

# Request for Electronic Applicant Background Check Billable to Agency

WHERE: Salt Lake County HR Payroll  
2001 South State Street, N4-700  
SLC, UT, 84114

What to Bring: This completed form  
Federal or State Issued Photo ID or Current Passport

**Employee Information:**

Applicant Name:  Date:

Applicant DOB:  (As specified on SS Card) Applicant SSN:

Hiring Division:

Position:

**Account Codes for Fingerprinting Charges:**

Fund

Agency

Department ID

Account

Program Code

Budget Reference

**Project Costing:**

Fund Source

PC Bus Unit

Project ID

An Type

Activity

**Agency Authorization:**

Print Name:

Signature:

**Type of Background Check Required and Agency Billing Code:**

(Please select only one):

- WIN Check: FANC      B1378 (Salt Lake County Employment - WIN Only)
- WIN/FBI Check: NFUF      B1583 (Salt Lake County Employment - WIN/FBI)
- CIC/FBI : MAP      B1019 (Salt Lake County Employment - CIC/FBI)

**In order for a background check to be processed this form needs to be complete and submitted to Human Resources.**