

COMMUNITY AND SUPPORT SOCIAL SERVICES ADVISORY COUNCIL

MEETING MINUTES

Date/Time	Location	Attendees
February 28, 2019 11:30- 1:30 PM	County Government Center 2001 South State Street South Building, Room S- 2950	CSSAC: Michele Weaver, Jen Seltzer Stitt, Syd Peacock, Dhruv Basu, Lloyd Alexander, Tyler Hall, Noelle Leiser Conference Call-In: Marie Christman Excused: Donald Aguirre, Matt Klein, Philip Bernal, Stephen Cotterell, Stephanie White, Troy Runnells, AJ Metz, Karen Wiley Staff: Karen Kuipers, Amanda Cordova, Sharon Pierce, Vanessa Nelson

Agenda

1. Welcome Michele Weaver
2. Approval of February 21st meeting minutes Michele Weaver
3. Follow up on issues, questions, concerns from February 21st meeting Karen Kuipers
 1. AAA Fair Credit Foundation requests for clarification
 2. Journey of Hope requests for clarification
4. Intent to abstain/recuse from review of Week #8 Applications Committee Members
5. Discussion Week #8 Applications, HEALTHY PEOPLE – STABILIZATION
3 applications for review – 8 minutes of videos
25 minutes discussion per application.
 - 3(a) Children & At-Risk Youth**
 1. Future InDesign – Young Adult Readiness Career Readiness Program
 - 3(b) Homeless Services**
 2. Catholic Community Services – St. Vincent de Paul Culinary Job Training Program
 - 3(c) Mental Health Disorders & Disabilities**
 3. Columbus Foundation, Inc. – Community Employment Program
6. Identify staff follow-up / Week #8 applications
7. Plan for next meeting: Review of Week #9 Applications, Expanded Opportunity – Economic Mobility
 - 3(d) Refugee & Immigrant Programs and ESL**
 1. English Skills Learning Center – Job Readiness ESL for Immigrant and Refugee Adults
 2. Guadalupe Center Educational Programs – Adult Education
 3. Hispanic Community Connection – Learn and Live Better
 4. Holy Cross Ministries – HCM Legal Immigration Program
 5. International Rescue Committee – Scaling SPICE
8. Plan for meetings for weeks #10, #11, and #12. Determine final meeting time.
9. Adjourn

Next Meeting March 7th 2019 Room S2- 950

Topics	Discussion	Motions & Action Items
Welcome	The Chair Michele Weaver welcomed members.	
Approval of the February 14 th Minutes	The Chair asked if the minutes were ready to be approved. No changes were noted.	Minutes were approved.
Follow up on issues, questions, concerns from February 14 th & February 21 st	<p>Karen Kuipers communicated that the requested clarification responses were emailed to Committee members, regarding:</p> <ul style="list-style-type: none"> ➤ Odyssey House ➤ AAA Fair Credit Foundation ➤ Journey of Hope 	
Intent to abstain/ recuse from review of Week #8 Applications	<p>Jen Seltzer Stitt and Tyler Hall both disclosed that they work for Salt Lake Community College, which has an agreement with one of the applicants. Neither Jen or Tyler are involved in decision making.</p> <p>Michele Weaver disclosed that she sits on a board with Kristie Chambers from the Columbus Foundation. No conflict was noted for either.</p>	
Discussion Review Week #8 Applications	<p>Committee members discussed Week #8 applications using their assigned focus groups. Questions and clarifications were proposed for the programs as follows:</p> <p>Expanded Opportunity – Economic Mobility</p> <p>Children & At-Risk Youth</p> <ul style="list-style-type: none"> ➤ Future InDesign – Young Adult Readiness Career Readiness Program <ul style="list-style-type: none"> • Clarification was requested regarding the objective for Itineris Early College High School, i.e. get a job or complete college. • Clarification was requested on the application budget - does it include the Price program or is it specific to the program at Itineris Early College High School in West Jordan? • Clarification requested on the admission procedure for the FIND program - is it slotted or an open lottery? It is unclear if the outreach is to underserved populations. • Clarification requested regarding whether the 16 program hours required are in addition to regular school hours. • Clarification requested on the budget regarding the cost of the new computers, the amount of the stipend, and the timing for the distribution of stipends. • Clarification requested regarding if there are plans to open additional locations, and the timelines of those plans. <p>Homeless Services</p> <ul style="list-style-type: none"> ➤ Catholic Community Services – St. Vincent de Paul Culinary Job Training Program <ul style="list-style-type: none"> • Clarification requested on the reference to the Catalyst Kitchen information – material not attached as stated in the application. • Clarification requested on the proposed budget – will funds recently awarded by Shelter the Homeless crossover the request in this application. • Clarification requested on the timeline for the new kitchen. • If awarded funds, additional clarification may be requested regarding the job descriptions of the Kitchen Assistants due to eligibility issues. <p>Mental Health Disorders & Disabilities</p> <ul style="list-style-type: none"> ➤ Columbus Foundation, Inc. – Community Employment Program <ul style="list-style-type: none"> • If awarded funds, additional clarification may be requested on budget line items due to eligibility issues. 	
Plan for next meeting: Review	Review Week #9 applications	

<p>of Group #9 Applications</p>	<p>Refugee & Immigrant Programs and ESL</p> <ul style="list-style-type: none"> ➤ English Skills Learning Center – Job Readiness ESL for Immigrant and Refugee Adults ➤ Guadalupe Center Educational Programs – Adult Education ➤ Hispanic Community Connection – Learn and Live Better ➤ Holy Cross Ministries – HCM Legal Immigration Program ➤ International Rescue Committee – Scaling SPICE <p><i>Council members responded to the request to provide information regarding availability on March 26th instead of March 28th for the final scheduled meeting. Due to multiple schedule conflicts, it is anticipated that the final meeting will be rescheduled for 11:30am on Tuesday, March 26th. Tally was 11 members available, 1 with conflict but may be able to change, and 1 not available. Final determination pending response from remaining 1 council members.</i></p> <p><i>Materials were provided to council members to begin thinking about considerations of options for funding recommendations once final rankings are available. Handouts included a budget spreadsheet of all applications by line item, a summary of approaches discussed in prior years, and a summary of funding constraints that must be factored in.</i></p>	
<p>Adjourn</p>		<p>1:30</p>

<p>NEXT MEETING</p>		
<p>Date/Time March 7, 2019 11:30 AM</p>	<p>Location County Government Center 2001 South State Street Ste. S2950</p>	