

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
February 2, 2017 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Brooke Hashimoto, Chair
Russ Booth
Councilmember Arlyn Bradshaw, by phone
Scott Brown
Clare Coonan
Dr. William Cosgrove
Judy Cullen

Mayor Robert Dahle
Tom Godfrey
Chris Hemmersmeier
Paula Julander
Dr. Dorothea Verbrugge
Dr. Jeffrey Ward

EXCUSED/ABSENT:

Kelly Christensen

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Dagmar Vitek, SLCoHD Deputy Dir.
Karen Crompton, Human Services Dir.
Melanie Mitchell, Dist. Atty.
Kevin Condra, CHS
Tracy Altman, UofU
Danny Bennion, Admin.

Dorothy Adams, SLCoHD Deputy Dir.
Royal DeLegge, EH Dir.
Zack Stovall, SLCoHD Fiscal Mng.
Diane Orcutt, Dist. Atty.
Kami Peterson, FHS
Spencer Merrick, Student
Heather Edwards, Admin.

The meeting was called to order at approximately 7:30 AM by Brooke Hashimoto, Chair of the Salt Lake County Board of Health.

MINUTES:

Brooke Hashimoto, Chair, asked if there was a motion to approve the minutes from the January 5, 2017, Board of Health meeting. *The motion was made by Judy Cullen, seconded by Chris Hemmersmeier, to approve the minutes from the January 5, 2017, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Dr. Jeffrey Ward was not present for the vote.

CHAIR'S REPORT:

Excused Board Members

Brooke Hashimoto, Chair, informed the Board that Kelly Christensen may be late to the meeting and Councilmember Arlyn Bradshaw was participating by phone.

2017 Utah Association of Local Boards of Health (UALBH) Summit

Brooke Hashimoto informed Board members that the UALBH Summit will be held September 7-8 and the association is asking for recommendations on meeting topics to develop the agenda. Any Board member with ideas should contact Brooke or Tom Godfrey.

DIRECTOR'S REPORT:

City Clinic Move

Gary informed the Board that all employees have been moved out of the City Clinic into the new leased space just south of the current location. The building is secured and asbestos removal is

underway to prepare the building for demolition. A building contractor has been selected and construction will begin in the spring with completion in July 2018.

Medical Division Fees

Gary informed Board members that the County Revenue Committee and Council approved the new Medical Division fees that the Board approved during the December meeting. The new fee changes are for the STD and Tuberculosis programs and will generate an anticipated \$33,000 in revenue.

National Association of County and City Health Officials (NACCHO) Grant Awarded

The department received \$55,000 for a Rapid Syphilis Testing grant from NACCHO to conduct these tests in conjunction with HIV testing that is done.

CDC Technical Assistance Grant Awarded

The department received a technical assistance grant from CDC for Zika field support; one of fifteen sights that was awarded this grant. As a result of a Zika case last year, the Health Department developed a Zika team that works with area hospitals and providers to educate pregnant women of the concerns regarding Zika. Dr. Dagmar Vitek stated that there will be more cases of Zika as people travel to affected areas.

Reaccreditation

Gary stated that the department is beginning to prepare for reaccreditation with the Public Health Accreditation Board (PHAB), with application being slated for December 2019. PHAB has released new domain requirements for reaccreditation and the department will begin to prepare documentation now. There are currently three local health department's accredited in Utah.

Health Department Annual Meeting

The Health Department Annual Meeting will be held in the afternoon on Friday, March 10, 2017, at the West Jordan Library, Viridian Event Center. Board members were invited to attend and received a flyer with the meeting information.

LEGISLATIVE UPDATE:

Gary Edwards, Executive Director, distributed an updated legislative tracker and reviewed bills of interest:

- HB50, *Opioid Prescribing Regulation* (Rep. Ward)
- HB57, *Reproductive Health and Medicaid Amendments* (Rep. King)
- HB58, *Direct Food Sales Amendments* (Rep. Sandall)
- HB65, *Air Conservation Act Amendments* (Rep. Schultz)
- HB66, *Opiate Overdose Response Act Amendments* (Rep. McKell)
- HB76, *End of Life Options* (Rep. Chavez-Houck)
- HB90, *Insurance Opioid Regulation* (Rep. Ward)
- HB104, *Motor Vehicle Emissions* (Rep. Wilde)
- HB110, *Controlled Substance Amendments* (Rep. Ray)
- SB 37, *Statewide Crisis Line* (Sen. Thatcher)
- SB46, *Medicaid Expansion Amendments* (Sen. Davis)
- SB135, *Maternal and Child Health* (Sen. Escamilla)

Gary distributed and reviewed the criteria that the Health Department will use to consider a position on a bill based on the impact the legislation would have on department programs. He distributed a list of titles not yet numbered and stated that the department will be following these closely:

- *Public Health in Schools* (Rep. Thurston)
- *Public Health Education Module* (Rep. Thurston)
- *Utah Statewide Immunization Information System Program* (Rep. Thurston)
- *Mobile Food Trucks* (Sen. Henderson)
- *Suicide Prevention Modifications* (Rep. Eliason)
- *Tobacco 21* (Rep. Eliason)
- *Utah Indoor Clean Air Act Amendments* (Rep. Roberts)
- *Electronic Cigarette Tax Amendments* (Rep. Ray)

Gary informed the Board that Rep. Ray, co-chair of the Social Services Appropriations Subcommittee, will be putting in an appropriations request to increase the minimum performance fund for local health departments by \$1,000,000. He stated that before the department may take a position on legislation there must be approval by the Mayor and Council; the Council reviews current legislation weekly and has approved supporting HB104, *Motor Vehicle Emissions*. Brooke Hashimoto asked for clarification on Board members taking a position on legislation and Gary said that for bills the Council has not taken a position on Board members would need to state they are speaking on behalf of the Board of Health, not the department.

For more detailed information, please see a hardcopy of the handouts included in the Board of Health meeting folder.

BOARD LEGISLATIVE PRIORITIES:

Clare Coonan, 1st Vice Chair, informed Board members that the Board Legislative Committee met to discuss legislative priorities and are recommending that the Board draft a letter to legislators regarding the Health Department's top priority for bills of interest and then set aside time during the March meeting to discuss how to impact the 2018 legislative session and determine what items would be worked on during the interim to better prepare for the next session. The Board determined that the draft letter would be approved by email and then forwarded prior to the next Board meeting.

Tom informed the Board that he will be emailing them to contact their assigned legislators regarding bills and reminded them to be specific and personal when emailing them. He also stated that the Health Officers will have representatives attending the session to represent public health interests and he will be participating in weekly legislative calls with other Board of Health members in the state.

Brooke Hashimoto asked for a motion to support drafting a letter from the Board Chair to legislators supporting the Health Departments position on legislation that will be approved through email. *The motion was made by Clare Coonan, seconded by Judy Cullen, to approve the drafting of a letter from the Board Chair to legislator's supporting the Health Departments position on legislation that will be approved through email.* The motion passed unanimously, showing that all Board members present voted "Aye."

INTERNAL COMPLIANCE AUDITS:

Zack Stovall, Fiscal Manager, presented the 2015 internal compliance audit findings through a PowerPoint Presentation. Slides included:

- Audit Findings
- Audit Findings (Slide 2)
- Audit Findings (Slide 3)

Zack informed Board members that the internal audit is conducted by auditors from the County Auditor office and they verify that internal controls are in place to ensure security with financials. The department had a few findings in both categories for high and medium risk and all of the findings have been addressed and corrected. Zack stated that the department has not been informed if there will be an internal compliance audit conducted for 2016.

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

OPEN MEETINGS TRAINING:

Melanie Mitchell, Deputy District Attorney, conducted Conflict of Interest Training through a PowerPoint presentation. Slides included:

- Purpose
- Open Actions and Deliberations
- The Rule is...Meetings are Open to the Public
- Workshop & Executive Sessions
- What is a Meeting?
- Attendance
- Electronic Meetings
- Can a Meeting Be Closed? If so, When?
- Is There a Process to Close a Meeting?
- What is Forbidden During a Closed Meeting?
- Are There any Meetings that Must Be Closed?
- Quasi-judicial Function Exception
- Public Notice Requirements
- What About Emergencies?
- What are the Requirements for the Meeting Records?
- What are the Minute Requirements?
- What Happens if Someone Violates OPMA?
- Who can Enforce OPMA and When?
- Common Violations

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

NURSE HOME VISITING PROGRAMS:

Kami Peterson, FHS Bureau Manager, presented information on nurse home visiting programs through a PowerPoint presentation. Slides included:

- Why Home Visiting
- Health Benefits
- Health Benefits (Slide 2)
- Social Benefits
- Social Benefits (Slide 2)
- Human Brain Development
- Home Visiting Programs
- Nurse-Family Partnership (NFP)
- Nurse-Family Partnership (NF) (Slide 2)
- NFP Outcomes
- NFP Outcomes (Slide 2)
- NFP Outcomes (Slide 3)
- NFP Outcomes (Slide 4)
- Area of Deprivation Index
- Referral Observations
- Parents as Teachers (PAT)
- Parents as Teachers (PAT) (Slide 2)
- PAT Outcomes
- PAT Outcomes (Slide 2)
- PAT Outcomes (Slide 3)
- Medicaid Early Childhood Targeted Case Management (TCM)
- Prenatal to 5 (P-5)
- 2017 Goals

Scott Brown recommended that the Board draft a letter of support to the Mayor and County Council requesting additional funding for home visiting programs. This will be placed on a future Board meeting agenda.

For more detailed information, please see a hardcopy of the presentation included in the Board of Health meeting folder.

Brooke Hashimoto adjourned the meeting at approximately 9:06 AM.