



Community and Support Services Advisory Council
Thursday, January 18, 2018 • Luncheon Meeting • 11:30 AM – 1:30 PM
Salt Lake County Government Center, South Building – Room S2-950

AGENDA

1. Welcome.....*Karen Kuipers*
2. Approval of January 11th meeting minutes.....*Karen Kuipers*
3. Elect Committee Chair.....*Karen Wiley*
4. CSSAC Strategy for Decision Making for FY18.....*Committee Chair*
 - a. Conduct of meetings and use of Roberts Rules
 - b. Straw polls
 - c. Determine meeting times for FY18
 - d. Email communication and voting
 - e. Scoring
 - f. Committee discussion thread in ZoomGrants™ and in meetings (no scores)
 - g. Use of sub-committee assignments, or other process for weekly discussions
5. Assignments for Sub Committees (if applicable)*Committee Chair*
 - a. Executive Summary & Agency Overview
 - b. Logic Model – Agency Narratives (Scope of logic model is for entire program)
 - c. Logic Model – HCD Worksheet (Scope of logic model specific to selected performance indicators)
 - d. Justify the Need (Need)
 - e. Help us to Understand the People Served
 - f. Help us to Understand Programming (Program Design)
 - g. Help us to Understand the “System” (Coordination, Cooperation & Collaboration)
 - h. Budget & Leverage
 - i. Management Ability & Agency Capacity
6. CSSAC Review Schedule FY18.....*Karen Kuipers*
 - a. Tentative timeline
 - b. Incorporate committee viewing of embedded videos during meetings
 - c. Review List of Proposals & Discuss Potential Conflicts of Interest
7. **Discussion Review Group #1, Collaborative Renewals**
8. Identify staff follow-up / Review Group #1

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