

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
February 1, 2018 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Clare Coonan, Chair
Russ Booth
Councilmember Arlyn Bradshaw
Scott Brown, by phone
Dr. William Cosgrove

Judy Cullen
Mayor Robert Dahle
Chris Hemmersmeier
Paula Julander
Dr. Dorothea Verbrugge

EXCUSED/ABSENT:

Brooke Hashimoto
Kelly Christensen
Roderic Land

Leticia Medina
Dr. Jeffrey Ward

GUESTS/STAFF:

Gary Edwards, SLCoHD Exec. Dir.
Dagmar Vitek, Deputy Dir.
Beverly Hyatt, CHS Dir.
Pamela Davenport, SLCoHD PIO
Karen Crompton, Human Services Dir.
Kelly Wright, Dist. Atty.
Dianne Orcutt, Dist. Atty.
Bob Jeppesen, MO
Rebecca Ludlam, CHS
Blair Tribulski, FHS
Debby Vanetti, Admin
Kyle Short, KUTV News
Eric Newmann, KUER News

Dorothy Adams, SLCoHD Deputy Dir.
Royal DeLegge, EH Dir.
Zack Stovall, SLCoHD Fiscal Mng.
Nicholas Rupp, SLCoHD PIO
Chris Otto, Human Services Deputy Dir.
Mitch Park, Dist. Atty.
Eric Peterson, EH
Matt Conway, CHS
Emmalee Price, CHS
Jeannine Maxfield, EH
Tiffany Justice, KUTV News
Kevin Walenta, Fox13 News
Heather Edwards, Admin.

The meeting was called to order at approximately 7:30 AM by Clare Coonan, Chair, of the Salt Lake County Board of Health.

MINUTES:

Clare Coonan, Chair, asked if there was a motion to approve the minutes from the January 4, 2018, Board of Health meeting. *The motion was made by Judy Cullen, seconded by Russ Booth, to approve the minutes from the January 4, 2018, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted "Aye," with the exception of Clare Coonan who abstained. Councilmember Arlyn Bradshaw was not present for the vote.

CHAIR'S REPORT:

Excused Board Members

Clare informed the Board that Kelly Christensen, Brooke Hashimoto, Roderic Land, Leticia Medina, and Dr. Jeffrey Ward asked to be excused from the meeting today and Scott Brown was participating by phone.

DIRECTOR'S REPORT:

Employee Recognition

Gary recognized the employees who participated in the 2017 Salt Lake County Supervisor Credit Program; Tiffany Brinton, Cherie Ojeda, Michelle Vowles, and McKinsey Wilson. Gary introduced Matt Conway who is participating in the 2018 program.

Project Public Health Readiness Recognition

Gary announced that the department received recognition from the National Association of County and City Health Officials (NACCHO) for achieving Project Public Health Readiness (PPHR). Gary introduced Robert Jeppesen, Emergency Management Bureau Manager, who informed the Board that PPHR is a recognition program that assesses local health department capacity and capability to plan for, respond to, and recover from public health emergencies.

LEGISLATIVE UPDATE:

Bill Request Titles

Gary distributed and reviewed a list of legislative bills/titles of interest to the department for the 2018 session. Bills included:

- HB 12, *Family Planning Services Amendments* (Rep. Ward)
- HB 81, *Safety Belt Violations Amendments* (Rep. McKell)
- HB 88, *Electronic Cigarette and Other Nicotine Product Amendments* (Rep. Ray)
- HB101, *Air Quality Emissions Testing Amendments* (Rep. Arent)
- HB135, *Extraterritorial Jurisdiction Amendments* (Rep. Noel)
- HB145, *Pedestrian Safety Amendments* (Rep. Eliason)
- HB155, *Smoke Free Capitol Hill* (Rep. Cutler)
- HB181, *Home Consumption and Homemade Food Act* (Rep. Roberts)
- HB191, *Carbon Monoxide Detector Repeal* (Rep. Whealthey)
- HB232, *Health Education Amendments* (Rep. Ward)
- HB286, *Reproductive Education Amendments* (Rep. Fawson)
- HCR 1, *Concurrent Resolution on Global Warning and Climate Change* (Rep. Ward)
- SB 15, *Environmental Health Scientist Act Amendments* (Sen. Christensen)
- SB47, *Medicaid Expansion Amendments* (Sen. Davis)
- SB48, *Medicaid Waiting Period Amendments* (Sen. Christensen)
- SB85, *Controlled Substance Disposal Amendments* (Sen. Mayne)
- SB108, *Raw Milk Amendments* (Sen. Hinkins)
- Beekeeping Amendments (Rep. Roberts)
- Massage Therapy Practice Act Amendments (Rep. Roberts)
- Zero Emission Vehicle Program (Rep. Eliason)
- Higher Education Immunization Policies ((Rep. Adams)
- Food Truck Regulation Amendments (Sen. Henderson)

For more detailed information, please see a hardcopy of the handouts included in the Board of Health meeting folder.

FEE SCHEDULE:

Dorothy Adams, Deputy Director, reviewed the proposed fee changes for the Environmental Health Division and Immunization Program, included in the meeting packet. The proposed changes include; an increase in Environmental Health's hourly rate; food truck permitting fees as a result of the state rule for primary and secondary permits; automobile dismantler and metal recycler permit fees; updated fees for the wastewater program which have not been reviewed for three years; and an increase in immunization fees to reflect vaccine cost increases.

Clare Coonan asked for a motion to approve forwarding the proposed fee schedule to the county revenue committee. *The motion was made by Dr. William Cosgrove, seconded by Mayor Robert Dahle, to approve forwarding the proposed fee schedule changes to the county revenue committee.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the proposed fee schedule included in the Board of Health meeting folder.

HEPATITIS A UPDATE/TEMPORARY AMENDMENT HEALTH REGULATION #5, FOOD SANITATION:

Gary Edwards, Executive Director, and Dr. Dagmar Vitek, Deputy Director, discussed the current hepatitis A outbreak and a proposed temporary amendment to Health Regulation #5, *Food Sanitation*. Dr. Vitek informed Board members that there are currently 125 cases in the county. The department continues to work with at-risk populations and has given over 7,500 vaccinations. Gary reviewed the proposed temporary amendment included in the meeting packet. The department is asking the Board to ratify the temporary amendment which will allow the department to require any hepatitis A contact, who works in food service, to be vaccinated. The temporary amendment allows the department to reduce the cost of the vaccination by 50 percent for affected food service workers. The temporary amendment would be in effect for 120 days, or until the amendment can be included in a public noticed change to the full regulation.

Clare Coonan asked if there was a motion to approve the temporary amendment to Health Regulation #5, Food Sanitation, as proposed. *The motion was made by Councilmember Arlyn Bradshaw, seconded by Dr. William Cosgrove, to approve the temporary amendment as proposed.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see a hardcopy of the temporary amendment included in the Board of Health meeting folder.

OPEN MEETINGS TRAINING:

Dianne Orcutt, Deputy District Attorney, conducted Open Meetings Training through a PowerPoint presentation. Slides included:

- Purpose
- Open Actions and Deliberations
- The Rule Is....
- Workshops & Executive Sessions
- What Is a Meeting?
- Attendance

- Electronic Meetings
- Can a Meeting Be Closed? If So, When?
- Is There a Process to Close a Meeting?
- What Is Forbidden During a Closed Meeting?
- Are There Any Meetings That Must Be Closed?
- Quasi-Judicial Function Exception
- Public Notice Requirements
- What About Emergencies?
- What are the Requirements for the Meeting Records?
- What are the Minute Requirements?
- Did you know?
- What Happens if Someone Violates OPMA?
- Who Can Enforce OPMA and When?
- Common Violations

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

Clare Coonan adjourned the meeting at approximately 8:37 AM.