# **APPENDIX B:** PROJECT NARRATIVE

## General Project Information

1. Project name: Click or tap here to enter text.
2. Project site address: Click or tap here to enter text.
3. Applicant/Organization: Click or tap here to enter text.
4. Applicant’s address (include city, state, and ZIP): Click or tap here to enter text.
5. Federal Employee Identification Number (EIN): Click or tap here to enter text.
6. Name of contact person: Click or tap here to enter text.
7. Phone number: Click or tap here to enter text.
8. Email: Click or tap here to enter text.
9. Project start date: Click or tap to enter a date.
10. Anticipated completion date: Click or tap to enter a date.
11. Total square feet of the project: Click or tap here to enter text.
12. Total number of units: Click or tap here to enter text.
13. Total number of affordable units in project: Click or tap here to enter text.
14. Percent of affordable units in the project: Click or tap here to enter text.
15. Describe sources providing vouchers or rental subsidies: Click or tap here to enter text.
16. Provide a breakdown of the number of units and monthly rents that will be provided at various AMI levels:

|  |  |  |
| --- | --- | --- |
| **Unit Type** | **Total Number of Units in Project** | **Number of Affordable Units** (sum for all AMI %) |
| **AMI %** | **Number of Units**  **at the AMI %** |
| **Studio** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **1-Bedroom** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **2-Bedroom** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **3-Bedroom** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| **4- Bedroom** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

1. How does the project support Salt Lake County’s (SLCo) Permanent Supportive Housing Priority?

Click or tap here to enter text.

1. If the project is targeting one or more priority populations (Chronically Homeless, Homeless, 65 and older, people with mental and/or physical disabilities, veterans), please provide that information.

Click or tap here to enter text.

1. Which approval permits have been secured to date? Which approval permits are still needed?

Click or tap here to enter text.

1. Which approval permits are still needed?

Click or tap here to enter text.

## Project Summary

1. Project site address: Click or tap here to enter text.
2. Current Property Owner: Click or tap here to enter text.
3. Status of Site Control: Click or tap here to enter text.
4. [SLCo County Council District](https://slco.org/council/districts/): Click or tap here to enter text.
5. Parcel number(s): Click or tap here to enter text.
6. Acreage: Click or tap here to enter text.
7. Zoning: Click or tap here to enter text.
8. Is a zoning change required?  Yes  No
9. If a zoning change is required, describe where you are in the process of changing zoning.

Click or tap here to enter text.

1. Provide a detailed description of the project, including information on exterior materials, unit finishes, and common spaces and amenities. Include how your project will be accessible.

Click or tap here to enter text.

1. Explain why you believe the project meets the allowable uses of HOME funds a described in Housing and Urban Development’s (HUD) [HOME Final Rule](https://www.ecfr.gov/current/title-24/subtitle-A/part-92?toc=1)

Click or tap here to enter text.

1. Add any additional relevant project details.

Click or tap here to enter text.

## Project Financial Information

1. Loan amount Requested: Click or tap here to enter text.
2. Describe the payment terms requested to accommodate the project’s financing needs.

Click or tap here to enter text.

1. What percentage of funding is being sought in relation to the total project cost?

Click or tap here to enter text.

1. How do you intend to use funds provided by the SLCo HOME?

Click or tap here to enter text.

1. What alternative funding sources does the project have access to if rental income or loan funding is reduced or lost?

Click or tap here to enter text.

1. How will the project be accomplished if SLCo HOME is unable to fund this request?

Click or tap here to enter text.

1. Identify uncertainties that could impact your ability to obligate and/or spend funds, if awarded, by the ARPA deadlines.

Click or tap here to enter text.

1. What will the value of the project be at the time of completion?

Click or tap here to enter text.

1. List any projects where your organization has previously received Salt Lake County funding.

Click or tap here to enter text.