

COMMUNITY AND SUPPORT SOCIAL SERVICES ADVISORY COUNCIL

MEETING MINUTES

Date/Time	Location	Attendees
February 16th, 2017 11:30- 1:00 PM	County Government Center 2001 South State Street South Building, Room S-2950	CSSAC: Glenda Riesen, Stephanie Harpst, Ann Cline, Lloyd Alexander, Stephanie Tobey, Stephen Cotterell, Juliana Preston, Kathy Hale (via phone) Staff: Stephnie Gyllenskog, Karen Kuipers, Karen Wiley, Rory Christensen Absent: Michele Weaver, Jared Gleue, Sharon Pierce

Agenda

- Welcome.....*Lloyd Alexander*
1. Approval of February 9th meeting minutes.....*Lloyd Alexander*
 2. Follow up on issues, questions, concerns from February 9th meeting.....*Karen Kuipers*
 3. Intent to abstain/recuse from any of Group #5 Applications (16-17).....*Committee Members*
Intent to abstain/recuse from scheduled Group #6 Applications (18-19)...*Committee Members*
 4. Discussion Review Group #5 Applications, Housing (Tabs 16-17)
Discussion Review Group #6 Applications, Refugee & Immigrant Programs/ESL (Tabs 18-19)
 - a. Need (*Glenda, Stephen*)
 - b. Program Design (*Juliana, Michele*)
 - c. Outcomes & Benefits (*Stephanie T., Ann*)
 - d. Coordination & Collaboration (*Juliana, Stephanie H.*)
 - e. Management Ability & Agency Capacity (& Internal research questions) (*Michele, Lloyd*)
 - f. Budget & Leverage (*Kathy, Jared*)
 5. Identify staff follow-up / Review Group #5 & First Two Applications of Review Group #6
 6. Plan for next meeting: Finish review of Group #6 Applications (Refugee & Immigrant Programs & ESL)
 7. Adjourn

Next Meeting February 23rd Room S2-950

Topics	Discussion	Motions & Action Items
Welcome	Committee members were welcomed. The vice-chair conducted the meeting due to the absence of the chairperson.	
Approval of February 9th meeting minutes.	The minutes were requested to be approved.	Stephen motioned to approve the minutes. Stephanie T. Seconded. Motion approved.
Follow up on issues, questions, concerns from the February 9th meeting	The requests for clarification to Utah Community Action, the INN Between and the Road Home were sent and the answers were provided to members. The response from the Road Home will be sent out as soon as it is received.	
Intent to abstain or recuse from any of Applications #4 (16-17) & Applications #6 (18- 19)	No abstentions were made.	

<p>Discussion of review Group #5 - Housing (Tabs 16-17) Discussion Review Group #6 - Refugee & Immigrant Programs/ESL (Tabs 18-19)</p>	<p>Applications in review group #5 & two applications from review group #6 were discussed:</p> <p>16) Housing Authority – Housing Opportunities/Housing Retention Program 17) Salt Lake CAP dba Utah Community Action/Housing Mediation Program 18) Asian Association of Utah dba Refugee & Immigrant Center / Pathways to Success – Video was shown 19) Catholic Community Services of Utah / Immigration Program – Video was shown</p>	
<p>Identify staff follow-up of Review Group #5 & First Two Applications of Review Group #6</p>	<p>Requests for clarification on applications to be sent to agencies:</p> <p>Housing Authority – Housing Opportunities/Housing Retention Program:</p> <ol style="list-style-type: none"> 1) Provide further clarification on who is served by the program, and their connection to programs offered by the Road Home and Utah Community Action. Is there a list available of public housing or Section 8 projects that services are targeted to? 2) Do the Housing Specialists from the Road Home and UCA work with individuals who are receiving rental subsidies from other Housing Authorities e.g. West Valley City or Salt Lake City? 3) Clarify if the board for Housing Opportunities is separate from the board of the Housing Authority of the County of Salt Lake. 4) Staff will research and provide additional information regarding the “evolving practices related to homeless prevention and rapid re-housing” that has been referenced in several applications. <p>Salt Lake CAP dba Utah Community Action/Housing Mediation Program: no questions</p> <p>Asian Association of Utah dba Refugee & Immigrant Center / Pathways to Success: no questions</p> <p>Catholic Community Services of Utah / Immigration Program:</p> <ol style="list-style-type: none"> 1) Clarify information presented in the video regarding social security benefits that are provided to refugees, asylees or immigrants who are non-citizens. 	
<p>Plan for next meeting: Finish review of Group #6 Applications (Refugee & Immigrant Programs & ESL)</p>	<p>Members will finish Review Group #6 (Refugee & Immigrant Programs & ESL)</p>	
<p>Adjourn</p>	<p>Glenda moved to Adjourn.</p>	<p>Adjourn 12:52</p>

NEXT MEETING		
Date/Time	Location	Action Items
<p>February 23rd, 2017 11:30 to 1:00 PM</p>	<p>County Government Center 2001 South State Street South Building, Room S-2950</p>	<ul style="list-style-type: none"> □ Staff will send requests for clarification to the Housing Authority and Catholic Community Services. □ Staff will research and provide additional information as requested for referenced evolving practices related to homeless prevention and rapid re-housing.