



Vital Records Offices — *Open Monday to Friday from 8:00 a.m. to 4:45 p.m.*
Salt Lake City: 660 South 200 East, #100; Salt Lake City, UT 84111; 385-468-4230
Shipp: 4535 South 5600 West; West Valley City, UT 84120; 385-468-3712
Southeast: 9340 South 700 East; Sandy, UT 84070; 385-468-4329
South Redwood: 7971 South 1825 West; West Jordan, UT 84088; 385-468-5312
South Redwood is closed from noon to 1:00 p.m. daily.

Marriage License Abstract Request Form
Abstracts available: All Utah marriage licenses from 1978–2010

Full Name of Groom: _____
First Middle Last

Full Maiden Name of Bride: _____
First Middle Last

Date of Marriage: _____ **City:** _____ **County:** _____

***Note: Marriage license abstracts provide limited information; they are not copies of the original.** To obtain a certified copy of an original Utah marriage license, contact the County Clerk’s office where the initial application was submitted. Marriage license abstracts may be ordered by the groom or bride, or by either’s parent, sibling, child, grandparent, or grandchild. **Positive identification is required (see reverse).** It is a criminal violation to make false statements on vital records forms or to fraudulently obtain a record.*

First certified abstract: \$18.00
Each additional abstract (ordered at the same time): \$10.00
 Make checks payable to **SLCoHD Vital Records**. Fees are subject to change.

Please review the abstract for accuracy; copies will only be replaced within 90 days of the issue date. If the requestor does not respond to a written notice from Vital Records within 90 days, SLCoHD may retain all monies paid.

Individual Making Request

Name: _____ **Daytime telephone number:** _____

Address: _____
Street address City State ZIP

Relationship to individual on abstract: Self Parent Sibling Child Grandparent Grandchild

Reason for requesting abstract: _____

Signature: _____ **Date:** _____

For Office Use Only

Payment Method: Cash Check Credit
(in person only)

Clerk: _____

Paper numbers: _____

Identification provided: _____

Number of Abstracts Requested

_____ **1** Certified abstract: \$ 18.00

_____ Additional copies x \$10.00 each: \$ _____

Total Due: \$ _____



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Acceptable Identification List

Utah law **requires** positive identification for the purchase of a Utah birth or death certificate.
Mailed requests must include an **enlarged, easily read** copy of the **front and back** of the identification.
If no proof is enclosed, the request will be returned.
All identification MUST be current.

Primary (1 of the following)

- Government-issued Photo Driver's License
- Government-issued Photo Identification
- Government-issued Work ID
- Employment Card
- U.S. Military Identification Card
- Tribal Identification Card
- Pilot License
- Alien Registration Card
- Permanent Resident Card
- Temporary Resident Card
- U.S. Passport
- Foreign Passport
- U.S. Certification of Naturalization
- Certificate of U.S. Citizenship
- U.S. Citizen Identification Card
- Matricula Consular Card
- Concealed Weapon Permit
- Mexican Voter Registration Card
- Jail/Prison Release Form (with photo)

OR

Secondary (2 of the following)

- Work Identification/Paycheck/W-2
- School, College, or University ID Card
- Voter Registration Card
- Social Security Card
- U.S. Military Separation/DD-214
- Motor Vehicle Registration/Title
- Marriage License (not issued by Vital Records)
- Court Order or Court Documents
- Jail/Prison Documents
- Probation Documents
- Property Tax Receipt
- Veterans Universal Access ID Card
- Selective Service Card
- Hunting/Fishing License
- Insurance Cards or Documents
- Medicare Cards
- Utility Bill
- Business License
- Professional License

We Cannot Accept
Driving Privilege Card
Novelty ID Card

If you cannot provide acceptable identification, ask a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification to request the vital record. Proof of relationship may also be required, such as a birth, death, or marriage certificate.