



# Salt Lake County Surveyor's Office

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## RECORD OF SURVEY E-FILING FORM

*\*All fields are required - Save and attach to email.*

Date: \_\_\_\_\_

Surveyor Name: \_\_\_\_\_  
*(Last Name, First Name, Middle Initial)*

\*Business Name: \_\_\_\_\_

\*Business Address: \_\_\_\_\_

\*Email: \_\_\_\_\_

Note – The size of files will limit the quantity of ROS and/or sheets that may be sent per email. In the body of the email, indicate if supplemental emails will be sent to complete the transmission of all ROS listed on this form. Attach completed E-Filing Form to all supplemental emails. **A maximum of 10 ROS may be submitted per E-Filing Form.**

	*Client Name (abbreviate)	* Project Reference Name/Number	*Sheet Count
1		_ROS_A	
2		_ROS_B	
3		_ROS_C	
4		_ROS_D	
5		_ROS_E	
6		_ROS_F	
7		_ROS_G	
8		_ROS_H	
9		_ROS_I	
10		_ROS_J	
*Total Sheets (Tab past last line for correct count):		→	
*Payment Total (\$40.00 X Quantity of Sheets):		→ \$	

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**[\\*CLICK for link to OPC payment website](#)**

**\*OPC Confirmation #:** \_\_\_\_\_

NOTE – Use these examples to name files: Record of Survey Plat- ***Your Project Reference\_ROS\_A.pdf***  
 AutoCAD Drawing - ***Your Project Reference\_ROS\_A.dwg***

*(For County Use Only)*

**NOTES:**

\_\_\_\_\_  
Initials                      Date Pmt Rc'd

\_\_\_\_\_  
Initials                      Date ROS Rc'd

# Emails Per Pmt \_\_\_\_\_