

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
January 29, 2019 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Allen Litster, Chair; Susan Gregory, Ryan Henrie, Leslie Jones, Camille Bowen, Todd Richards, Kumar Shah, Michael Anderson, Tyler Money (conference bridge) Excused: Jamie Peterson, Laynee Jones Staff: Karen Wiley, Karen Kuipers, Teresa Young, Carol Dyksman

Agenda

- Welcome Allen Litster
- Approval of January 22nd meeting minutes Allen Litster
- Updated information on Group #1 – Housing Karen Wiley
 - a. Assist
 - b. CDCU Down Payment Assistance Program
 - c. CDCU GHHI Program
- Review of any Conflicts of Interest for applications in Group #2 – Housing..... Allen Litster
- Discussion of Housing Applications #'s 5-8 Council
 - a. International Rescue Committee – Expanding Stable Housing
 - b. Midvale City – Housing Improvement Program
 - c. Pacific Island Knowledge 2 Action Resources Inc. – PIK2AR Land Acquisition for Housing
 - d. Salt Lake Neighborhood Housing Services, Inc. dba NeighborWorks – Salt Lake County Revitalization
- Areas of Focus
 - a. Impact & Need – Camille Bowen/Kumar Shah
 - b. Project Goals and Outcomes – Leslie Jones/Jamie Peterson
 - c. Agency Capacity – Ryan Henrie/Susan Gregory
 - d. Cooperation & Collaboration – Tyler Money/Michael Anderson
 - e. Budget & Leveraging – Todd Richards/Laynee Jones
 - f. Other Considerations – Allen Litster
- Identify staff follow-up Allen Litster
- Assignments for next meeting – Review & Score Applications
Facility Improvements – Group #3 Applications #9 - 12
- Other Business
- Next Meeting Tuesday – February 5th 11:30 am Room S2-950

Topics		Motions & Action Items
Welcome	The chair welcomed members	
Approval of January 22nd meeting minutes	The chair asked for a motion to approve the minutes.	Susan Gregory moved to approve the minutes as presented. Kumar Shah seconded. Committee voted unanimously to approve minutes.
Updated information on Group #1 – Housing a. Assist b. CDCU Down Payment Assistance Program c. CDCU GHHI Program	The responses to the Clarification Questions was provided from: ASSIST. Inc.; CDCU for their Down Payment Assistance Program and their GHHI Program An additional handout was provided to the Council to clarify the difference between cooperation vs collaboration.	
Review of any Conflicts of Interest for applications in Group #2 – Housing	Chair inquired if there were any conflicts of interest for group #2 applications being reviewed. None were noted.	
Areas of Focus	Members shared key points from their specific areas of focus: Impact & Need – Camille Bowen/Kumar Shah Project Goals and Outcomes – Leslie Jones/Jamie Peterson Agency Capacity – Ryan Henrie/Susan Gregory Cooperation & Collaboration – Tyler Money/Michael Anderson Budget & Leveraging – Todd Richards/Laynee Jones Other Considerations - Allen Litster	Since Jamie Peterson was excused, her comments were provided in writing and read at the meeting during the discussions.
Discussion of Housing Applications #'s 5-8	International Rescue Committee – Expanding Stable Housing No clarifying questions Midvale City – Housing Improvement Program 1. Are the funds being requested to be used for property acquisition only? The budget is unclear since you indicate	

the program costs are \$400,000 and that you already have \$400,000 committed.

2. Can you provide clarification on the capacity of staff to provide this type of program?
3. In the population served table, you indicate you served 2,660 clients. Can you tell us where this number came from? How did you arrive at this number for 2017? You did not include numbers anticipated for 2019.

Pacific Island Knowledge 2 Action Resources Inc. – PIK2AR Land Acquisition for Housing

1. Does your organization have any experience in housing development?
2. What funding do you have in place or anticipate having available to building the housing?
3. It is unclear if the new housing to be built will be permanent housing or transitional housing, multi-unit, or single-family housing, can you please clarify?
4. Without having identified a property, the cost of \$500,000 seem very high for ½ acre of property. Can you clarify why this amount of funding is needed?

Salt Lake Neighborhood Housing Services, Inc. dba NeighborWorks – Salt Lake City Revitalization

1. The population served table indicates the only households served by your program live in the Entitlement Cities. Is this correct?
2. Of the funding in the agency budget, how much is sent to the National Organization?

Identify Follow Up	Allen Litster had one additional clarifying question for ASSIST, Inc. 1. Can a household apply for more work to be completed in more than one year? If so, do you track the total amount of funds provided over time? Do you have a history of properties with multiple projects over time (perhaps 7 years as an example)?	
Assignments for next meeting	Review & Score Applications Facility Improvements – Group #3; Applications #9 - 12	
Other Business	none	
Adjourn	2:00 pm	
NEXT MEETING		
Date/Time	Location	Action Items
February 5, 2019 11:30 AM	County Government Center 2001 South State St. South Building, Room S2-950	Assignments – Review & Score Applications Housing – Group #3 Applications #9-12 Staff will contact agencies for clarifying questions and provide the information to the committee upon receipt. Contact will be made with ASSIST, Inc.; International Rescue Committee; Midvale City; Pacific Island Knowledge 2 Action Resources Inc.; and Salt Lake Neighborhood Housing Services dba NeighborWorks