



# Contracts & Procurement Supplier Connection

## May 2017

### WE HEARD YOU!

Thank you for responding to our supplier survey issued in October. We appreciate all of the valuable feedback provided.



**If you haven't had an opportunity to complete the supplier survey please feel free to offer your comments:**

[2016 Supplier Survey](#)

### TIPS FOR RESPONDING TO REQUEST FOR CONTRACT (RFC)

- Link to Utah Public Procurement Place Training on "How to Submit a Bid in the Utah Supplier Portal". <https://purchasing.utah.gov/vendors/>
- Complete all forms in the "Buyer Attachment" Section and upload in the "Vendor Attachment" Section to submit your bid.
- When completing the Preference System Form, ensure the form is properly completed and all the required back-up justification is uploaded with the Preference Form
- Answer all prerequisites and questions items.
- Acknowledge adherence to all specifications and terms.
- Enter price in the item section and upload completed pricing form in the Vendor Attachment Section (if applicable).
- Must "Certify" and "Submit Response".



### UTAH SUPPLIER PORTAL – SciQuest is now JAGGAER

SciQuest announced to its customers in



February, 2017, an exciting new corporate branding initiative, with the launch of their new name, JAGGAER. The re-envisioning of their name is just that, a way for them to take a different look at how they focus on customers and the marketplace, and continue to provide dynamic solutions.

#### What does this new name mean for you?

- No change in the function of the online e-procurement system. Responses will still be entered in the same manner as SciQuest.
- The online e-procurement system is still the Utah Public Procurement Place. You'll still see references to SciQuest. Additionally, you'll now see a reference to "Powered by Jaggaer" in the on-line e-procurement system.

### SLCo C&P WEBSITE



Check out the SLCo Contracts and Procurement website "[For Supplier](#)" section.

Here you can find information on how to do business with SLCo such as:

- Current Bids
- Submit a bid
- Register as a Supplier
- Vendor Guide

## TIPS FOR ENTERING A BID INTO UTAH PUBLIC PROCUREMENT PLACE

- In order to enter a bid or proposal, you must select the **“Yes, I Intend to Bid”** blue tab in the top left corner of the sourcing event summary to be able to enter your response.
- Pay attention to questions, submit all forms required, and pay attention to pre-requisite questions.
- Vendors need to register for their time zone when setting up your vendor registration profile.
- Must have Corporate and/or Sales contact in your vendor registration profile to receive notices of new solicitations.
- **VERY IMPORTANT:** Once you’ve entered your bid or proposal in SciQuest, you must check the box for **“Certification”** and click on the **“Submit Response”** button prior to the deadline or your bid won’t be accepted. See graphic below.

**State of Utah Request for Statement of Qualifications Grounds Maintenance**  
ZC17011

Event Details

Response Status: **Draft**  
Intent To Bid: **Yes** ✓  
Bid Total: **0.00 USD**

Summary  
Prerequisites ✓  
Buyer Attachments ✓  
Supplier Attachments ✓  
Questions ✓

**Review & Submit**

Please review and submit your response after all errors have been cleared. You will still be able to come back to the event and edit your response until the event is closed.

All sections are now complete, and you may submit your bid below.

Section	Progress
Summary	✓ No Required fields
Prerequisites	✓ Required fields complete
Buyer Attachments	✓ No Required fields
Supplier Attachments	✓ No Required fields
Questions	✓ Required fields complete
Items	✓ Required fields complete
<b>Certification</b>	

I certify that the statements and information in this response are true and correct to the best of my knowledge and belief.

Q & A Board  
My Exports and Imports

< Previous

Submit Response

## UPCOMING BIDS

### Upcoming Procurement Projects

*\*\*This list is not all encompassing\*\**

For a complete list of Current Bids visit our [website](#).

Department	Description	Anticipated Release Date
Parks & Rec	County Ice Center Evaporative Repair –2 Stage Bid (Pre-Qualify Stage 1 RFP)	May, 2017
Parks & Rec	Redwood Recreation Center Reroof Phase 3	June 1, 2017
Library Services	Bingham Creek Library RTU replacement/Conference room RTU addition	June, 2017
Library Services	Riverton Library RTU replacement RFB	June, 2017
Library Services	New Kearns Library – RFP Programming and Design Services	TBD
Library Services	New Kearns Maintenance Facility – RFP Programming and Design Services	TBD
Library Services	New West Valley Library – RFP Programming and Design Services	TBD
Library Services	New South Salt Lake Library – RFP Programming and Design Services	TBD
Library Services	New South Jordan Library – RFP Programming and Design Services	TBD
Ctr for the Arts	Mid-Valley Regional Cultural Center – RFP Architectural Services	June, 2017
Clark Planetarium	Exhibits Reengineering – Consultant RFP	June, 2017
Engineering FC	Jordan River 1700 S Channel Realignment - Construction	Sept, 2017
Engineering FC	Watershed Program Jordan River 1700 S Channel Realignment - Construction	Sept, 2017
Engineering FC	FP160002 - Willow Ck Chan Below 11150 S - Construction	Aug, 2017
Engineering FC	FP140006 - Jordan River Trash Boom - Construction	May, 2017
Engineering	MSD - 3500 S Toolson Detention Removal - Construction	Aug, 2017
Engineering	MSD - 3100 S Patrick Dr Detention Removal - Construction	Aug, 2017
Engineering	MSD - Magna Detention Ponds- Construction	Aug, 2017
Engineering	MSD - 8000 W Overlay - Construction	June, 2017
Engineering	MSD - 8400 W Pedestrian Crossing - Construction	June, 2017
Info Services	COOP Plans System - RFP	June, 2017

[Suggestions? We would love to hear them!](#)

If you have any requests, ideas, questions, suggestions, and/or comments about the newsletter or its contents, please email [SLCo-purchasing@slco.org](mailto:SLCo-purchasing@slco.org).