



Wheeler Historic FARM
PARKS AND RECREATION

(To be completed by Wheeler Farm)
Today's Date: _____ paid \$ _____
\$ _____ Balance due: _____

Wheeler Historic Farm Event Rules and Reservation Request Form

Prices effective January 1, 2023

DATE(S) OF EVENT: _____

****Fees must be paid in full if Agreement is signed within ninety (90) days of requested date****

Event Start Time (includes Setup) _____ AM / PM Event End Time (includes cleanup) _____ AM / PM

Sponsoring Group / Party Name: _____

Check-in Person(s): _____

Responsible Person (financially): _____ Phone: _____

Street _____ City _____ State _____ Zip Code _____

Best Phone # _____ Alternate Phone # _____

E-mail: _____

Activity Barn/Education Center (block) \$1980 9AM-3PM or 5PM-11PM = Cost: \$ _____

Activity Barn/Ed. Center (hourly) Hourly rate \$ **165.00** x _____ hrs = Cost: \$ _____

Hourly rate \$ **247.50** x _____ hrs = Cost: \$ _____

Party House Birthday Party Package – (10am-12pm, 1pm-3pm, or 4pm-6pm)=Cost: \$ _____

Party House (2 hr min) Hourly rate \$ **35.00** x _____ hrs = Cost: \$ _____

Ice House (2 hr min) Hourly rate \$ **50.00** x _____ hrs = Cost: \$ _____

Lawn Area to be used (1/2 day):

Pavilion _____ Central _____ **9AM-3PM or 4PM-9PM** = Cost: \$ _____

5K Track _____ = Cost: \$ _____

Inflatables \$50 per inflatable _____ x \$50 = Cost: \$ _____

Lawn Space Pull Power \$50 per box – 2 per space _____ x \$50 = Cost: \$ _____

TOTAL cost: Space _____ + Damage Deposit _____ + Additional costs _____ = **Total Cost: \$ _____**

Estimated number of people (including participants, spectators, and support staff): _____

Describe Your Event (or attach a flyer, brochure or information sheet)

Set-up arrangements must be made a minimum of 48 hours prior to your event to arrange for vehicle access.

Event Checklist
Check all that apply.

Type:

- Immediate Family Event / Reunion / Birthday
- Wedding/ Reception (Last Names of Couple) _____
- Bicycles used in event
- Athletic event. (Denote area on map.)
- Other _____

Private Event Activities:

- Food Catering
- Inflatables must be pre-approved, 5 hours max. Inflatable must be on the grass and must have a generator) Denote location on map.
- Tent Rentals (Diamond Rentals, 4518 South Riverside Drive, 801-262-2080)
- Music / Sound Amplification (contact SL Valley Health Department, 385-468-3835).
- PA System for announcements (out-doors)
- Stages or tents. (Denote locations on map.)
- Hot Air Balloon (tethered only)
- Other, Explain: _____

Miscellaneous:

- Electrical Requirements (the pavilion has 110 volt service only)
- Electrical Requirements (lawn space – pull power – additional \$50 per box – 2 per space)

Some events may require Off-Duty Police, additional waste containers, portable sanitary units, additional farm staff attendants and/or parking staff at User’s expense.

Submitting a Request Form

Complete a form for each separate event being requested. We cannot hold dates. A deposit is required to secure a reservation. Submit the completed form to:

Wheeler Historic Farm
6351 S 900 E
Salt Lake City, UT 84121

This form is NOT a contract and does not guarantee the Property will be reserved. User must sign the Salt Lake County Wheeler Historic Farm Facility Use Agreement before the property will be considered reserved. _____ (initials)

Fax the completed form to 385-468-1754, or e-mail it to wheeler1@slco.org