



Request for Applications

Addressing Mental Health Services in Communities Hardest Hit by COVID-19

Improving Access to Mental Health Care Within and Immediately Surrounding the Poplar Grove and Glendale Communities in Salt Lake County

Introduction: The Salt Lake County Health Department (SLCoHD) works to protect and improve the well-being of all County residents by preventing disease, illness, and injury and by impacting social, economic, and environmental factors fundamental to excellent health.

The County is distributing grants to licensed organizations and individuals to address mental health service needs within communities in and immediately surrounding the Poplar Grove and Glendale areas of Salt Lake County that have been disproportionately impacted by the COVID-19 pandemic. Licensed mental health professionals will work with SLCoHD in a cooperative, collaborative partnership to address mental health service needs for the target population as identified in this Request for Applications.

Optional Informational Session: SLCoHD will hold an optional virtual information session on **Thursday, October 14, 2021**, to answer any questions about the application. The call will be recorded for those unable to attend. Applicants may also submit questions about the application to Dorothy Adams or Emily Pavelka at DGADams@slco.org; EPavelka@slco.org or by phone at 385-468-4119 (Dorothy); 385-468-4123 (Emily).

Information Session Log on information:

<https://slco.webex.com/slco/j.php?MTID=mb58db00c94ed255e91771a5346b608ed>

By phone: 1-213-306-3065

Meeting number (access code): 2488 701 5528

Meeting password: a3iFeGGi4a2

Objectives: The objectives of this project are as follows:

1. Address mental health service needs in some of the communities hardest hit by COVID-19. This RFA specifically targets the Poplar Grove and Glendale (84104) communities within Salt Lake County.
2. Reduce barriers to mental health care for underserved populations within and immediately surrounding the Poplar Grove and Glendale communities.
3. Increase access to mental health care resources and services for underserved populations within and immediately surrounding the Poplar Grove and Glendale communities.

Target Population: The target population identified in this RFA includes but is not limited to racial and ethnic minority groups that have been disproportionately affected by the COVID-19 pandemic including

Exhibit 1

LatinX, Native Hawaiian or Pacific Islander, Native American/Indigenous American/Alaskan Native, Asian, Black or African American, refugee, immigrant communities, and those that identify as “other race”. The target population may also include those that are low income, individuals without health insurance, and undocumented foreign nationals. Individuals served must reside in Salt Lake County zip code 84104.

General Requirements: Organizations or individuals must be appropriately licensed through the Utah Division of Commerce- Division of Occupational and Professional Licensing (DOPL) to provide mental health care services in the state of Utah. Organizations or individuals should be known in their communities and be mindful of available resources, cultural values, barriers to accessing mental health care, and other key areas of knowledge within their community. Applicants must have existing strong relationships with the target population and area described in this RFA. Key requirements include engaging in practices that are:

- Evidence-based
- Holistic
- Culturally and linguistically appropriate

Reporting Requirements:

- Those awarded funding as part of this RFA shall keep detailed records of all grant fund expenditures. Grant fund expenditure documentation and tracking shall be submitted to SLCoHD quarterly.
- Regularly meet with or report to SLCoHD representatives to discuss the mental health needs of the target population and area, and to collaboratively devise strategies so that the target population’s mental health care needs may continue to be met once funding is exhausted.
- Detailed reporting on how RFA requirements are being met, including method(s) of free mental health counseling delivery, how barriers are being reduced, and how access to mental health care resources is being increased. Reporting must include measurable data on whether efforts are making a difference.

Allowable use of Funding: Funding is primarily intended to offer free mental health counseling services to the target population. Funding may only be used to serve individuals in and immediately surrounding the Poplar Grove and Glendale (84104) communities. Resulting contractors must be able to provide documentation that demonstrates adherence to this requirement. Allowable uses of funding may include:

- Vouchers that allow individuals to receive free, direct, one-on-one clinical mental health care from a licensed mental health provider.
 - Appointments may be delivered in person (on-site or in-home) or through secure electronic platforms.
- Creation and distribution of resources that support community mental health in culturally and linguistically appropriate plain language.
- Education efforts that encourage and support the target population’s utilization of mental health care resources.

Exhibit 1

- Hiring additional staff so that direct mental health care, resources, and education may be provided in a culturally and linguistically appropriate manner and free of charge.
- Vouchers or direct payment for cabs, public transportation, or other rideshare options so individuals can attend scheduled mental health appointments.
- Interpretation and translation services.

All other uses of funding must be clearly outlined in Exhibit 2- Improving Access to Mental Health Care Application and approved by the Salt Lake County Health Department.

Application Process: To apply, please submit application to Dorothy Adams, Associate Division Director, DGAdams@slco.org. Required documents:

1. Completed Exhibit 2- Improving Access to Mental Health Care Application.
2. Current business license (if applicable).
3. Current DOPL licenses of all professionals that will be providing direct clinical services as part of this RFA and resulting contract.
4. Required insurance policies as outlined in contract Section 13- Insurance (see below).

Applications will be accepted on an ongoing basis until the need is met or funding is depleted. We encourage applicants to submit their proposals **by Monday, October 18, 2021**, at midnight for best consideration.

Exhibit 1

Required Insurance Policies:

A. Workers' compensation and employer's liability insurance as required by the State of Utah, unless a waiver of coverage is allowed and acquired pursuant to Utah law. This requirement includes contractors who are doing business as an individual and/or as a sole proprietor as well as corporations and partnerships. In the event any work is subcontracted, the Contractor shall require its subcontractor(s) similarly to provide workers' compensation insurance for all of the latter's employees, unless a waiver of coverage is allowed and acquired pursuant to Utah law.

B. Commercial general liability insurance, on an occurrence form, with the County as an additional insured, in the minimum amount of \$500,000 per occurrence with a \$1,000,000 general policy aggregate and \$1,000,000 products completed operations policy aggregate. The policy shall protect the County, the Contractor, and any subcontractor from claims for damages for personal injury, including accidental death, and from claims for property damage that may arise from the Contractor's operations under this Agreement, whether performed by the Contractor itself, any subcontractor, or anyone directly or indirectly employed or engaged by either of them. Such insurance shall provide coverage for premises operations, acts of independent contractors, and completed operations. The policy shall be primary and not contributing to any other policy or coverage available to the County whether such coverage be primary, contributing or excess.

—&/OR—

B. Professional liability insurance with a minimum policy limit of \$1,000,000 per occurrence.

(The County is not to be an additional insured for professional liability insurance)

C. Commercial automobile liability insurance that provides coverage for owned, hired, and non-owned automobiles, in the minimum amount of \$100,000 per person, \$300,000 per accident, \$50,000 property damage or a single combined limit of \$500,000.

Application Form

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Improving Access to Mental Health Care Within and Immediately Surrounding the Poplar Grove and Glendale Communities in Salt Lake County

Please submit application forms to DGAdams@slco.org.

1. Name and Contact Information:

Organization or Individual Name: Click or tap here to enter text.

Contact Person Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

2. Describe in detail how you plan to address the mental health care service needs of the target population and area described in the Request for Applications. Response must align with allowable uses of funding as described in the RFA. [30 points]

Scoring Criteria: Does the plan adhere to allowable uses of funding? If not, will the described alternate uses of funding fulfill the needs of the target population and area? Is the plan culturally and linguistically appropriate? Does the described plan increase access and reduce barriers to mental health care needs in the target population and area? Does the plan outline methods that will be used to advertise, track, and evaluate service delivery efforts?

Click or tap here to enter text.

3. Describe in detail how you plan to report on how RFA requirements are being met. How will you measure the efficacy of efforts made under this contract? [25 points]

Scoring Criteria: Will the proposed plan provide quantitative data? Does the plan outline methods to measure the efficacy of efforts described in Question #2 above?

Click or tap here to enter text.

4. What languages do you or your staff speak and write? [10 points]

Scoring Criteria: Do the staff speak and write in the language(s) of the proposed focus population?

Click or tap here to enter text.

5. What experience do you or your organization have in providing culturally and linguistically appropriate mental health care to the target population described in the RFA? [20 points]

Scoring Criteria: Applicant has experience serving the target population. Described experiences are evidence-based, holistic, and demonstrate efficacy.

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6. Please describe how you will share created educational materials and resources with the

Exhibit 2

communities. What outreach strategies might you use? What barriers do you think you might come across as you work with your communities and how will you work through those barriers? [25 points]

Scoring Criteria: Is the proposed effort achievable, based on capacity, experience, and timeframe? Is the proposed effort an effective way to reach the focus population? Have potential barriers been identified as well as strategies to work through those barriers?

Click or tap here to enter text.

7. What is your proposed budget for this effort? You may apply for up to \$50,000. [15 points]

Scoring Criteria: Budget is appropriate for proposed activities and meets maximum funding requirements.

Click or tap here to enter text.