

# Workflow Timelines

January 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Start Pay Period Holiday	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> Pay Day	<b>6</b>
No Data Entry						
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> Workflows Due Noon	<b>11</b>	<b>12</b> Final Entries	<b>13</b>
<b>14</b>	<b>15</b> Holiday	<b>16</b> Start Pay Period	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
No Data Entry						
<b>21</b>	<b>22</b> Pay Day	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> Workflows Due Noon	<b>30</b>	<b>31</b> Final Entries			

**Workflows submitted after deadlines will be entered once payroll runs.**

# Workflow Timelines

February 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Start Pay Period	2	3
				No Data Entry		
4	5	6	7 Pay Day	8	9	10
	No Data Entry					
11	12	13	14	15	16 Start Pay Period	17
		Workflows Due Noon		Final Entries	No Data Entry	
18	19 Holiday	20	21	22 Pay Day	23	24
	No Data Entry					
25	26	27	28			
	Workflows Due Noon		Final Entries			

**Workflows submitted after deadlines will be entered once payroll runs.**

# Workflow Timelines

March 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Start Pay Period	2	3
				No Data Entry		
4	5	6	7 Pay Day	8	9	10
	No Data Entry					
11	12	13	14	15	16 Start Pay Period	17
		Workflows Due Noon		Final Entries		
18	19	20	21	22 Pay Day	23	24
	No Data Entry					
25	26	27	28	29	30	31
			Workflows Due Noon		Final Entries	

**Workflows submitted after deadlines will be entered once payroll runs.**

# Workflow Timelines

April 2018						
<b>1</b> Start Pay Period	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> Pay Day	<b>7</b>
No Data Entry						
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Workflows Due Noon	<b>12</b>	<b>13</b> Final Entries	<b>14</b>
<b>15</b>	<b>16</b> Start Pay Period	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> Pay Day	<b>21</b>
No Data Entry						
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> Workflows Due Noon	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> Final Entries					

**Workflows submitted after deadlines will be entered once payroll runs.**

# Workflow Timelines

May 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> Start Pay Period	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		No Data Entry				
<b>6</b>	<b>7</b> Pay Day	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Workflows Due Noon	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> Start Pay Period	<b>17</b>	<b>18</b>	<b>19</b>
		Final Entries	No Data Entry			
<b>20</b>	<b>21</b>	<b>22</b> Pay Day	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
		No Data Entry				
<b>27</b>	<b>28</b> Holiday	<b>29</b> Workflows Due Noon	<b>30</b>	<b>31</b> Final Entries		

**Workflows submitted after deadlines will be entered once payroll runs.**

# Workflow Timelines

June 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> Start Pay Period	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> Pay Day	<b>8</b>	<b>9</b>
	No Data Entry					
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> Workflows Due Noon	<b>14</b>	<b>15</b> Final Entries	<b>16</b> Start Pay Period
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> Pay Day	<b>23</b>
	No Data Entry					
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> Workflows Due Noon	<b>28</b>	<b>29</b> Final Entries	<b>30</b>

**Workflows submitted after deadlines will be entered once payroll runs.**