



Technology Advisory Board (TAB)

3/22/18



Agenda



- Approve Minutes from 2/1/18 – Adam Gardiner – 5 min
- Follow-Up Items – Tony Jolley – 1 min
- Multi-Factor Authentication Communication Update – Mark Evans – 5 min
- By-Laws (Discussion/Direction) – Dianne Orcutt & Adam Gardiner – 10 min
 - Proxy and Absentee Voting
- Working Groups Gantt Chart (Discussion/Direction)– Ginger Watts – 5 min
- Governance Working Group Updates
 - Critical Business Process Definition (Discussion/Approval) – Phil Lanouette & Trevor Hebditch – 10 min
 - Acceptable Use Policy Review (Discussion/Approval) – Mark Evans & Zach Posner – 10 min
 - IT Standards List (Discussion/Direction) – Tyler Andrus & Ginger Watts – 10 min
 - Hardware, Mobile Devices, and Applications
- Communication Items - Mayor & Council – Zach Posner & Adam Gardiner – 5 min
- 2018 Meeting Schedule – Ginger Watts – 5 min
- Review Action Items – Truc Tran - 5 min
- Next Meeting – 4/19/18 – Adam Gardiner - 5 min



Approve Minutes

Adam Gardiner



Review Follow-Up Items

Tony Jolley

TASK	RESPONSIBLE
1. Capital Fund Proposal	Brad Kendrick

Multi-Factor Authentication

Mark Evans



What is it?

Multi-Factor Authentication (MFA) is a security enhancement that allows you to present two pieces of evidence – your credentials – when logging in to an account. Your MFA credentials can be:

- Something you know (like a password or PIN),
- Something you have (like a smartphone or smart card)
- Something you are (like your fingerprint)

Why is it important?

Employees increasingly need to access critical applications when away from the office using a variety of devices. At the same time, the cyber world has changed such that a username and password are no longer sufficient to secure this type of access. MFA will help you to keep your personal information is secure.

Where will it be used?

MFA will be used primarily for off-network connections to County applications, including PeopleSoft, Outlook Web Access, and others. MFA will be used for on-network access where risk warrants an extra level of protection.

More details to come in the near future!



By-Laws Review

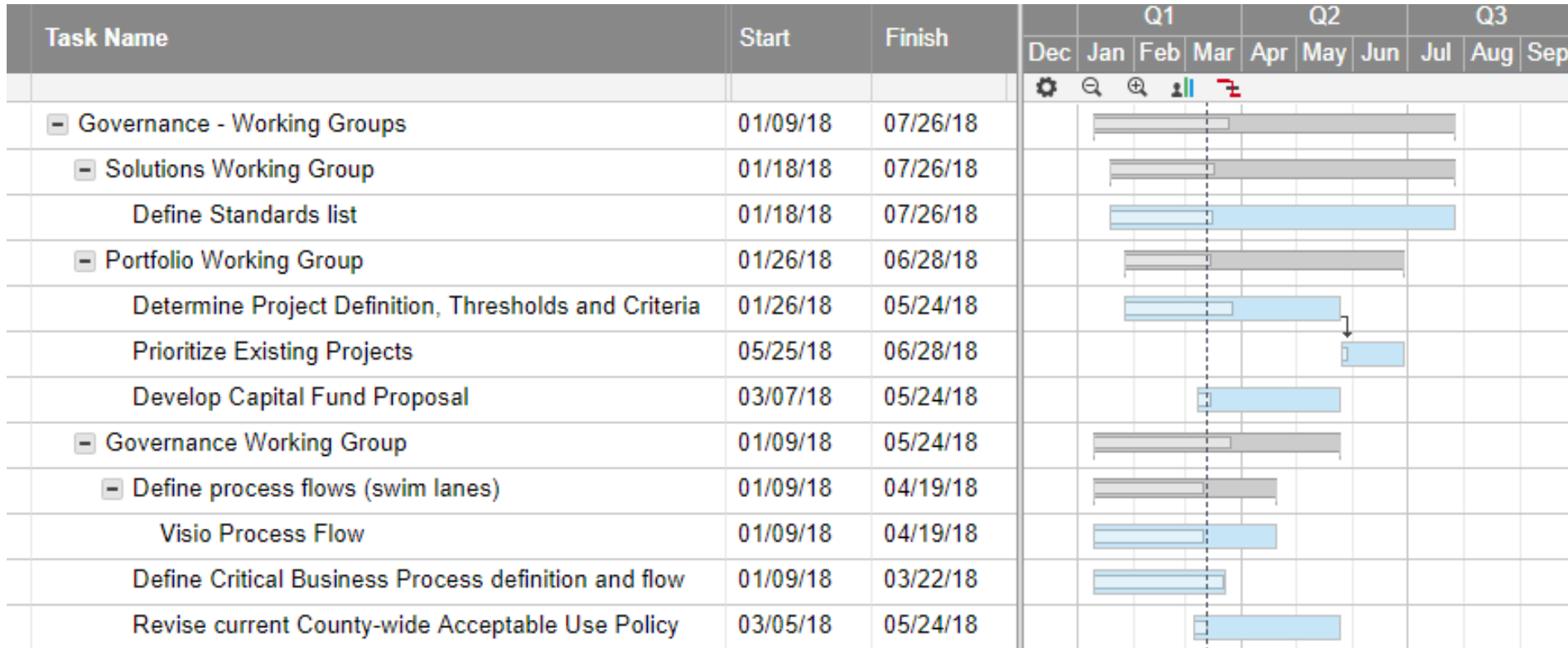
Adam Gardiner & Dianne Orcutt

- The ordinance appears to contemplate the by-laws addressing both proxy and absentee voting.
- How would TAB like to address proxy and absentee voting? Would you like to allow it? If so, under what circumstances?



Working Groups – Gantt Chart with Proposed Timelines

Ginger Watts





Governance Working Group

Phil Lanouette & Trevor Hebditch

Critical Business Process

Draft Definition

Definition: A critical business process is any Salt Lake County process that, if it were to fail, must be restored immediately to protect assets, County reputation, and comply with regulatory or mandated services, or which affects critical processes of two or more Salt Lake County agencies.

- **Basis:**
 - Business value, quality and excellence is driven by having consistent processes and solutions that support them.
- **Rationale:**
 - Governing critical processes ensures a holistic view and allows for improvement opportunities to be identified across Salt Lake County agencies.
 - Enables Salt Lake County to develop roadmaps and standards which support County goals and directions.



Acceptable Use Policy

Mark Evans & Zach Posner



Solution Working Group

Tyler Andrus & Ginger Watts
Rob Sieber – Technical Advisor



IT Standards List

- SWG prepared draft for Hardware, Mobile Devices, and Applications for IS Technical Review
- IS Technical Review completed
- Draft for TAB discussion



Communication Items - Mayor and Council

Zach Posner & Adam Gardiner



Meeting Schedule For 2018

Ginger Watts

- 2018 – Fourth Thursday – 9 – 10:30 a.m.
 - April 19 – 3:00 – 4:30 p.m.
 - May 24
 - June 28
 - July 26
 - August 23
 - September 27
 - October 25
 - November – TBD
 - December - TBD



Action Items

- *Review new action items – Truc Tran*



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Next Meeting – 4/19/18

Thank you!

