrey Ward

EXCUSED/ABSENT:

Clare Coonan
Dr. William Cosgrove

Paula Julander

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Dr. Dagmar Vitek, Deputy Dir.
Royal DeLegge, EH Dir.
Nicholas Rupp, SLCoHD PIO
Melanie Mitchell, Deputy Dist. Atty.
Yanping Ding, HS Fiscal Mng.
Eric Peterson, EH
Beverly Hyatt Neville, CHS
David Wulf, Slide the City
Mark Johnson, Fox13
Heather Edwards, Admin.

Dorothy Adams, Deputy Dir.
Dan Kinnersley, CHS Dir.
Pamela Davenport, SLCoHD PIO
Zack Stovall, SLCoHD Fiscal Mng.
Megan Smith, Deputy Dist. Atty.
Ron Lund, EH
Rick Ledbetter, EH
Holly Birich, MO
Steve Winters
Greg Townsend, KUTV4

The meeting was called to order at approximately 7:30 AM by Kelly Christensen, Chair of the Salt Lake County Board of Health.

Kelly Christensen informed the Board that the meeting will need to end by 8:45 AM to accommodate another meeting beginning at 9:00 AM.

MINUTES:

Kelly Christensen asked if there was a motion to approve the minutes from the June 4, 2015, Board of Health meeting. *The motion was made by Brooke Hashimoto, seconded by Mayor Robert Dahle, to approve the minutes from the June 4, 2015, Board of Health meeting.* The motion passed unanimously showing all Board members present voted "Aye." Board members Councilman Arlyn Bradshaw and Dr. Jeffrey Ward were not present for the vote.

Kelly Christensen asked if there was a motion to approve the minutes from the June 16, 2015, Board of Health meeting. *The motion was made by Russ Booth, seconded by Brooke Hashimoto, to approve the minutes from the June 16, 2015, Board of Health meeting.* The motion passed unanimously showing all Board members present voted "Aye." Board members Councilman Arlyn Bradshaw and Dr. Jeffrey Ward were not present for the vote.

CHAIR'S REPORT:

Board Member Update

Kelly informed the Board that Dr. George Delavan and Dr. Harry Rosado completed their terms and they will be invited to a future meeting to recognize them for their service. Scott Brown, Paula Julander, and Dr. Jeffrey Ward have been reappointed to the Board. Dr. William Cosgrove has been appointed to the Board but was unable to attend today's meeting.

UALBH Symposium

The Utah Association of Local Boards of Health will be holding their annual symposium on September 10-11, 2015, at Daniel's Summit Lodge. Any Board member wishing to attend should contact Heather by Friday, August 14, for registration.

Environmental Quality Advisory Commission (EQAC) Appointment

Kelly informed the Board that there is a vacancy on EQAC replacing Dr. Harry Rosado and Scott Brown has stated that he would be interested in filling the vacancy. Kelly Christensen asked if there was a motion to approve Scott Brown as the Board member representative and Chair to EQAC. *The motion was made by Judy Cullen, seconded by Tom Godfrey, to appoint Scott Brown as the Board member representative and Chair of EQAC.* The motion passed unanimously showing all Board members present voted "Aye." Board member Councilman Arlyn Bradshaw was not present for the vote.

DIRECTOR'S REPORT:

Fiscal Manager Introduction

Gary introduced Zack Stovall, new Fiscal Manager for the department. He will give a budget update during the meeting.

Dan Kinnersley Retirement

Gary informed Board members that Dan Kinnersley, Community Health Services Division Director, has announced his retirement after 41 years of service to the department. A reception will be held on September 10 and Board members were invited to attend. Gary and the Board thanked Dan for his service.

Ground Breaking West Jordan Public Health Center

The department is in the permitting process and construction will begin soon, with planned occupancy in August 2016. Gary thanked Joe Garcia for attending the West Jordan ground breaking.

National Association of Counties (NACo) Achievement Award

Gary informed the Board that the health department received an achievement award for the electronic recycling program; a partnership with Samsung. The program has been recognized as a model practice.

Safe Kids Coalition

Salt Lake County Safe Kids Coalition was recognized as the *Safe Kids Coalition of the Year Award* at the 2015 Safe Kids Conference. Gary thanked the program staff for the work they do on behalf of the program.

Blue Jeans for Charity

Gary informed the Board that the department made the fifth semi-annual Blue Jeans for Charity donation to the Maliheh Free Clinic; a total donation of \$3,125.00 was made on behalf of the health

department employees. The charities are selected by the employees and to date the total donation amount is approximately \$16,000.00 to charities within Salt Lake County.

National Association of Local Boards of Health (NALBOH) Conference

Gary, Scott Brown, and Councilman Arlyn Bradshaw attended the NALBOH annual conference on August 5-7 in Kentucky. Gary stated that the conference was well attended and Scott recommended that Board members should attend the conference in the future.

Middle East Respiratory Syndrome (MERS) Outbreak

The health department is monitoring the situation around the world with the Middle East Respiratory Syndrome (MERS) outbreak. The outbreak occurred in health care facilities in South Korea.

2015 BUDGET STATUS AND 2016 PROPOSED BUDGET:

Zack Stovall, Fiscal Manager, reviewed the 2015 budget and presented the 2016 proposed budget through a PowerPoint presentation. Slides included:

- 2016 Proposed Budget Revenue
- 2016 Proposed Budget Expenditures
- 2016 Proposed Budget Requests
- 2016 Proposed Budget Requests (Slide 2)
- 2016 Projected Fund Balance

After discussion by the Board, Kelly Christensen asked if there was a motion to approve the proposed 2016 budget. *The motion was made by Scott Brown, seconded by Chris Hemmersmeier, to approve the proposed 2016 budget.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the handout and presentation included in the Board of Health meeting file folder.

HEALTH REGULATION #2 DESIGN, CONSTRUCTION, AND OPERATION OF POOLS:

Royal DeLegge, Environmental Health Director, presented amendments to Health Regulation #2, *Design, Construction, and Operation of Pools*, and asked the Board to open the regulation for a thirty (30) day public hearing period and assign a hearing officer. The regulation amendments are mostly technical updating provisions to be consistent with the state pool rule. There was a summary of changes included in the Board meeting packet and a copy of the draft regulation.

Tom Godfrey asked about provisions for private pool exemptions for swimming lessons as well as monitoring and sampling of drinking water on a monthly basis. Rick Ledbetter was asked to address the Board and explain these provisions.

Kelly Christensen asked Board members to assign a hearing officer; Tom Godfrey was willing to be the hearing officer and preside over the public hearing. Kelly Christensen asked if there was a motion to open Health Regulation #2, for public hearing and a thirty (30) day comment period, and assign Tom Godfrey as the hearing officer. *The motion was made by Councilman Arlyn Bradshaw, seconded by Scott*

Brown, to open Health Regulation #1 for public hearing and appoint Tom Godfrey as the hearing officer. The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see the hardcopy of the draft regulation and summary of changes included in the Board of Health meeting file folder.

REQUEST FOR VARIANCE UPDATE – SLIDE THE CITY:

Rick Ledbetter, Pool Program Manager, informed the Board that Slide the City has met all of the requirements of the conditional variance permit. Health Department staff met with Slide the City staff shortly after the special Board meeting to outline the requirements for the permit. Slide the City has provided documents necessary to demonstrate compliance. Rick informed Board members that the department will have staff onsite during the event to monitor and assist, if necessary.

Scott Brown asked if the department will work on a possible regulation that would cover these types of events. Gary stated that the department will begin to work on provisions and bring it back to the Board for review. Rick Ledbetter stated that the State Pool Advisory Committee is meeting and will discuss options at a state level.

For more detailed information, please see the hardcopy of the documents supporting the variance included in the Board of Health meeting file folder.

ANALYSIS OF NICOTINE CONTENT – PREFILLED E-LIQUID CARTRIDGES:

Ron Lund, Enforcement Coordinator, reviewed the findings of nicotine testing results conducted in response to the Board’s request that the department test prefilled e-liquid cartridges and report the findings. The department collected four prefilled cartridges, from two different manufacturers, purchased at different retailers, and the test results show the nicotine content to be less than what was reported on the labels.

Ron also informed Board members that the department is participating on a state workgroup with UDOH, other LHD’s, physicians, and industry representatives to work on the state rule for e-cigarettes.

For more detailed information, please see the hardcopy of the sample results included in the Board of Health meeting file folder.

INTERNATIONAL TRAVEL CLINIC PRESENTATION:

Holly Birich, Travel Clinic Manager, presented information on the services provided at the International Travel Clinic through a PowerPoint presentation. Slides included:

- Who comes to our clinic?
- Comprehensive RISK ASSESSMENT
- Typical Visit
- Infectious Disease Preventable with Vaccines
- Illnesses not Preventable with Vaccines
- Tool & Education
- Why?
- Outbreaks

- Outbreaks (Slide 2)
- Outbreaks (Slide 3)
- New Emerging Diseases
- How do People Find out About Us?
- Increasing Visibility
- Mischievous Monkeys
- Costa Rica Highways

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

Kelly Christensen adjourned the meeting at approximately 8:32 AM.