

SALT LAKE COUNTY
COUNTYWIDE INFORMATION TECHNOLOGY STANDARD
ON
PUBLIC WEBSITE ACCESSIBILITY STATEMENT

Purpose –

Salt Lake County is committed to providing a website that is accessible to the widest possible audience. A web accessibility statement shall be placed on the Salt Lake County public websites.

Salt Lake County employees are expected to follow the *Public Website Accessibility Statement Standard* established by the Information Technology Division. The Information Technology Division will monitor and enforce compliance with this standard.

Reference –

The standards set forth herein are provided in accordance with Countywide Policy 1400, which directs the Salt Lake County Information Technology Division to provide information technology standards. Also referencing the following:

All Countywide Information Technology Security Policies in the 1400 series
All Countywide Human Resource Policies
Countywide Policy 1315: Americans with Disabilities Act Complaint Procedure
Countywide Policy 1316: Reasonable Modifications, Auxiliary Aids and Services for Persons with Disabilities Under Title II of the American with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973

1.0 Scope

All Salt Lake County public websites shall adhere to this standard.

2.0 Definitions and Terms

Information Technology Resource(s) and/or System(s)

Computers, hardware, software, data, storage media, electronic communications (including, but not limited to, e-mail, fax, phones, phone systems, and voice mail), networks, operational procedures and processes used in the collection, processing, storage, sharing or distribution of information within, or with any access beyond ordinary public access to, the County's shared computing and network infrastructure.

ADA

The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public.

<https://www.ada.gov/>

W3C

The World Wide Web Consortium (W3C) is an international community that develops open standards to ensure the long-term growth of the Web.

<https://www.w3.org/>

WCAG

Web Content Accessibility Guidelines (WCAG) are developed through the W3C process in cooperation with individuals and organizations worldwide to provide a single shared standard for web content accessibility that meets the needs of individuals, organizations, and governments internationally.

The WCAG documents explain how to make web content more accessible to people with disabilities. Web “content” generally refers to the information, text, graphics, photos, and illustrations in a web page or web application

<https://www.w3.org/WAI/standards-guidelines/wcag/>

Section 508

Section 508 of the Rehabilitation Act (29 U.S.C. § 794d) requires that Federal agencies' (and agencies that receive federal funding) electronic and information technology be accessible to people with disabilities, including employees and members of the public.

<https://www.ada.gov/508/>

3.0 Standard Guidance

All Salt Lake County employees will follow the County’s Public Website Accessibility Statement Standard as defined in Appendix A of this document. This statement should not be omitted from any public web property. It should answer immediate questions regarding the efforts made to increase accessibility and allow the user to report content that violates this Standard.

4.0 Exceptions

Any exceptions to this standard must be explicitly approved in writing by the Salt Lake County Chief Information Officer or their designee.

5.0 Enforcement

Anyone found to have knowingly violated this standard may be subject to disciplinary action in accordance with County disciplinary policies.

Appendix A

PUBLIC WEBSITE ACCESSIBILITY STATEMENT

A web accessibility statement shall be placed on the Salt Lake County public websites and any properties managed by Salt Lake County's Information Technology department and available to the public. This statement shall be reviewed and updated on an annual basis.

The statement text shall read as follows:

Salt Lake County is committed to providing information to residents and visitors with a website experience that is accessible to everyone, including users who experience any disability, including those of sight, hearing, neurological, motor or other challenges that affects their capacity to access and understand the information presented on our website. This can also mean users who experience other barriers such as technological, economic, or other challenges not covered by this statement.

To the best of our ability, we will adhere to the following guidelines:

Design – Websites will be presented with design standards that allow for visual, motor, neurological, or other barriers to access information. In general, this means that our sites will be presented with a design that considers color standards (contrast), screen size (responsiveness), the ability to adjust font size as needed, and other design methods that increase readability and understanding.

Technology – We will use technological platforms that adhere to the highest levels of accessibility as reasonable and provide the broadest audience of users to obtain information from our websites. We will do our best to ensure that downloads are marked with the file size to allow users with a metered connection to avoid downloading large files.

Comprehension – Information will be displayed in a way that allows most users to read and understand it to the best of their ability. We commit to using natural, non-technical language and avoid confusing jargon or acronyms where we can. Links to information will be displayed using simple, relevant text, and where they are available, audio and video files will have attached transcripts. Where available, translation into other languages will be provided.

Accessibility - In general, the guidelines we follow are established by the WC3 and are known as WCAG 2.0 and 2.1. We will perform frequent testing of our websites and content to ensure that these guidelines are followed.

Reporting – If you or someone you know is having problems accessing information, please tell us about it – either using this form or by calling 385-468-0570 or emailing – accessibility@slco.org

Examples of proper accessibility statements:

Utah.gov is a good example of an accessibility statement <https://www.utah.gov/accessibility.html>