

SALT LAKE COUNTY  
COUNTY-WIDE POLICY  
ON  
SMOKING IN/ON COUNTY FACILITIES AND GROUNDS

**Purpose -**

Salt Lake County is genuinely concerned with the safety and well-being of County employees. The intent of this policy is to foster the safety and health of all County employees, both smokers and nonsmokers, and to comply with the Utah Indoor Clean Air Act. Tobacco smoke or smoke from any other plant, in enclosed places, is harmful to the health of smokers and nonsmokers, especially those with allergies or respiratory or cardiovascular disease. Tobacco and non-tobacco smoke in enclosed places is also a public health nuisance and a cause of material annoyance, discomfort, and physical irritation to nonsmokers.

**Reference -**

Utah Indoor Clean Air Act (as may be amended). **1.0**

**Definitions**

- 1.1 Public building - Any enclosed, indoor area which:
  - 1.1.1 is used by the general public, and/or
  - 1.1.2 is a place of employment; and
  - 1.1.3 includes, but is not limited to, elevators, rest rooms, cubicles, lobbies or waiting areas, hallways, training rooms, and indoor parking areas.
- 1.2 Public meeting- all meetings open to the public.
- 1.3 Smoking - includes, but is not limited to, carrying a lighted cigar, cigarette, pipe, or any other heated products (including electronic cigarettes and hookah).

**2.0 Policy**

- 2.1 All Salt Lake County buildings, whether owned by the County or leased, are public buildings. No person shall smoke in a County public building. Smoking is also prohibited at public meetings.
- 2.2 The Salt Lake County Government Center has been designated as a smoke free campus and smoking is only permitted in two designated smoking areas. Individuals shall extinguish their smoking materials at designated receptacles located within 25 feet of the entrances to County facilities prior to entering that facility.
- 2.3 Smoking is prohibited in all vehicles owned by the County or leased for County use.

### **3.0 Enforcement**

- 3.1 The County is responsible for primary enforcement of this policy.
- 3.2 In buildings where there are security personnel present (including the Government Center) the security personnel shall remind individuals who are smoking entering and throughout the building that County buildings are public places, and smoking is not permitted. Security personnel at the Government Center shall also remind individuals who are smoking outside of designated smoking areas that smoking is not permitted.
- 3.3 Complaints for violations by County employees of the Utah Indoor Clean Air Act shall be brought to the attention of that employee's supervisor. The supervisor will determine the appropriate action to be taken in accordance with Human Resources Policy and Procedures # 5702, Standards of Conduct.
- 3.4 Repeated violations of the Utah Indoor Clean Air Act as outlined for Salt Lake County in this policy are subject to legal action by the Salt Lake Valley Health Department in a court of appropriate jurisdiction. Employees may also be subject to disciplinary action.

APPROVED and PASSED this 9 day of October, 2012.