

Request for Electronic Applicant Background Check Billable to Agency

WHERE: Salt Lake County HR Payroll
2001 South State Street, N4-700
SLC, UT, 84114

What to Bring: This completed form
Federal or State Issued Photo ID or Current Passport

Employee Information:

Applicant Name: Date:

Applicant DOB: (As specified on SS Card) Applicant SSN:

Hiring Division:

Position:

Account Codes for Fingerprinting Charges:

Project Costing:

Fund

Agency

Department ID

Account

Program Code

Budget Reference

Fund Source

PC Bus Unit

Project ID

An Type

Activity

Agency Authorization:

Print Name:

Signature:

Type of Background Check Required and Agency Billing Code:

(Please select only one):

- WIN Check: FANC B1378 (Salt Lake County Employment - WIN Only)
- WIN/FBI Check: NFUF B1583 (Salt Lake County Employment - WIN/FBI)
- CIC/FBI : MAP B1019 (Salt Lake County Employment - CIC/FBI)

In order for a background check to be processed this form needs to be complete and submitted to Human Resources.