

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
March 13, 2018 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Ryan Henrie, Allen Litster, Susan Gregory, Leslie Jones, Kumar Shah, Todd Richards, Michael Anderson, Tyler Money Staff: Karen Wiley, Stephnie Gyllenskog, Susie Sullivan, Amanda Cordova Excused: Laynee Jones, David Martin, Teresa Young

Agenda

- Welcome Allen Litster, Chair
- Approval of March 6th meeting minutes
- Update by Staff
 - a. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees and Shelter the Homeless, South Salt Lake Homeless Resource Center
 - b. Recap of Available Funding
- Declaration of any Conflicts of Interest for Round Two Applications
- Discussion on Round Two, Group Three – Facility Improvements
 - a. Salt Lake County, CDBG Emergency Repair Fund
 - b. The Work Activity Center, Inc., Leslie Avenue Renovation Completion
- Areas of Focus
 - a. Need & Benefit – *Tyler & Lynn*
 - b. Program Design – *Leslie & Michael*
 - c. Project Goals and Outcomes – *Kumar & Allen*
 - d. Agency Capacity & Sustainability – *David & Susan*
 - e. Cooperation & Collaboration – *Ryan & Susan*
 - f. Budget & Leveraging Resources – *Laynee & Todd*
- Identify staff follow-up
- Assignments for next meeting
 - a. Review Scores for both Round 1 and Round 2
 - b. Scores will be locked on Tuesday morning before the meeting
- Other Business
- Next Meeting Tuesday – March 20th – 11:30 am Room S2-950

Topics		Motions & Action Items
Welcome	The chair welcomed members	
Approval of March 6th meeting minutes	The chair asked to approve the minutes.	Kumar moved to approve the minutes as presented. Ryan seconded. Motion approved.
Update by Staff a. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for	The chair reminded members to get their scores in before the meeting on March 20 th .	

<p>Refugees and Shelter the Homeless, South Salt Lake Homeless Resource Center</p> <p>b. Recap of Available Funding</p>	<p>Staff provided members copies and reviewed the responses for:</p> <ul style="list-style-type: none"> * IRC – Homeownership Assistance for Refugees * Shelter The Homeless – South Salt Lake Resource Center *The INN Between – Hospice/Medical Bed Facility Acquisition <p>Staff provided an update on the estimated CDBG funds available for 2018-19 Hard Cost Projects.</p> <p>Members discussed options regarding the scores for the next meeting. Karen said she will send the ranking of the averages of everyone’s cumulative scores, then the scores will be locked on Tuesday Morning before the next meeting. Members will review scores and discuss funding for round one and round two.</p>	
<p>Declaration of any conflicts of interest for Round Two Applications</p>	<p>Karen Wiley had a conflict of interest with the first application, SLCounty CDBG Emergency Repair Fund and dismissed herself from the room.</p> <p>No other conflicts of interest were declared.</p>	
<p>Discussion on round two Group Three – Facility Improvements</p> <ul style="list-style-type: none"> a. Salt Lake County, CDBG Emergency Repair Fund b. The Work Activity Center, Inc., Leslie Avenue Renovation Completion 		
<p>Areas of Focus</p> <ul style="list-style-type: none"> a. Need & Benefit – <i>Tyler & Lynn</i> b. Project Goals and Outcomes – <i>Kumar & Allen</i> c. Program Design – <i>Leslie & Michael</i> d. Budget & Leveraging Resources – <i>Laynee & Todd</i> 	<p>Members discussed each of their areas of focus and gave their scores for the following:</p> <p>Discussion on round two Group Three – Facility Improvements</p> <ul style="list-style-type: none"> a. Salt Lake County, CDBG Emergency Repair Fund 	

e. Agency Capacity & Sustainability – <i>David & Susan</i> f. Cooperation & Collaboration – <i>Ryan & Susan</i>	b. The Work Activity Center, Inc., Leslie Avenue Renovation Completion	
Identify Staff Follow Up	Staff identified follow-up items which are listed in the action items below.	
Assignments for next meeting a. Review scores for both Round 1 and Round 2 b. Scores will be locked on Tuesday morning before the meeting	Members will review their assignments and score for the next meeting	
Adjourn	1:35	
NEXT MEETING		
Date/Time	Location	Action Items
March 20th, 2018 11:30 AM	County Government Center 2001 South State St. South Building, Room S2-950	<ul style="list-style-type: none"> ➤ Clarify from SLCounty their process for emergency funds requested from start to finish; explain how the nonprofits know about this fund. Clarify the additional amount of money requested. ➤ Clarification from the Work Activity Center on how many units they have and where they are located; what was the total remodel cost from the prior project and the number of people currently living in each unit. Also, why are they changing the pitch on the roof? ➤ Ryan will provide an evaluation of the building/roof before the next meeting.