



## SURPLUS FORM – LISTING AN ITEM ON GOVDEALS

Items are listed in a tiered approach: 14 days in Tier I for County Agencies to reutilize the item, then 14 days in Tier II for the general public to purchase. After the 28 days items can be recycled, discarded, or relisted.

### Item Information

Short Description: \_\_\_\_\_

Long Description (make, model, style, etc. 3000 character limit):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Value of Item: \$ \_\_\_\_\_

- Send 1 or 2 pictures to be uploaded (larger items may require more shots/views)

### Item Location

Division: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Contact Person For Item

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

When completed email form and pictures to Brian Anderson, Surplus Manager, [bjanderson@slco.org](mailto:bjanderson@slco.org)