

MEETING MINUTE SUMMARY

KEARNS METRO TOWNSHIP PLANNING COMMISSION MEETING

Monday, April 10, 2017 4:00 p.m.

****Meeting minutes were approved on May 8, 2017****

Approximate meeting length: 25 minutes

Number of public in attendance: 0

Summary Prepared by: Wendy Gurr

Meeting Conducted by: Commissioner Robertson

***NOTE:** Staff Reports referenced in this document can be found on the State and County websites, or from Salt Lake County Planning & Development Services.

ATTENDANCE

Commissioners and Staff:

| Commissioners | Public Mtg | Business Mtg | Absent |
|---------------------------|------------|--------------|--------|
| Marlo Davis | | x | |
| Joy Nelson | | x | |
| Bruce Walton (Vice Chair) | | X | |
| Jeff Robertson (Chair) | | x | |
| Jerry Wellman | | X | |

| Planning Staff / DA | Public Mtg | Business Mtg |
|---------------------|------------|--------------|
| Max Johnson | | x |
| Wendy Gurr | | x |
| Spencer Hymas | | |
| Todd Draper | | |
| Tom Zumbado | | |
| Jeff Miller | | |

BUSINESS MEETING

Meeting began at – 4:00 p.m.

- 1) Approval of Minutes from the February 13, 2017 meeting.

Motion: To approve Minutes from the February 13, 2017 meeting with Wendy Gurr Amendment.

Motion by: Commissioner Walton

2nd by: Commissioner Nelson

Vote: Commissioners voted unanimous in favor

- 2) Recommendation of Planning Commission Rules of Procedure or “Bylaws.” **Planner:** Max Johnson

Max Johnson provided an update to the Rules of Procedure.

Commissioner Nelson asked about Section two, number two. Mr. Johnson advised that is formal and give folks a chance to speak.

Motion: To recommend approval of the Rules of Procedure to the Kearns Metro Township Council.

Motion by: Commissioner Wellman
2nd by: Commissioner Davis
Vote: Commissioners voted unanimous in favor

3) Recommendation of Planning Commission Electronic Meeting Policy. **Planner:** Max Johnson

Max Johnson provided an update to the Electronic Meeting Policy.

Commissioner Wellman asked if this is brand new and if this could be facilitated through phone and other sources. Mr. Johnson confirmed yes. Commissioner Wellman confirmed this is just for the planning commissioners.

Motion: To recommend approval of the Electronic Meeting Policy to the Kearns Metro Township Council.

Motion by: Commissioner Walton
2nd by: Commissioner Nelson
Vote: Commissioners voted unanimous in favor

4) Other Business Items (as needed)

Max Johnson advised the Council asked where the Planning Commission meets. Commissioner Robertson asked if they decide on a new place is that a decision they could make and how would that affect staff. Mr. Johnson advised it wouldn't affect staff and Kearns has potential meeting facilities and if they want to move, it can be discussed at some time.

MR. Johnson advised he would clarify terms with the Kearns Town Council.

MEETING ADJOURNED

Time Adjourned – 4:25 p.m.