

Bid opening date: 5-13-19 5:00 PM

Bid closing date: 5-27-19 5:00 PM

MARTIAL ARTS PROGRAM

We are now opening a bid for a Martial Arts program. Multiple offers may be accepted. This service may be utilized by more than one recreation facility throughout Salt Lake County.

Description of Service:

- Martial arts instructors must plan classes and tailor them to the skill level of the students.
- Classes might include teaching new techniques, practicing strikes on pads or heavy bags, sparring, meditation, stretching, conditioning and discussing the history or philosophy of the art.
- Instructors should be available before and after class to speak with students, answer questions and make sure students are on track to reach their goals.
- Instructors also administer exams for students to advance to the next belt level.
- Instructors also handle administrative duties such as calling and enrolling prospective students, monthly billing, and maintaining inventory of uniforms, belts and other training equipment and gear.
- All equipment needed for the program, must be provided by the Instructor.
- Instructor will be an independent contractor awarded a Recreational Program Agreement in accordance with Salt Lake County code of ordinances 3.20.020.
- Pricing must be competitive and applicable to the socio-economic area of program offerings.
- Must maintain Background Checks on any and all employees working with minors.
- Services will begin as soon as an offer has been selected and a contract has been signed.
- Must provide reasonable accommodations in accordance with the ADA law.
- Provides options for both youth and adult programming.

Application Requirements:

- Must complete the RPAOF (Recreational Program Agreement Offer Form).
- Bid offer must include any desired pricing, program schedule, possible program discounts or marketing specials, and possible annual fee increases.
- Must turn in bid offer by the end of the bid announcement on Monday, May 27th, 2019 at 5:00pm.
- Offer must be delivered in person to the Magna Recreation Center in a sealed envelope marked with the name of the position sought (i.e. Martial Arts Program Offer).
- Offers will be opened by a selection committee on Tuesday, May 28, 2019.
- Offer must include a completed RPAFO, proof of certifications, insurance, business license & background check.

Applicants must have current certifications:

- Certificate of Liability Insurance (minimum of one million dollar general liability insurance)
- Current Business License

Job contact information:

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