

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL  
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
February 7, 2017 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	<b>CEDAC:</b> Lynn Feveryear, Letitia Buroker, Ryan Henrie, Allen Litster, Paul Fotheringham, Kori Renwick, Susan Gregory, Todd Richards, David Martin, Leslie Jones, Kumar Shah <b>Excused:</b> Laynee Jones <b>Staff:</b> Karen Wiley, Karen Kuipers, Rory Christensen, Stephnie Gyllenskog, Teresa Young

**Agenda**

- Welcome and Introductions
- Approval of January 31<sup>st</sup> meeting minutes
- Update from staff on additional information requests
  - #7 – Columbus Community Center –Production Expansion
  - #9 – House of Hope – Central Air Installation
  - #10 – Camp K – Paved Parking Lot
  - #11 – Odyssey House – HVAC Project
  - #12 – Project Reality – New Building
- Review of any Conflict of Interest for applications #13-16
- Discussion of Infrastructure Applications #'s 13, 15 & 16
  - 13 – Salt Lake Community Action Program - Midvale Head Start – ADA Bathrooms & Entry Ramp
  - 15 – Utah Youth Village – Kearns Group Home Roofs
  - 16 – Volunteers of America Detox Center – Kitchen Improvements
- Application #14 – The INN Between has been moved to February 21, 2017
- Areas of Focus
  - a. Need & Benefit – *Tish & Lynn*
  - b. Project Goals and Outcomes – *Kumar & Paul*
  - c. Program Design – *Leslie & Ryan*
  - d. Budget & Leveraging Resources – *Laynee & Todd*
  - e. Agency capacity & Sustainability – *David & Susan*
  - f. Cooperation & Collaboration – *Kori & Allen*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Applications
  - Housing – Group #4 – Applications #17-21
- Next Meeting Tuesday – February 14<sup>th</sup>, 11:30 am Room S2-950

Topics	Discussion	Motions & Action Items
<b>Welcome &amp; Introductions</b>	Committee members were welcomed. Introductions were made around the room.	
<b>Approval of the January 31<sup>st</sup> meeting minutes</b>	The minutes were requested to be approved.	Kumar motioned to approve the minutes. Allen seconded. <b>Motion Approved.</b>

<p><b>Update from staff on additional information requests</b>  <b>#7 – Columbus Community Center –Production Expansion</b>  <b>#9 – House of Hope – Central Air Installation</b>  <b>#10 – Camp K – Paved Parking Lot</b>  <b>#11 – Odyssey House – HVAC Project</b>  <b>#12 – Project Reality – New Building</b></p>	<p>There was a packet passed out to members with the answers to the questions from last week. Staff went over the answers.</p>	
<p><b>Review of any Conflict of Interest for applications #13-16</b></p>	<p>There were no conflicts of interest.</p>	
<p><b>Discussion of Infrastructure Applications #'s 13, 15 &amp; 16</b>  <b>13 – Salt Lake Community Action Program - Midvale Head Start – ADA Bathrooms &amp; Entry Ramp</b>  <b>15 – Utah Youth Village – Kearns Group Home Roofs</b>  <b>16 – Volunteers of America Detox Center – Kitchen Improvements</b>  <b>Application #14 – The INN Between been moved to February 21, 2017</b></p>	<p>There was a brief narrative and a range given by each member in their assigned areas of focus for Applications #13; #15 and #16.</p> <p>13 – SLCAP Midvale Head Start ADA Bathrooms &amp; Entry Ramp  15 – Utah Youth Village Kearns Group Home Roofs  16 – VOA Detox Center Kitchen Improvements</p>	
<p><b>Identify staff follow-up</b></p>	<p>Staff will follow-up with the following questions:  13- Are there any handicap clients that are turned away? What is the plan after the 20 year lease is up. Why are they serving half the clients this year?  15- What is the success rate of the graduates? Why did the previous roof only last 10 years; and what is the lifespan of the new roof. Also, what is the financial accounting system used.  16- Clarify what percentage goes into a detox treatment center/facility after they leave; or do they go back to streets. Clarify the CIP numbering system. When the kitchen was built, and is there a duplication of lighting in the budget.</p>	
<p><b>Assignments for next meeting – Review &amp; Score Applications Housing – Group #4 – Applications #17-21</b></p>	<p>Members will review &amp; score applications for Housing – Group #5 – Applications #17-21</p>	
<p><b>Adjourn</b></p>		<p><b>Kumar motioned to adjourn. Todd seconded the motion. Motion approved.</b></p>
<p><b>NEXT MEETING</b></p>		
<p><b>Date/Time</b></p>	<p><b>Location</b></p>	<p><b>Action Items</b></p>
<p>February 14th, 11:30 am Room S2-950</p>	<p>County Government Center 2001 South State Street.</p>	<p>Staff will follow up with the questions for applications #13 #15 &amp; #16.</p>