

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
January 31, 2017 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Letitia Buroker, Ryan Henrie, Allen Litster, Paul Fotheringham, Kori Renwick, Susan Gregory, Todd Richards, David Martin, Laynee Jones, Leslie Jones, Kumar Shah Excused: Teresa Young Staff: Karen Wiley, Karen Kuipers, Rory Christensen, Stephnie Gyllenskog

Agenda

- Welcome and Introductions
 - Approval of January 24th meeting minutes
 - Update from staff on additional information requests
 - #6 – Asian Association of Utah – Comprehensive Safety & Stability Accessibility Project
 - #8 – Family Support Center – Crisis Nursery Repairs
 - Review of any Conflict of Interest for applications #9-12
 - Discussion of Infrastructure Applications #'s 9-12
 - 9 – House of Hope – Central Air Conditioning Installation
 - 10 – Kostopulos Dream Foundation – Infrastructure Improvements, Paved Walkway & Parking
 - 11 – Odyssey House – Adult Program HVAC Update
 - 12 – Project Reality – New Building
 - Areas of Focus
 - a. Need & Benefit – *Tish & Lynn*
 - b. Project Goals and Outcomes – *Kumar & Paul*
 - c. Program Design – *Leslie & Ryan*
 - d. Budget & Leveraging Resources – *Laynee & Todd*
 - e. Agency capacity & Sustainability – *David & Susan*
 - f. Cooperation & Collaboration – *Kori & Allen*
 - Identify staff follow-up
 - Assignments for next meeting – Review & Score Applications
Facility Improvements – Group #3 Applications #13-16
 - Next Meeting Tuesday – February 7th, 11:30 am Room S2-950

Topics	Discussion	Motions & Action Items
Welcome & Introductions	Committee members were welcomed. Introductions were made around the room.	
Approval of January 24th meeting minutes	The minutes were requested to be approved.	Susan motioned to approve the minutes. Allen seconded. Motion Approved.
Update from staff on additional information requests	Staff passed out the responses from the Asian Association and Family Support Center, and went over this information with members.	

<p>#6 – Asian Association of Utah – Comprehensive Safety & Stability Accessibility Project #8 – Family Support Center – Crisis Nursery Repairs</p>	<p>Staff also provided handouts for the definition from the united states census bureau regarding the severely disabled, and went over this information with members.</p>	
<p>Review of any Conflict of Interest for applications #9-12</p>	<p>There were no conflicts of interest.</p>	
<p>Discussion of Infrastructure Applications #'s 9-12</p> <p>Areas of Focus - Need & Benefit – Tish & Lynn Project Goals and Outcomes – Kumar & Paul Program Design – Leslie & Ryan Budget & Leveraging Resources – Laynee & Todd Agency capacity & sustainability – David & Susan Cooperation & Collaboration- Kori & Allen</p>	<p>There was a brief narrative and a range given by each member in their assigned areas of focus for Applications #9 – 12 and the following were discussed:</p> <p>9 – House of Hope – Central Air Conditioning Installation 10 – Kostopolos Dream Foundation – Infrastructure Improvements, Paved Walkway & Parking 11 – Odyssey House – Adult Program HVAC Update 12 – Project Reality – New Building</p>	
<p>Identify staff follow-up</p>	<p>Requests for clarification on applications: Columbus Center: Request what the pay is for the workers. House of Hope – Describe timelines on the projects in place. Also, what kind of clients they have and the percent eligible for the homeless clients. Kamp Kostopolus -- Clarification on the use of the parking lot as well as the overcapacity lot. Odyssey House – Clarify what the other HUD funds are from; the budget or grant, and is it in addition to the salary to manage the project. Also, what is the timeline and when will they get HUD funds. Project Reality – Clarify if an architect has designed the new building; can it be done in one year and what is the spending in annual repair costs; i.e. what is their definition of excessive costs. Also, how long have they been in the building and is there a clean title on the property.</p>	
<p>Assignments for next meeting – Review & Score Applications Facility Improvements – Group #3 Applications #13-16</p>	<p>Members will review & score applications for Facility Improvements in Group #3 for applications #13 to #16</p>	
<p>Adjourn</p>		<p>Kumar motioned to adjourn, Paul seconded. Motion approved.</p>
<p>NEXT MEETING</p>		
<p>Date/Time</p>	<p>Location</p>	<p>Action Items</p>
<p>February 7th, 11:30 am Room S2-950</p>	<p>County Government Center 2001 South State Street.</p>	<p>→ Staff will send requests for clarification to the Columbus Center, House of Hope, Kamp Kostopolus, Odyssey House and Project Reality.</p>