

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
February 6, 2014 – 7:30 AM
Government Center N2003

BOARD MEMBERS PRESENT:

Dr. George Delavan, Chair
Councilman Arlyn Bradshaw
Scott Brown, by phone
Gerald Carter
Kelly Christensen

Judy Cullen
Joe Garcia
Tom Godfrey
Chris Hemmersmeier
Dr. Jeffrey Ward

EXCUSED/ABSENT:

Dr. Stephen Alder
Paula Julander

Dr. Harry Rosado
Mayor Derk Timothy

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Audrey Stevenson, FHS Dir.
Melanie Mitchell, Deputy Dist. Atty.
Matt Ferguson, SLCoHD Fiscal Mgr.
Corbin Anderson, EH
Dale Keller, EH
Lowell Bodily, EH
Tom Anderson
Heather Edwards, Admin.

Lori Bays, Human Svcs. Dir.
Pam Davenport, SLCoHD PIO
Neil Sarin, Deputy Dist. Atty.
Richard Valentine, EH
Ron Lund, EH
Kathy Garrett, CHS
Darrin Sluga, CHS
Ambar Garcia, Admin.

The meeting was called to order at approximately 7:32 AM by Dr. George Delavan, Chair of the Salt Lake County Board of Health.

MINUTES:

Dr. George Delavan, Chair, asked if there was a motion to approve the minutes from the January 9, 2014, Board of Health meeting, as well as approve a correction made to the December 5, 2013, Board of Health meeting minutes? *The motion was made by Judy Cullen, seconded by Tom Godfrey, to approve the minutes from the January 9, 2014, Salt Lake County Board of Health meeting, as well as the correction to the December 5, 2013, minutes.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member(s) Councilman Bradshaw and Kelly Christensen were not present for the vote.

CHAIR'S REPORT:

Excused Board Members

Dr. Stephen Alder and Dr. Harry Rosado asked to be excused from the Board meeting; Scott Brown participated by phone.

Tom Anderson

Dr. George Delavan presented past Board member Tom Anderson with a clock as a token of appreciation for his service on the Board of Health. Tom thanked the Board and expressed appreciation for the Salt Lake County Health Department.

Richard Jones dba Autonomy, Inc.

Dr. George Delavan allowed Mr. Richard Jones time to address the Board in the matter of review of the Chief Hearing Officer's decision on the departmental appeal of Richard Jones dba Autonomy, Inc. Mr. Richard Jones distributed handouts to Board members.

DIRECTOR'S REPORT:

Health Regulation #22 Status

Gary updated the Board on the status of Health Regulation #22, Vehicle Emissions Control Program, and informed the Board that as a result of EPA's comments regarding heavy duty diesel provisions, staff are working to include the diesel provisions as an appendix to the regulation. This will require a substantive change to the draft regulation and will require bringing the regulation back to the Board and opening it up for another thirty-day public comment period.

Legislative Session

Gary reviewed the following list of bills that the Health Department is following:

- H.B. 271 – Motor Vehicle Emissions
- S.B. 12 – Age Limit for Tobacco and Related Products
- S.B. 109 – Radon Testing for Home Purchase
- S.B. 128 – Safety Belt Amendments
- S.B. 143 – State Building Code Amendments

The following are bills address topics of interest to the Health Department:

- H.B. 23 – Suicide Prevention Revisions
- H.B. 105 – Plant Extract Amendments
- H.B. 281 – Motorcycle Amendments
- S.B. 43 – Intergenerational Poverty Interventions in Public Schools
- S.B. 164 – Environmental Protection Amendments

For more detailed information, please see a copy of the handout included in the Board of Health meeting file folder.

Health Department Annual Meeting

Our annual meeting will be held in the afternoon of Friday, March 7th at the Cultural Celebration Center in West Valley City. Board members were invited to attend the meeting.

Brian Bennion Resignation

Brian Bennion has begun his transition to the Weber-Morgan Health Department. Information was included in the Board packets regarding a farewell reception being held and Board members are invited to attend.

Safe Kids Fair

The annual Safe Kids Fair will be held on Saturday, February 22nd at the South Towne Expo Center. The Health Department's Safe Kids coalition will be participating in the fair.

Healthy County Dialog Meeting

Salt Lake County will conduct an all-day healthy county dialogue meeting on May 29, 2014. The purpose of the meeting is to help generate other entities across the County to better understand how their work impacts public health.

VOTE ON MOTION TO APPROVE EQAC NOMINATION:

Dr. George Delavan, Chair, informed the Board that a vote was not taken on the nomination to approve the EQAC nomination of Carl Ingwell at the January 9, 2014, Board of Health meeting. Dr. George Delavan, Chair, asked if there was a motion to approve the nomination of Carl Ingwell to EQAC? *The motion was made by Tom Godfrey, seconded by Judy Cullen, to approve Carl Ingwell to EQAC.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Councilman Bradshaw was not present for the vote.

HEALTH DEPARTMENT EMPLOYEE RECOGNITION:

Gary Edwards, SLCoHD Executive Director, introduced Lowell Bodily, a Health Department employee with 50 years of service to the Health Department. Lowell works in the Environmental Health Division as an Environmental Inspector. The Health Department honored Lowell at a reception on January 16, 2014; Lowell displayed the awards he received at the reception. The Board congratulated Lowell on his service.

E-CIGARETTE POLICY STATEMENT:

Gary Edwards, SLCoHD Executive Director, reviewed an E-cigarette Policy Statement with the Board, which was included in the Board packet, and asked the Board to adopt the statement. The policy statement has been adopted by UDOH, and the twelve health officers in the State, and is outlining guidelines for the use and marketing of e-cigarettes. Tom Godfrey noted a grammatical correction to the statement and Jerry Carter suggested adding the study references used to develop the policy statement.

After a brief discussion by the Board, Dr. George Delavan, Chair, asked if there was a motion to approve the E-cigarette Policy Statement, with grammatical corrections and reference additions? *The motion was made by Tom Godfrey, seconded by Jerry Carter, to approve the E-cigarette Policy Statement with grammatical corrections and reference additions.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the E-cigarette Policy Statement in the Board of Health meeting file folder.

PROCEDURES FOR VOLUNTEER GROUPS PREPARING FOOD FOR THE HOMELESS:

Gary Edwards, SLCoHD Executive Director, reviewed the creation of a non-fee permit to be used by volunteer groups preparing food for the homeless. Health Department staff have met with the Road Home and discussed ways to protect the vulnerable homeless population and ensure food that is being prepared is safe and meets health codes as required. This non-fee permit will be limited to these volunteer groups for the purpose of preparing food for the homeless.

After a brief discussion by the Board, Dr. George Delavan, Chair, asked if there was a motion to approve the procedures for volunteer groups preparing food for the homeless? *The motion was made by Dr. Jeffrey Ward, seconded by Kelly Christensen, to approve the procedures for volunteer groups preparing food for the homeless.* The motion passed unanimously, showing that all Board members present voted "Aye."

CONFLICT OF INTEREST TRAINING:

Neil Sarin, Deputy District Attorney, reviewed information on conflict of interest with a PowerPoint presentation. Slides included:

- Board of Bylaws
- Bylaws, Section 4, Ethics
- Hypothetical #1
- Non-restricted Conflict
- Hypothetical #2
- Restricted Conflict

For more detailed information, please see the hardcopy of the PowerPoint presentation in the Board of Health meeting file folder.

OPEN MEETINGS TRAINING:

Neil Sarin, Deputy District Attorney, conducted open meetings training through a PowerPoint presentation. Slides included:

- Purpose
- Definitions
- Definitions (Slide 2)
- Meetings Open to the Public
- Public Notice of Meetings
- Emergency Meetings
- Written Minutes
- Closed Meeting
- Record of Closed Meetings
- Electronic Meetings
- Penalties

For more detailed information, please see the hardcopy of the PowerPoint presentation in the Board of Health meeting file folder.

The meeting adjourned at approximately 8:57 AM.