

MIMs Partnership Assessment Checklist

Assessment Category	Rating					Comments
Collaboration among staff	Competitive	Siloed	Little collaboration	Somewhat collaborative	Very collaborative	
Openness of communication	Very closed communication			Very open communication		
Level of trust: employee to employee	Actively distrustful	Passively/somewhat distrustful	Cautiously trusting	Somewhat trusting	Very trusting	
Level of trust: employee to leadership	Actively distrustful	Passively/somewhat distrustful	Cautiously trusting	Somewhat trusting	Very trusting	
Level of trust: leadership to employee	Actively distrustful	Passively/somewhat distrustful	Cautiously trusting	Somewhat trusting	Very trusting	
Leadership support of employees	Little/none				Very supporting	
Data/metrics identified and used	None		Somewhat		Expert	
Decisions are data-driven	No		Somewhat		Always / nearly always	
KPIs are identified, tracked and reported regularly	No		Somewhat		Always / nearly always	
Visual management tools-present and used	Never	Rare	Somewhat	Regularly	Regularly and improvements are made	
Job Shadowing occurs	Never	Rare	Somewhat	Regularly	Regularly and improvements are made	
Stand-up meetings occur	Never	Rare	Somewhat	Regularly	Regularly and improvements are made	
Continually seeking improvement opportunities	Never/Rare				Always	
Processes are standardized and documented	No – highly variable				Yes – standardized, documented, and regularly updated	