



Revision Number: 3

Purchasing Agent: Mark Parry

Phone #: (801) 537-9243

Email: mparry@utah.gov

Item: Face-to-Face Interpreting and Written Translation Services

Vendor: 58154H

CommGap International Services

7069 S Highland Dr Ste 201

Salt Lake City UT 84121

Internet Homepage:

www.commgap.com

General Contact:

Lelani Craig

Telephone:

(801) 944-4049

Fax number:

(801) 944-4046

Email:

lelani@commgap.com

Usage Report Contact:

Same as Above

Reporting Type:

Summary

Brand/trade name:

Effective dates:

01/27/2010 through 01/31/2015

Potential renewal options remaining:

None

Potentially renewable until:

Price:

See attached price schedule

Terms:

Net 30

Days required for delivery:

N/A

Price guarantee period:

1 Year

Freight:

N/A

Minimum order:

See attached price schedule

Min shipment without charges:

N/A

REVISION #3: Contract renewed through 01/31/2015. Pricing adjustment.

Bid No.DB10054

This is a multiple award contract. Please see MA1269, MA2084.

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor creating a PRC in Finet. Agencies will return to the vendor any invoice which reflects incorrect pricing.

Note: This contract allows for **Over-the-Phone interpreting on an EMERGENCY BASIS ONLY**. For Over-the-Phone Interpretations please use Contracts – MA977, MA978 and MA981.

This contract does NOT provide for American Sign Language. For American Sign Language please see contracts MA880, MA884, and MA1070



COST

<u>Face-to-face Interpreting</u>	<u>Spanish</u>	<u>All Other Languages</u>
Charge per quarter hour	\$8.28	\$9.50
Minimum Charge	1 hour	1 Hour
Appointments are billed for minimum time <u>requested</u> plus additional time <u>required</u> .		

Cancellation Fee: Appointments cancelled within 24 hrs from time requested, will be billed standard rate for time scheduled.

<u>Written Translation:</u>	<u>Spanish</u>	<u>All Other Languages</u>
Word Block (25 words)	\$3.75	\$5.75
Minimum Charge	\$100	\$100
Desk Top Publishing	\$35/page	\$35/page
Minimum Charge	\$100	\$100

Please Note: No mileage reimbursement will be paid. Contractor is expected to provide service within 100 miles of Salt Lake City (this is to be considered 100 miles one way). The State may reject a bid based on the nature and extent of the “Any other charges” line. It is the State’s preference to have all costs included in the base rate quoted, i.e. portal to portal travel fee.

For Over the phone translation services cost please reference full contract view.

FINET COMMODITY CODE (S):
9617500000 - TRANSLATION SERVICES
00000 - GENERIC COMMODITY CODE

REVISION HISTORY: