

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
December 4, 2014 – 7:30 AM
Government Center N2003

BOARD MEMBERS PRESENT:

Dr. George Delavan, Chair
Russ Booth
Clare Coonan
Judy Cullen
Mayor Robert Dahle

Joe Garcia
Tom Godfrey
Brooke Hashimoto
Paula Julander
Dr. Jeffrey Ward

EXCUSED/ABSENT:

Councilman Arlyn Bradshaw
Scott Brown
Kelly Christensen

Chris Hemmersmeier
Dr. Harry Rosado

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Audrey Stevenson, FHS Dir.
Dan Kinnersley, CHS Dir.
Pam Davenport, SLCoHD PIO
Melanie Mitchell, Deputy Dist. Atty.
Mitch Park, Deputy Dist. Atty.
Eric Peterson, EH
Dan Moore, EH
Corbin Anderson, EH
Kathy Garrett, CHS
Kevin Condra, CHS
Rachel Lee, CVS Health
Paula Shepherd, CVS Health
Jessie Oyler, HAP
Candace Daly, ISRI/Utah
David Brown
Heather Edwards, Admin.

Dorothy Adams, Deputy Dir.
Royal DeLegge, EH Dir.
Matt Ferguson, SLCoHD Fiscal Mgr.
Nicholas Rupp, SLCoHD PIO
Neil Sarin, Deputy Dist. Atty.
Ron Lund, EH
Teresa Gray, EH
Richard Valentine, EH
Danny Bennion, Admin.
Leslie Haberkern, CHS
May Romo, CHS
Dawn McCall, CVS Health
Ken Plymale, CVS Health
Adriana Lopez, HAP
Robert Harmon, Harmons Grocery
Ambar Garcia, Admin.

The meeting was called to order at approximately 7:30 AM by Dr. George Delavan, Chair of the Salt Lake County Board of Health.

MINUTES:

Dr. George Delavan asked if there was a motion to approve the minutes from the November 6, 2014, Board of Health meeting. *The motion was made by Tom Godfrey, seconded by Brooke Hashimoto, to approve the minutes from the November 6, 2014, Board of Health minutes.* The motion passed unanimously, showing that all Board members present voted “Aye.” Board member(s) Joe Garcia and Dr. Jeffrey Ward were not present for the vote.

CHAIR’S REPORT:

Excused Board Members

Dr. George Delavan stated that Board members Scott Brown, Kelly Christensen, Chris Hemmersmeier, and Dr. Harry Rosado asked to be excused from the meeting today.

New Board Member

Dr. George Delavan introduced new Board member Russ Booth and asked him to give a brief background introduction.

Health Regulation Public Hearings

Dr. George Delavan informed the Board that the public hearing for Health Regulation #35, *Solid Fuel Burning*, will be held on December 11 and the public hearing for Health Regulation #34, *Electronic Smoking Device*, will be held on December 18. Board member Paula Julander will be the hearing officer for both public hearings.

Legislative Breakfast Meeting

The informal breakfast meeting with legislators will be held on Thursday, December 18; the Board decided to begin the meeting at 7:30 AM. More information will be sent to Board members regarding the meeting.

2015 Board of Health Meeting Schedule

Dr. George Delavan asked if there was a motion to approve the 2015 Board of Health meeting schedule which shows the January meeting being moved to January 8 and no meeting in July. *The motion was made by Judy Cullen, seconded by Paula Julander, to approve the 2015 meeting schedule and move the January meeting to January 8 and cancel the July 2015 Board meeting.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Joe Garcia was not present for the vote.

Board of Health Award Recognition for CVS Health

Dr. George Delavan presented an award to CVS Health for their nationwide leadership in removing tobacco products from their stores.

Board of Health Award Recognition for Harmons

Dr. George Delavan presented an award to Harmons Grocery for their statewide leadership in removing tobacco products from their stores.

NOMINATING COMMITTEE:

Dr. George Delavan asked Board members for volunteers to serve on the Nominating Committee; this Committee will meet to choose a candidate to nominate for the 2015 2nd Vice Chair. Tom Godfrey and Judy Cullen volunteered to be on the committee. *The motion was made by Paula Julander, seconded by Brooke Hashimoto, to appoint Tom Godfrey and Judy Cullen to serve as the nominating committee.* The motion passed unanimously, showing that all Board members present voted "Aye."

DIRECTOR'S REPORT:

Gary wished Board members a Happy Holiday season and thanked them for their dedication and devotion to the Board of Health, and appreciates the leadership that is provided.

Health Department Accreditation

Gary informed the Board that the department is on the December agenda for Public Health Accreditation Board (PHAB) approval. The accreditation announcement would come two weeks

after the PHAB meeting and Gary stated that the Board will be informed as soon as we get notification.

National Association of Counties (NACo) Webinar

Gary informed Board members that he will be participating in a webinar with the National Association of Counties (NACo) related to the Healthy County Dialog Summit held in May. The summit allowed participants to discuss the health of Salt Lake County. The webinar will allow other counties interested an opportunity to learn from our experience.

Web Discussion with Salt Lake Tribune

Gary participated in a web discussion regarding the solid fuel burning regulation hosted by the Salt Lake Tribune and participated with a representative from Physicians for Clean Air and a representative from the University of Utah. This was an opportunity to help those from the public understand the purpose behind the proposal and the science behind it, as well as promote our public hearing on December 11.

State Air Quality Board

Gary informed Board members that the State Air Quality Board is looking at a ban on wood burning November to March in seven non-attainment counties. The state will be holding public hearings and have asked that Salt Lake County find a meeting location for a hearing in the county; Tom Godfrey asked that Board members be notified regarding the hearing date. The department is still moving forward with Health Regulation #35, *Solid Fuel Burning*, and will look at changes if the state rule passes; the state rule would not be in effect during this inversion season.

2015 Legislative Bills

Gary discussed possible 2015 legislative bills that may be of interest to the department:

- Local Ordinance Oversight Amendments (Administrative Rules Review Committee)
- Raw Milk Purchasing Amendments
- Currently three Air Quality Bills
- Local Health Department's Emergency Funding – Representative Ray
- Two Tobacco Related Bills:
 - Age Limit for Tobacco and Related Products
 - Tobacco Shop Amendments
- Safety Belt Law Amendments – Representative Perry

These are titles only and no language or written documents are attached. Gary informed Board members that he will prepare a list of these along with a list of speaking points for the legislative breakfast meeting.

Health Department Awards

The Health Department received a Golden Spike Award of Merit for the Olga no crypto video; the only award given for a non-professional prepared commercial. Gary introduced Health Department employee, May Romo, and congratulated her on being awarded the Individual Recycler of the Year, by the Recycling Coalition of Utah, for her work in car seat recycling and

pioneering the efforts in Utah and nationwide. May works in the Injury Prevention Program and is responsible for car seat recycling and has guaranteed ways that these car seats do not end up in the landfill and waste stream.

HEALTHY UTAH RESOLUTION:

Gary Edwards, SLCoHD Executive Director, presented the Board with a Healthy Utah Resolution, which resulted from Tom Godfrey's suggestion that the department look to support the Governor's Healthy Utah plan. Tom Godfrey noted a few necessary corrections and stated that he was pleased with the resulting resolution. *The motion was made by Tom Godfrey, seconded by Joe Garcia, to approve Healthy Utah Resolution.* Dr. George Delavan asked if there was any discussion of the resolution and if this could be presented at the legislative breakfast meeting; no further discussion. The motion passed unanimously, showing that all Board members present voted "Aye."

HEALTH REGULATION #1 SOLID WASTE MANAGEMENT AND PERMITTING:

Royal DeLegge, Environmental Health Director, asked the Board to adopt the proposed amendments to Health Regulation #1, *Solid Waste Management and Permitting*, which includes language to address the Temporary Amendment approved by the Board of Health on June 5, 2014. The regulation was opened for public comment and a public hearing was held on September 11, 2014. As a result of the public comments received, substantive changes were made to the proposed amendments. The Board of Health opened the regulation for a second public comment period and a public hearing was held on November 20, 2014. The department removed the strikethroughs for automobile dismantling and scrap metal recycling and received indication from the industries that they do not oppose the regulation; staff will continue to work with stakeholders to develop a separate regulation for these industries.

Dr. George Delavan read a statement prepared by Board member Scott Brown, hearing officer summarizing the public hearing and comments received during the hearing. Dr. George Delavan asked for clarification regarding the exemption for automobile dismantling and scrap metal recyclers. After further discussion by the Board, Dr. George Delavan asked if there was a motion to adopt the proposed amendments to Health Regulation #1, *Solid Waste Management and Permitting*. *The motion was made by Tom Godfrey, seconded by Judy Cullen to approve Health Regulation #1.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the regulation and summary of changes included in the Board of Health meeting file folder.

HEALTH ACCESS PROJECT:

Jesse Oyler, Health Access Project Director, presented the HAP Annual Report for 2013 through a PowerPoint Presentation. Slides included:

- Mission Statement
- HAP Staffing
- Budget
- Volunteer Provider Network
- Partners

- Qualifications of HAP Services
- Case Management
- Case Management Cont.
- Case Management Cont.
- Outreach & Enrollment Program
- Certified Application Counselors (CAC)
- Data Collection
- HAP Client Demographics
- HAP Client Demographics Cont.
- Outcome Data (March 2002 – November 1, 2013)
- HAP & Oral Health Care Services
- Our Success

Dr. George Delavan asked if there was a motion to approve the 2015 Health Access Project contract amendment. *The motion was made by Judy Cullen, seconded by Joe Garcia to approve the 2015 HAP contract amendment.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see the hardcopy of the PowerPoint and HAP 2013 Annual Report included in the Board of Health meeting file folder.

BUDGET UPDATE:

Matt Ferguson, Fiscal Manager, reviewed the 2014 Health Department budget through a PowerPoint presentation. The slides included:

- 2014 Budget
- Historical Trends
- 2014 SLCoHD Budget
- Expense Budget, Personnel Actuals, Operations/Overhead/Capital

Matt informed the Board that there is still money to be expended in December for the 2014 budget. Matt reviewed the 2015 Health Department budget through slides, which included:

- Total Health Department Expense Budget Process
- Total Health Department FTE Budget Process
- Total Health Department Revenue Budget Process

Matt informed the Board that the Council has tentatively approved the 2015 budget pending the public hearing that will be held next week; the 2015 proposal includes a merit increase for employees. Gary added that the Department’s budget will experience increases in expenditures over the next few years as the new health buildings are constructed and paid for. The existing fund balance will be used to help cover the costs and will be decreased over the next four to six years. The Board had several questions regarding the fund balance and capital expenditures going into the future and asked to see a graph projecting future expenditures.

For more detailed information, please see the hardcopy of the PowerPoint presentation included in the Board of Health meeting file folder.

Gary Edwards, SLCoHD Executive Director, asked Board members if there were any future agenda items that need to be included in meetings. Paula Julander, as well as Russ Booth, asked for clarification regarding wood burning. Gary will follow up with department staff to share information with the Board.

Dr. George Delavan adjourned the meeting at approximately 8:56 AM.