

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL  
(CEDAC) MEETING MINUTES**

| Date/Time                               | Location   | Attendees   |
|---|--|---|
| February 14, 2017<br>11:30 AM – 2:00 PM | County Government Center<br>2001 South State Street<br>South Building, Room S2-950 | <b>CEDAC:</b> Lynn Feveryear, Letitia Buroker, Ryan Henrie, Allen Litster, Kori Renwick, Susan Gregory, Todd Richards, David Martin, Leslie Jones, Kumar Shah<br><b>Excused:</b> Paul Fotheringham<br><b>Staff:</b> Karen Wiley, Karen Kuipers, Rory Christensen, Stephnie Gyllenskog, Teresa Young |

**Agenda**

- Welcome and Introductions
- Approval of February 7<sup>th</sup> meeting minutes
- Update from staff on additional information requests
  - #13 – Salt Lake Community Action Program – Midvale Head Start ADA Bathrooms & Entry Ramp
  - #15 – Utah Youth Village – Kearns Group Homes Roofs
  - #16 – Volunteers of America Detox Center – Kitchen Improvements
- Review of any Conflict of Interest for applications #17-21
- Discussion of Housing Applications #'s 17 - 21
  - 17 – ASSIST, Inc. – Community Design Center
  - 18 – City of South Salt Lake – Community Connection Part I
  - 19 – Community Development Corporation of Utah – Critical Home Needs Program – Green & Healthy Homes Initiative
  - 20 – NeighborWorks Salt Lake – Murray City Rebuild, Revitalize & Eliminate Blight
  - 21 – Salt lake Valley Habitat for Humanity: Magna EcoCommunity
- Areas of Focus
  - a. Need & Benefit – *Tish & Lynn*
  - b. Project Goals and Outcomes – *Kumar & Paul*
  - c. Program Design – *Leslie & Ryan*
  - d. Budget & Leveraging Resources – *Laynee & Todd*
  - e. Agency capacity & Sustainability – *David & Susan*
  - f. Cooperation & Collaboration – *Kori & Allen*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Applications
  - Economic Development – Group #6 – Applications #22 & 23
  - Facility Improvement - #14 – The INN Between
- Next Meeting Tuesday – February 21<sup>st</sup>, 11:30 am Room S2-950

| Topics  | Discussion                                 | Motions & Action Items  |
|---|--|---|
| <b>Welcome &amp; Introductions</b>                              | Committee members were welcomed.           |   |
| <b>Approval of the February 14<sup>th</sup> meeting minutes</b> | The minutes were requested to be approved. | Kumar motioned to approve the minutes. Lynn seconded. <b>Motion Approved.</b> |

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| <p><b>Update from staff on additional information requests</b><br/> <b>#13 – Salt Lake Community Action Program – Midvale Head Start ADA Bathrooms &amp; Entry Ramp</b><br/> <b>#15 – Utah Youth Village – Kearns Group Homes Roofs</b><br/> <b>#16 – Volunteers of America Detox Center – Kitchen Improvements</b></p>   | <p>There was a packet passed out to members with the answers to the questions from last week. Staff went over the answers.</p>   |   |
| <p><b>Review of any Conflict of Interest for applications #17-21</b></p>  | <p>There were no conflicts of interest.</p>  |   |
| <p><b>Discussion of Infrastructure Applications #'s 17-21</b><br/> <b>17 – ASSIST, Inc. – Community Design Center</b><br/> <b>18 – City of South Salt Lake – Community Connection Part I</b><br/> <b>19 – Community Development Corporation of Utah – Critical Home Needs Program – Green &amp; Healthy Homes Initiative</b><br/> <b>20 – NeighborWorks Salt Lake – Murray City Rebuild, Revitalize &amp; Eliminate Blight</b><br/> <b>21 – Salt lake Valley Habitat for Humanity: Magna EcoCommunity</b></p> | <p>There was a narrative and a range of scoring given by each member in their assigned areas of focus for Applications #'s 17-21.</p>  |   |
| <p><b>Identify staff follow-up</b></p>  | <p>17-Assist, Inc.- No questions<br/> 18-City of South Salt Lake Community Connection Part 1 – Clarify the volunteer groups that regularly help with each project.<br/> 19-Community Development Corp. of Utah - Critical Home Needs Program – No questions.<br/> 20-NeighborWorks Salt Lake – Murray City Rebuild, Revitalize &amp; Eliminate Blight – No questions<br/> 21- S L Valley Habitat for Humanity – Magna EcoCommunity – Clarify how the testing on the wells will be done; also, do they have a site plan for the project, please submit; and identify the specific infrastructure improvements and estimated costs that will be included in the \$150,000 request.</p> |   |
| <p><b>Assignments for next meeting</b><br/> <b>Review &amp; Score Applications</b><br/> <b>Economic Development – Group #6 – Applications #22 &amp; 23</b><br/> <b>Facility Improvement - #14 – The INN Between</b></p>   | <p><b>Members will review &amp; score applications for –</b><br/> Economic Development Group #6 – Applications #22 &amp; 23 and Facility Improvement #14 – The INN Between.<br/> There will be more information sent to members for The INN Between regarding the three options and an explanation this afternoon.</p>   |   |
| <p><b>Adjourn</b></p>   |  | <p><b>Kumar motioned to adjourn.</b><br/> <b>Susan seconded.</b><br/> <b>Motion approved.</b></p> |

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| <b>NEXT MEETING</b>                    |  |  |
| <b>Date/Time</b>                       | <b>Location</b>  | <b>Action Items</b>  |
| February 21st, 11:30 am<br>Room S2-950 | County<br>Government Center<br>2001 South State<br>Street. | Staff will follow up with questions for application's<br>#18 and #21 |