

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
January 5, 2017 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Dr. Jeffrey Ward, Chair

Russ Booth

Councilmember Arlyn Bradshaw

Scott Brown

Clare Coonan

Dr. William Cosgrove

Judy Cullen

Tom Godfrey

Brooke Hashimoto

Chris Hemmersmeier

Paula Julander, by phone

Dr. Dorothea Verbrugge

EXCUSED/ABSENT:

Kelly Christensen

Mayor Robert Dahle

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.

Dagmar Vitek, SLCoHD Deputy Dir.

Karen Crompton, Human Services Dir.

Melanie Mitchell, Dist. Atty.

Kevin Condra, CHS

Danny Bennion, Admin.

Dorothy Adams, SLCoHD Deputy Dir.

Royal DeLegge, EH Dir.

Zack Stovall, SLCoHD Fiscal Mng.

Diane Orcutt, Dist. Atty.

Darrin Sluga, CHS

Heather Edwards, Admin.

The meeting was called to order at approximately 7:30 AM by Dr. Jeffrey Ward, Chair of the Salt Lake County Board of Health.

MINUTES:

Dr. Jeffrey Ward, 2016 Chair, asked if there was a motion to approve the minutes from the December 1, 2016, Board of Health meeting, and the December 20, 2016, Board meeting with legislators. *The motion was made by Dr. William Cosgrove, seconded by Russ Booth, to approve the minutes from the December 2, 2016, Board of Health meeting, and the December 20, 2016, Board meeting with legislators.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Scott Brown was not present for the vote.

INSTALLATION OF THE 2017 BOARD OFFICERS:

Dr. Jeffrey Ward, 2016 Chair, asked the nominating committee if they would make a motion for the 2017 Board Officers. *Tom Godfrey made the motion, seconded by Councilmember Arlyn Bradshaw, to approve the 2017 Board officers, Brooke Hashimoto, Chair, Clare Coonan, 1st Vice Chair, and Dr. William Cosgrove, 2nd Vice Chair.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Scott Brown was not present for the vote.

CHAIR'S REPORT:

Excused Board Members

Brooke Hashimoto, 2017 Chair, informed the Board that Kelly Christensen and Mayor Robert Dahle asked to be excused from the meeting today and Paula Julander was participating by phone.

2016 Chair Thank You

Brooke Hashimoto presented a plaque to Dr. Jeffrey Ward as a thank you for his services as the 2016 Chair of the Salt Lake County Board of Health. Dr. Jeffrey Ward thanked the Board members for the opportunity to serve.

Disclosure Documents

Board members were reminded to complete the Salt Lake County Disclosure Document and Heather will be able to notarize them after the meeting.

DIRECTOR'S REPORT:

Gary thanked Board members for traveling in the snowy weather to attend the meeting today. He reminded Board members that participating by phone is always an option.

City Clinic Update

Gary informed the Board that the department has signed a two-year lease at 660 South 200 East to relocate the remainder of employees from the current City Clinic to prepare the site for construction; the employees will be moving next week. The County has had discussions with potential investors for new market tax credits and will know information by the end of the month. The department has received six bids from contracts and will be awaiting the financial bids from these contractors before one will be awarded the bid. The new building should be completed by the fall of 2018.

South Main Clinic Service Expansion

Gary informed the Board of discussions with the University of Utah to expand their current clinic operation at the South Main Clinic to provide dental services. This would allow University of Utah dental students to get practical training and provide dental care at a reduced cost to the patients that access services at the clinic.

Influenza Season Update

Gary informed Board members that the flu season is underway with 220 current hospitalized cases and seems that the peak of the season is a little earlier than last year. Dr. Dagmar Vitek stated this seems to be the average pattern for the flu season and most cases are AH3 Influenza which tends to affect the older population. Gary informed the Board that there have been three confined outbreaks in long-term care facilities reported to the department.

LEGISLATIVE UPDATE:

Gary Edwards, Executive Director, distributed the 2017 list of bills/titles of interest to the department and informed Board members that this list will be updated weekly and distributed to Board members on Fridays. The list of bills/titles include:

- HB50, *Opioid Prescribing Regulation* (Rep. Ward)
- HB57, *Reproductive Health and Medicaid Amendments* (Rep. King)
- HB58, *Direct Food Sales Amendments* (Rep. Sandall)
- HB65, *Air Conservation Act Amendments* (Rep. Schultz)
- HB66, *Opiate Overdose Response Act Amendments* (Rep. McKell)
- HB76, *End of Life Options* (Rep. Chavez-Houck)
- HB90, *Insurance Opioid Regulation* (Rep. Ward)
- HB104, *Motor Vehicle Emissions* (Rep. Wilde)

- HB110, *Controlled Substance Amendments* (Rep. Ray)
- SB 37, *Statewide Crisis Line* (Sen. Thatcher)
- SB46, *Medicaid Expansion Amendments* (Sen. Davis)

Gary informed the Board that the legislative session begins on January 23, 2017 and runs through March 9, 2017. Tom Godfrey reminded Board members he may email them to contact their assigned legislators regarding bills. Melanie Mitchell informed Board members that they may personally take a position on any legislation but that the Board must take an official position on legislation for a member to be representing the Board's position on legislation. The Board discussed narrowing down the list of bills for the February meeting and Scott Brown suggested that the Board consider forming a legislative committee, chaired by Clare Coonan, that would review the list prior to the February meeting so the Board may decide which bills they want to take a position on.

For more detailed information, please see a hardcopy of the handout included in the Board of Health meeting folder.

MINIMUM PERFORMANCE STANDARDS:

Gary Edwards, Executive Director, informed the Board that the department has completed review of minimum performance standards required by Utah Code R380-40 by gathering documents to support the attestation checklist. These documents have been placed in a binder which the state health department may review this year. After reviewing the types of documents complied, Gary asked the Board to attest that the department has met the minimum performance standards and authorize Brook Hashimoto and him to sign the attestation checklist. Brooke Hashimoto asked the Board for a motion to attest that the department meets the minimum performance standards. *The motion was made by Clare Coonan, seconded by Paula Julander, to attest that the department meets the minimum performance standards.*

For more detailed information, please see the hardcopy of the minimum performance standards attestation checklist included in the Board of Health meeting folder.

CONFLICT OF INTEREST TRAINING:

Melanie Mitchell, Deputy District Attorney, conducted Conflict of Interest Training through a PowerPoint presentation. Slides included:

- Ethics
- Conflicts and Ethics: Who is required to Comply
- Disclosure Statement: What is it and What must be Disclosed
- What Constitutes a Conflict of Interest
- To Recuse or Not Recuse
- Further Disclosures
- Hypothetical
- Are there any Actions that you are Prohibited from
- Potential Penalties

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

COMMUNITY HEALTH ASSESSMENT:

Danny Bennion, QI Program Coordinator, discussed the work being done to complete the Community Health Assessment (CHA) through a PowerPoint presentation. Slides included:

- Current Community Health Assessments
- What's Been Done
- Survey Results
- What's Next
- How You Can Help

Danny informed the Board that the CHA work is being done in conjunction with the Healthy Salt Lake Steering Committee and Board members may be asked to complete the CHA survey and participate on community focus groups. Gary stated that this is a community driven assessment, not a health department assessment, and the community will determine what the health priorities are for the county. Clare Coonan asked that Board members be provided the community focus group schedule.

For more detailed information, please see a hardcopy of the presentation included in the Board of Health meeting folder.

Brooke Hashimoto adjourned the meeting at approximately 8:50 AM.