

Confirmation of Project Operating Year

Instructions:

The recipient must enter the operating year for this grant, as reflected in LOCCS. If there was a HUD-approved grant extension that extension period should not be included on this screen, but will be included on Q2.

Operating Year Start Date: The operating start date for new grants is the first day of the month in which the recipient or subrecipient begins incurring eligible costs (this is generally when the project starts serving persons). The date is set by the recipient at the time of the first draw down. For renewals, the operating start date is the day after the end of the previous grant term.

Operating Year End Date: The 12-month period beginning on the Operating Start Date. HUD recognizes that there are rare circumstances where the period may be shorter than 12 months, especially when there is a grant consolidation.

Operating Year Start Date 01/01/2016

Operating Year End Date 12/31/2016

Q1. Contact Information

Instructions:

The project information (e.g., project name, recipient and grant number) required for reporting within the APR must exactly match the grant information you submitted and received from HUD when your grant was awarded.

Project Name: UT-500 CoC Planning Application 2014
Recipient: Salt Lake County Government
Grant Number: UT0106L8T001400
Prefix: Ms.
First Name: Valerie
Middle Name:
Last Name: Walton
Suffix:
Title: Policy and Planning Analyst
Street Address 1: 2001 South State Street N4-930
Street Address 2: P.O. Box 144575
City: Salt Lake City
State: Utah
Zip Code: 84114-4575
Format: 12345 or 12345-1234
E-mail Address: vwalton@slco.org
Confirm E-mail Address: vwalton@slco.org
Phone Number: 385-468-7144
Format: 123-456-7890
Extension:
Fax Number: 385-468-4876
Format: 123-456-7890

Q2. Project Information

Carefully select the answers to the questions on this form as they determine what questions you are required to answer for the APR. Selecting the incorrect answer will give you incorrect questions to complete. Refer to the CoC APR Guidebook at www.hudexchange.info for details on answering this and all questions in the APR.

Instructions:

After answering questions click "Save" and review the form. New questions may appear depending on the answers you give.

Grant operating year covered by this APR: This question refers to which year the project is operating under the current grant. Because all CoC Planning grants have a 1-year grant term, this field is prepopulated "1."

Is this an APR for a grant that received a HUD-approved grant extension?: Grants approved for an extension will now only submit one APR for the grant operating year, including the extension period. If you answer "Yes" to "Is this an APR for a grant that received a HUD-approved grant extension?" you will need to select "Save" on the bottom of the screen and two new fields will become visible where you will identify the time period for your extension. The extension start date should be the day after the date the grant would have ended if HUD had not approved an extension (e.g., if the grant had a one-year term ending 01/31/2014, the extension operating start date should be 02/01/2014). The extension end date should match the grant expiration date in LOCCS.

Is this a final APR for this grant?: A recipient should answer "Yes" if the grant for which this APR is reporting is finishing its grant term. This question indicates to HUD that a recipient needs to complete its closeout process with HUD for this grant. Please note that a grant closeout does not necessarily mean a project closeout. A grant closeout means a recipient has completed a grant term and needs to close out a grant. A project closeout means that, in addition to a grant completing its term and needing to closeout, the entire project is literally closing down. A recipient should answer "no" if it is not reporting on the final operating year in its full grant term. If the answer to this question is "Yes," the recipient will be required to answer two additional questions related to the closeout of the grant. In the first question, the recipient will indicate whether it has completed its final draw in LOCCS. In the second question, the recipient will indicate whether or not it plans on renewing this project.

Program Type CoC

CoC Number and Name	UT-500 - Salt Lake City & County CoC
Amount of Contract or Award	\$73,013
Grant operating year covered by this APR	1
Is this an APR for a grant that received a HUD-approved grant extension? Click save to update form.	No
Is this a final APR for this grant? Click save to update form.	Yes

Is this a corrected APR? No
Have you completed your final draw in LOCCS? Yes
Have you renewed this project? No

Q3. CoC Planning Actions and Outcomes

Check the box associated with the eligible activities this CoC Planning grant was used to fund Project Monitoring Activities, Developing a CoC System, Project Evaluation

Explain how the CoC planning grant funds were used. Additionally, describe the outcomes your CoC observed as a result of the CoC Planning grant.

Maximum characters: 5000

Activity 1: Developing a CoC System.

As part of the Planning Grant, Salt Lake County provided staffing to the Salt Lake County Homeless Coordinating Committee which acts as the governing board of the Continuum of Care. Staffing included support for advertising and presenting at full membership meetings, creating and maintaining a website for the posting of meeting notes, meeting locations, membership appeal and the governance charter. Staff further supported the development of a CoC by revising and presenting an annual update to the governance charter.

The Planning Grant supported meetings related to coordinating with ESG funders from the three jurisdictions within our CoC: State of Utah, Salt Lake County and Salt Lake City. These regularly held meetings have led to revised policies and standards as well as data sharing.

The planning grant also supported staff efforts to create the Young Adult Advisory Board. The purpose of this subcommittee is to address the unique needs of youth facing homelessness within Salt Lake County.

Late in 2016, the Continuum of Care team merged with the Collective Impact on Homelessness staffing within Salt Lake County. This will strengthen community planning efforts, align funding, and help to prioritize needs within the community.

Activity 2: Project Evaluation.

Through this planning grant, staff established quarterly APR reporting deadlines to enable project performance evaluation throughout the year. This evaluation was coordinated with monitoring efforts to establish performance targets and evaluate outcomes. This directly related to the work done by the Prioritization Committee as part of the FY2016 Competition.

Staff coordinated with ESG funders within the jurisdiction to discuss the outcomes of projects funded under the Emergency Solutions Grants. Salt Lake County Staff developed the Community Eligibility Packet. This will streamline documenting eligibility for providers and assist with the compliance with written standards for providing assistance.

Further project evaluation was the center of the rank and review process for the FY2016 competition. Each renewal project was evaluated in the following categories:

1. Alignment

a. How well does the program align with HUD and USICH guidance?

i. Program Best Practices

ii. Opening Doors Goals and HUD Homeless Policy Priorities

2. Compliance

- a. Certifications in prior year applications
- b. Participant Eligibility Recordkeeping
- c. Participation in Coordinated Assessment
- 3. Budget
 - a. Drawdown rate
 - b. Expenditure History
 - c. Use of HUD Dollars
 - d. Audit review
- 4. Data Quality
 - a. Agency Data Quality Standards
- 5. Need
 - a. How well does the program demonstrate it is needed locally?
 - i. Occupancy / Average Daily Unit Utilization
 - ii. Hard to Serve Populations
 - iii. Percentage of entries with no income
 - iv. % entries disabled
 - v. % entries literally homeless
- 6. Performance
 - a. How well does the program help the community improve system performance measures?
 - i. Returns to Homelessness
 - ii. Exits to Permanent Housing
 - iii. Increased income

Activity 3: Monitoring.

Monitoring visits were conducted with all Continuum of Care funded agencies / projects. The visits provided technical assistance regarding the FY2016 Competition while focusing on Data Quality, compliance with Housing First principles, Coordinated Entry and Recordkeeping.

Agency level Data quality was presented and areas of concern noted. Staff assessed the need for further technical assistance to improve data quality. During the monitoring visits, staff reviewed the Housing First checklist to evaluate whether the program: quickly moves participants into permanent housing, screens out clients, and terminates clients for reasons other than failure to comply with lease agreement. Staff also reviewed the referral, assessment, and placement process with each agency and discussed ways to improve prioritization and implementation. Feedback was provided about any areas of concern.

Formal letters summarizing the visits were provided to funded projects and responses were requested. The summary letter and relevant response were provided to the Prioritization Committee to inform the project evaluation portion of the FY2016 Competition.

Q4. CoC Expenditures – CoC Planning

Instructions:

Report all CoC Program funds expended for this CoC Planning grant during this operating year.

In the CoC Program Funds Expenditures column, list all CoC Program funds expended during the operating year on each line item.

CoC Program Funds Expended During the Operating Year – CoC Planning

Expenditure Type	CoC Program Funds Expenditures
Coordination Activities	\$0.00
Project Evaluation	\$24,998.49
Project Monitoring Activities	\$23,011.60
Participation in the Consolidated Plan	\$0.00
CoC Application Activities	\$0.00
Determining Geographical Area to be Served by the CoC	\$0.00
Developing a CoC System	\$24,998.49
HUD Compliance Activities	\$0.00
Total Expenditures	\$73,008.58
 Cash Match	\$32,036.22
 In-Kind Match	\$0.00
&nbsp; Total Match	\$32,036.22
&nbsp; Match %	43.88%
Total Budget	\$105,044.80

Q5. Additional Comments

Please provide any additional comments on other areas of the APR that need explanation, such as a difference in anticipated and actual program outputs or bed utilization.

Maximum characters: 2000

Submission Certification

Instructions:

Before submitting your APR, an authorized recipient official must certify that the statement below is true by placing a check mark in the box. Your APR will not be reviewed if the check mark is not completed.

Name of Authorized Recipient Official: Shaleane Gee

Title/Position: Director, Mayor's Initiatives and Special Projects

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification:

Attachments

Document Type	Required?	Document Description	Date Attached
Match Documentation	No		
Other Attachment	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

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Confirmation of Project Operating Year	03/28/2017
Q1. Contact Information	03/28/2017
Q2. Project Information	03/21/2017
Q3. CoC Planning Actions and Outcomes	03/21/2017
Q4. CoC Financial – Services	03/21/2017
Q5. Additional Comments	No Input Required
Submission Certification	03/28/2017
Attachments	No Input Required