

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
December 1, 2016 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Dr. Jeffrey Ward, Chair

Russ Booth

Councilmember Arlyn Bradshaw

Kelly Christensen

Clare Coonan

Dr. William Cosgrove

Judy Cullen

Mayor Robert Dahle

Tom Godfrey

Paula Julander

Dr. Dorothea Verbrugge

EXCUSED/ABSENT:

Scott Brown

Brooke Hashimoto

Chris Hemmersmeier

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.

Dagmar Vitek, SLCoHD Deputy Dir.

Royal DeLegge, EH Dir.

Melanie Mitchell, Dist. Atty.

Dale Keller, EH

Tair Kiphibane, MO

Jessie Oyler, HAP

Jennilyn Croft, Admin.

Dorothy Adams, SLCoHD Deputy Dir.

Beverly Hyatt, CHS Dir.

Zack Stovall, SLCoHD Fiscal Mng.

Diane Orcutt, Dist. Atty.

Tom Trevino, EH

Cammie Barrus, MO

Nick Greenwood

Heather Edwards, Admin.

The meeting was called to order at approximately 7:34 AM by Dr. Jeffrey Ward, Chair of the Salt Lake County Board of Health.

MINUTES:

Dr. Jeffrey Ward asked if there was a motion to approve the minutes from the November 3, 2016, Board of Health meeting. *The motion was made by Judy Cullen, seconded by Russ Booth, to approve the minutes from the November 3, 2016, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted "Aye," with the exception of Clare Coonan who abstained. Board member Councilmember Arlyn Bradshaw was not present for the vote.

CHAIR'S REPORT:

Excused Board Members

Board members Scott Brown, Brooke Hashimoto, and Chris Hemmersmeier asked to be excused from the meeting today.

Nominating Committee

Dr. Jeffrey Ward informed the Board that Judy Cullen, Tom Godfrey, and Paula Julander have volunteered to serve on the Nominating Committee for the 2017 Board Officers. Gary Edwards stated that the committee will choose a candidate for the 2nd Vice Chair and ask Brooke Hashimoto and Clare Coonan if they wish to continue as Board Officers. *The motion was made by Clare Coonan, seconded by Dr. William Cosgrove, to appoint Judy Cullen, Tom Godfrey, and Paula Julander to serve on the*

nominating committee. The motion passed showing all Board members present voted “Aye.” Board member Councilmember Arlyn Bradshaw was not present for the vote.

Legislative Contact List

Dr. Jeffrey Ward deferred to Tom Godfrey for this item. Tom reviewed the updated legislative contact list and asked Board members to volunteer to be assigned as the contact for those legislator’s not currently assigned. Tom reminded Board members that the legislative breakfast meeting will be held on December 20, 2016, and Heather will be send out a formal invite to the county’s legislative delegation. The Board will be asked to contact those legislators who have not RSVP by December 9, 2016. He also reminded Board members to begin contacting their legislator’s now to inform them they are the contact for the Board of Health. Gary and Tom discussed a few of the legislative titles that may be of interest.

2017 Board of Health Meeting Schedule

Dr. Jeffrey Ward asked the Board to approve the 2017 Board of Health meeting schedule with a note that the Board will not meet in July. *The motion was made by Tom Godfrey, seconded by Clare Coonan, to approve the 2017 meeting schedule.* The motion passed showing all Board members present voted “Aye.”

DIRECTOR’S REPORT:

Building Healthy Communities Follow-up Meeting

Gary informed the Board that the department will host a follow-up meeting to the Building Healthy Communities Conference with representatives from the Federal Reserve Bank and have invited the Cities/County officials and representatives from the banking industry to participate. The meeting will discuss ways that financial institutions can aid with building healthy communities through reinvestment strategies and will be held at the State Capitol Building. Heather will forward the meeting invite to Board members.

Air Quality Study

Gary informed the Board that Environmental Health is working with the University of Utah to conduct air monitoring surveys at elementary schools during drop off/pick-up times. The study will monitor air pollutants for both outdoor and indoor air quality at selected schools. The Board will be updated on the study at a future Board meeting.

Public Heath Article

Gary distributed a copy of “Politics and Public Health - Engaging the Third Rail” from the Journal of Public Health Management Practices. Gary highlighted a few areas of interest included in the article. Heather will send an electronic copy of the article to the Board.

Executive Director Evaluation

Gary informed the Board that the Executive Committee and Karen Crompton, Human Services Director, completed his annual performance evaluation on November 28, 2016, which resulted in a positive review. He thanked Board members for providing feedback and completing the evaluation form, and thanked them for their service to the Board.

BUDGET UPDATE:

Zack Stovall, Fiscal Manager, presented information on the 2016 budget through a PowerPoint presentation. Slides included:

- 2016 Revenue Projection
- 2016 Expenditure Projection
- 2017 Budget Status

Zack informed the Board the 2017 department budget has been approved as submitted with an increase for salary and benefits, monies in a place holder for the new City Clinic building bond, and a slight increase in tax dollars coming to the department. The County Council will hold a public hearing on December 6, 2016, and Councilmember Arlyn Bradshaw stated there is no increase to property taxes. Zack also informed the Board that the budget stress test was only a test and the department did not receive any budget cuts as a result.

For more detailed information, please see a hardcopy of the presentation included in the Board of Health meeting folder.

FEE SCHEDULE:

Dorothy Adams, Deputy Director, presented proposed fee changes for the Medical Division which included fee changes for STD, Tuberculosis, and X-ray services. In reviewing the fees, the department looked at what other local health departments and private providers charge for the same services and averaged the costs. Board members asked for clarification if the department discussed the fee increases with clients who use the services to determine if it may be a hardship. Dorothy stated that in reviewing the increases the program staff believed the fee increases were not significant enough to cause hardship on clients and will address any concerns that may come up as the fees move forward.

Dr. Jeffrey Ward asked for a motion to approve the proposed fee schedule. *The motion was made by Clare Coonan, seconded by Paula Julander, to approve the proposed fee schedule.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see the proposed fee schedule included in the Board of Health meeting folder.

HEALTH ACCESS PROJECTE (HAP):

Jessie Oyler, Health Access Project Director, presented the Health Access Project Annual Report through a PowerPoint presentation. Slides included:

- Mission Statement
- HAP Staffing
- Budget
- Volunteer Provider Network
- Partners
- Qualification of HAP Services
- Case Management
- Case Management (Slide 2)
- Case Management (Slide 3)
- Outreach Enrollment Program
- Certified Application Counselors (CAC)

- Data Collection
- HAP Clients Demographics
- HAP Clients Demographics (Slide 2)
- Outcome Data Since HAP Began in 2002
- HAP & Oral Health Care Services
- Our Success
- Contact Info
- Thank You!

Gary informed the Board that the County has been supporting HAP efforts since 2002 and the money (\$100,000) is included in the department's 2017 budget. Dr. Jeffrey Ward asked if there was a motion to approve the 2017 Health Access Project contract included in the department budget. *The motion was made by Judy Cullen, seconded by Kelly Christensen, to approve the 2017 Health Access Project contract.* The motion passed unanimously, showing all Board members present voted "Aye." Board member Mayor Robert Dahle was not present for the vote.

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

SANITATION AND SAFETY UPDATES:

Dale Keller, Sanitation and Safety Bureau Manager, discussed information regarding radon testing through a PowerPoint presentation. Slides included:

- Radon
- Copperton Radon Study
- Riverton Radon Study
- Alpha Track Radon Test Kits

Dale informed the Board that the radon study in Riverton will be conducted next year and will share the results with the Board at a future meeting. He provided carbon activated radon test kits to Board members with the instructions on how to test their homes.

For more detailed information, please see a hardcopy of the presentation included in the Board of Health meeting folder.

Dr. Jeffrey Ward adjourned the meeting at approximately 9:01 AM.