



# Contracts & Procurement Supplier Connection

## December 2016

### WE HEARD YOU!

Thank you for responding to our supplier survey issued in October. We appreciate all of the valuable feedback provided. Here are some recent improvements we've made:



- Advance Notice of Upcoming Solicitations:
  - A list of 2017 Capital Projects can be found beginning on page 34 of the County's 2017 Proposed Budget at the following [link](#).
  - A link to the specific agency 2017 Procurement Plans will be available in our next newsletter.

**If you haven't had an opportunity to complete the supplier survey please feel free to offer your comments:**

[2016 Supplier Survey](#)



### COUNTY'S PROCUREMENT PROCESS

To obtain a better understanding of the County's procurement process, we suggest you refer to our Vendor Guide and Procurement Flow Charts on the SLCo [Contracts and Procurement website](#).

- The "Vendor Guide" can be found at the following [LINK](#).
- Procurement Process Flow Charts can be found at the following [link](#).

### WHY MOVE TO SCIQUEST?

The current cooperative contract for the County's e-Procurement system, BidSync, expires in March, 2017. The County utilizes State of Utah Cooperative Contracts where practicable. The new Utah State Division of Purchasing cooperative contract is with SciQuest. SLCo Contracts & Procurement will be utilizing the SciQuest cooperative contract for its e-Procurement system and is in the process of transitioning over to SciQuest as a replacement to Bidsync.



SciQuest Benefits:

- No cost to vendors to register and receive bid notices from SciQuest
- Marketing information from SciQuest will not be sent to vendors

### REGISTRATION WITH SCIQUEST

To register as a vendor with SciQuest, visit the [SciQuest - Utah Public Procurement Place](#) website. Instructions on how to register with SciQuest can be found on SLCos website in our [Vendor Registration Guide](#). Please be



sure to reference the appropriate [commodity codes](#) as you register your profile. We hope you will take the time to register so you will be notified of future contract opportunities with Salt Lake County.

## HOW TO RESPOND TO SCIQUEST SOLICITATION

Our Supplier Survey indicated that you'd like more information on how to respond to solicitations in SciQuest. Here are some resources to help you:

- Instructions for submitting a bid in SciQuest can be found in ["A Vendor View of a Sourcing Event"](#).
- A demonstration video for responding to bids in SciQuest is currently being produced by the State of Utah. We anticipate the video will be available in early 2017.

## UPCOMING BIDS

### Upcoming Procurement Projects

*\*\*This list is not all encompassing\*\**

For a complete list of Current Bids visit our [website](#).

Department	Description	Anticipated Release Date
Facilities Mgmt	New 610 S 200 E Health Clinic Const Bid (Pre-approved Contractors only) - Bid	Dec, 2016
Facilities Mgmt	275 KW Diesel Emergency Generator for New PW Ops Building	Nov, 2016
Parks & Rec	Cottonwood Heights Rec Ctr Addition Design Services – RFP	January, 2017
Parks & Rec	Coach Mike's Tennis Academy Design Services – RFP	January, 2017
Parks & Rec	Mick Riley Golf Course Clubhouse Design Services – RFP	January, 2017
Parks & Rec	Wheeler Farm Outdoor Education Ctr Design Services – RFP	January, 2017
Parks & Rec	Landscape Contractors Pool for Small Cost Projects – RFP	Dec, 2016
Parks & Rec	Parks & Playground Equipment Supplier Pool – RFP	Dec, 2016
Parks & Rec	New Draper Recreation Center Design Services – RFP	January, 2017
Parks & Rec	Wheeler Farm Horse Concession Vendor – RFC	Nov, 2016
Parks & Rec	Salt Lake County Golf Course Event Ctr Developer – RFP	Nov, 2016
Sheriff's Office	Jail Medical Records System Replacement - RFP	January, 2017
Info Services	Countywide Enterprise Document Management System - RFP	January, 2017
Animal Services	Animal Services Shelter Management Software – Expedited RFP	January, 2017
Emergency Ser	Emergency Management for COOP Plans – RFP	January, 2017

**Suggestions? We would love to hear them!**

If you have any requests, ideas, questions, suggestions, and/or comments about the newsletter or its contents, please email [SLCo-purchasing@slco.org](mailto:SLCo-purchasing@slco.org).