

PEACE OFFICER MERIT COMMISSION POLICY & PROCEDURE

EXEMPT APPOINTMENTS

PURPOSE

To establish a process to create Exempt Appointments and return a merit system officer who is appointed to an exempt position to their prior merit position.

PROCEDURE

- 1.0 When creating an exempt appointed position, the following procedure shall be followed:
 - 1.1 The Sheriff shall make a written request to the Merit Commission for a new position or a change of status of a specific position, and shall provide the Merit Commission with a written job description and proposed justification of the action.
 - 1.2 The Merit Commission shall consider the Sheriff's request and issue a written decision approving or disapproving the creation of a new position.
 - 1.3 The Sheriff shall request approval of the new position by the appropriate legislative body.

- 2.0 In the event a merit system officer is elected Sheriff or the Sheriff appoints a merit system officer from either the UPD or Sheriff's Office, the officer's merit system status shall automatically be suspended for the period of time the officer remains Sheriff or in a Merit Exempt appointment.
 - 2.1 At the end of the term of election to Sheriff or suspension of merit status of a merit system officer, the officer shall be returned to the officer's former position in their originating department as a merit system officer without examination.

APPROVED AND PASSED THIS 26 day of May 2015.

SALT LAKE COUNTY
PEACE OFFICER MERIT COMMISSION

By: Kenneth Wallentine
Kenneth Wallentine, Chair