

SALT LAKE COUNTY 2017-2018 ANNUAL ACTION PLAN

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This document contains the Third Annual Action Plan of the Five Year Plan for the Salt Lake County Consortium. It describes the allocation of CDBG, HOME and ESG funds for 2017. The U.S. Department of Housing and Urban Development requires any community that receive an allocation of the following grants to complete a Consolidated Plan.

- Community Development Block Grant (CDBG)
- HOME Investment Partnership Grant Funds
- Emergency Solutions Grant (ESG)

This Annual Action Plan reviews the needs of Salt Lake County and details how the Salt Lake County Consortium has allocated CDBG, HOME, and ESG funding to meet some of those needs.

URBAN COUNTY

Salt Lake Urban County includes unincorporated Salt Lake County and the cities of Alta, Bluffdale, Cottonwood Heights, Draper, Herriman, Holladay, Midvale, Millcreek, Murray, Riverton and South Salt Lake, and Metro Townships of Copperton, Kearns, Magna, Emigration Canyon and White City.

SALT LAKE COUNTY CONSORTIUM

The Salt Lake County Consortium includes the Urban County and the cities of West Jordan, Sandy, South Jordan, Taylorsville and West Valley. Included as part of the Salt Lake County Consortium Consolidated Plan are the Action Plans of Salt Lake County, Sandy City, South Jordan City, City of Taylorsville, West Valley City and West Jordan City.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objective of the Salt Lake County Consortium Consolidated Plan is to identify the greatest needs in Salt Lake County through a public process and public input. With input from a variety of agencies and organizations, develop a five year strategy to address and mitigate the greatest needs and in this year's plan layout how the funding received will be used to address and mitigate some of those needs from July 1, 2017 to June 30, 2018.

Decent Housing-Affordability

- **Home Improvement Program:** 2,000 households over five years or 400 households annually will receive some form of emergency repair, minor home repair, or a home improvement loan/energy efficiency retrofit.
- **Rental Housing:** We anticipate building 300 Affordable Rental Housing Units over five years or 60 units annually.
- **Rental Housing for Homeless and Special Needs:** 400 units over five years or 80 units annually of rental housing units will be built for the chronic homeless, seniors and those with special needs (In 2016 a Senior Housing project in South Salt Lake City will begin construction).
- **Tenant Based Rental Assistance:** 300 homeless households or households at risk of becoming homeless over five years, or 60 households annually will receive short term rental assistance

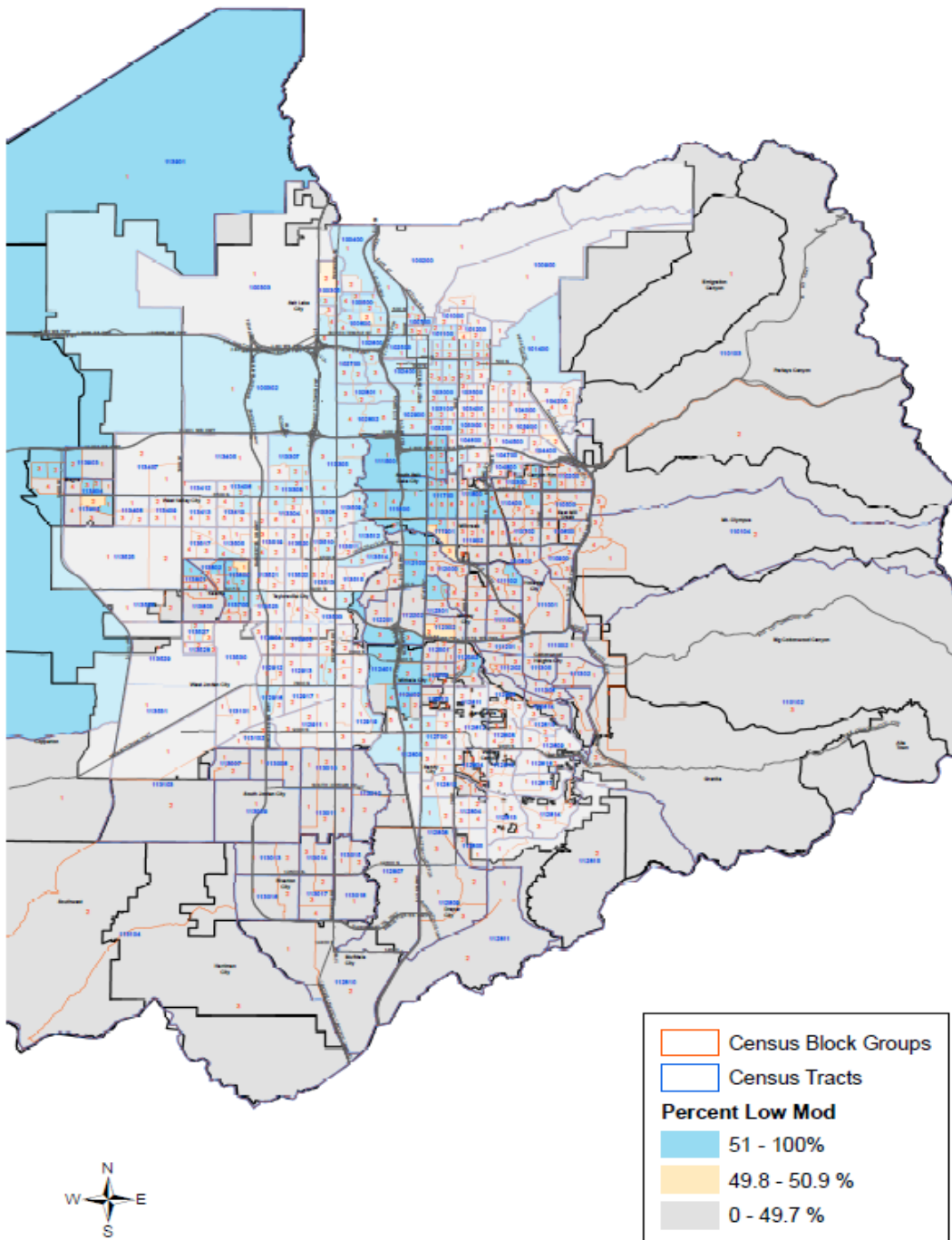
Suitable Living Environment; Availability and Accessibility

- **Capacity of Nonprofit Organizations:** 175 nonprofit organizations over five years, or 35 annually will receive funding for operations and/or building improvements.
- **Infrastructure, Neighborhood and Park Improvements:** 20 projects over five years or 4 annually will be funded and completed.

Creating Economic Opportunity and Sustainability

- **Economic Development:** 30 businesses over five years or 6 annually will receive some form of assistance.

Low Mod by Census Block Group
Salt Lake County, Fiscal Year 2009



Source: 2000 Census and U.S. Department of Housing and Urban Development

*Other entitlement cities are shown in lighter shades of color.

Salt Lake County Low Mod Areas

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

CDBG, HOME and ESG funds were committed to a broad range of programs and projects benefiting low to moderate-income households.

Community Development Block Grant Program:

- Home Improvement/Emergency Home Repairs were completed on 361 homes.
- Accessibility and Fair Housing: Education is being provided to Subgrantee Agencies and Participating Cities. Technical assistance is also being provided to agencies develop appropriate policies. Housing Counseling, Foreclosure Prevention, Homeless Prevention and Landlord/Tenant Mediation was provided to over 300 households to help clients obtain, retain or maintain their housing.
- Murray and Midvale Cities will be able to provide Down Payment assistance with CDBG funds to 13 low-income homebuyers during the year.
- 14 Nonprofits received assistance for capacity building and counseling services.
- 17 Agencies received assistance for building improvements.
- Eleven Neighborhood/infrastructure improvement projects were completed
- Six Microenterprise businesses received loans for assistance for economic development from July to April and an additional 4 agencies are in the pipeline for funding.

Emergency Solutions Grant Program: With the new regulations in place, 6 Agencies were provided funding through the ESG program. All Agencies matched these funds at 100% and the accomplishments include:

- Two Agencies received funding for emergency shelter services covering the costs of operations, counseling and supportive services for clients. These agencies anticipate serving approximately of 4,385 households.
- One Agency received funding for Street Outreach services
- One Agency was provided funding for Rapid Re-housing to provide financial assistance, stabilization and relocation services for homeless clients. 16 households were placed into housing and were provided the supportive services needed to assist them in keeping their housing.
- Two Agencies were provided homeless prevention funding to provide housing relocation and stabilization services as well as direct client assistance to assist 45 clients to remain in or retain their housing, preventing homelessness.

HOME Investment Partnership Program: Over the last year the following was accomplished:

- Community Development Corporation of Utah (CDCU) through the provision of down payment assistance helped 10 households buy a home.
- CDCU completed the purchase and rehabilitation of five Idea Houses.
- GHHI projects completed: Through a combination of CDBG, HOME 60 projects were completed
- Tenant Based Rental Assistance, Rapid Rehousing, Short Term Assistance was provided to a 100 households
- The required monitoring of all existing HOME rental housing developments was completed.
- Accessibility and Fair Housing: Education is being provided to landlords. Technical assistance is also being provided to developers of rental housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Starting in October 2016 a needs assessment was started. The different funding requests and recommendations by the various committees was made available April 2, 2017 and comments can be made up until May 2, 2017. A public hearing on the proposed allocation of funds will be held April 19, 2017.

The five year plan development started on October 2013. Salt Lake County Community Resources and Development completed a community needs assessment to gain a better understanding of the community needs of low to moderate-income households in Salt Lake County, Utah. The purpose of the project was to help inform the allocation of limited resources, namely Community Development Block Grant (CDBG), Social Services Block Grant (SSBG), Emergency Solutions Grant (ESG) and (HOME) Home Investment Partnership Program grant funding, to organizations whose programs can best address the needs of low to moderate-income households in Salt Lake County, Utah.

The needs assessment was completed in a multi-step process which included:

1. Literature review of prior needs assessments
2. Coordination and guidance from the CRD Director and Program Managers
3. Public Comment Process
4. Internal stakeholder meeting with Salt Lake County
5. CRD follow up to internal stakeholder meeting

In particular, the Public Comment Process (Item #3 on the above list) greatly informed the finalized identification of needs. The Public Comment period was administered through two in-person meetings held on September 23, 2013 and the September 25, 2013 as well as an option to submit written comments through September 27, 2013. Prior to the public comment period a draft copy of the needs assessment was posted on the Community Resources and Development web site, a legal notice was run

in the Salt Lake Tribune and Deseret News on September 8, 2013, Press releases were sent out through the Mayor's office and email reminders were sent to community organizations. Public response was representative of a range of community organizations and individuals. In total, 27 organizations and 2 private citizens engaged in the public comment process.

Highest needs of low to-moderate income households in Salt Lake County, Utah, are provided below. These needs were incorporated into the RFP process for Salt Lake County: Community Development Block Grant (CDBG), Social Services Block Grant (SSBG), Emergency Solutions Grant (ESG) and (HOME) Home Investment Partnership Program grant funding.

- Safe, affordable and accessible homeownership and rental opportunities
- Crisis shelters and housing for special needs populations
- Supportive services to assist with housing stability and housing access
- Job readiness/knowledge of work supports
- Post –secondary and adult learning opportunities
- Financial education and legal resources which assist with income
- Access to emergency food resources
- Safe and healthy families and communities; services to prevent and address substance abuse, child and elder abuse, domestic violence and criminal behavior
- Access to legal services and information resources

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See attachment: Input received

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received will be considered

7. Summary

A new process has been implemented where all CDBG funds will be pooled and distributed through a collaborative decision-making process. Under this new process, applicants, including both non-profit service providers and local jurisdictions, will apply for funding through an RFA process. The Citizen Participation Process has been amended to include a citizen review committee that better reflects the various jurisdictions to score and rank the various applications. The County will then hold a joint public hearing to solicit public input on the preliminary budget recommendations from the citizen committees. Following the public hearing, the approval body will either consent to the preliminary

budget, or in consultation with the County Mayor, recommend modifications to it. Upon receiving the final budget recommendation of the approval body, final approval will be made and submitted to HUD.

This process will create a more streamlined, efficient and effective grant process for all involved and will enable the County to collectively have a greater impact to the challenges we seek to address. The format of the Community & Economic Development Advisory Council (CEDAC) was changed to include citizens from the participating Cities and the new Metro Townships of the County to assist with the collaboration of the priorities.

DRAFT

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SALT LAKE COUNTY	
CDBG Administrator	SALT LAKE COUNTY	Salt Lake County Community Resources & Development
HOPWA Administrator		
HOME Administrator	SALT LAKE COUNTY	Salt Lake County Community Resources & Development
ESG Administrator	SALT LAKE COUNTY	Salt Lake County Community Resources & Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

Salt Lake County Community Resources and Development is responsible for the management of the CDBG, HOME and ESG programs.

Consolidated Plan Public Contact Information

Consolidated Plan Public Contact Information

Randy Jepperson, 385-468-4886, rjepperson@slco.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Salt Lake County has updated its Citizen Participation Plan to reflect the changes in the new Urban County process for the CDBG funds. This Plan helps determine and prioritize the needs of the communities within the County's jurisdiction and involves the public in the Consolidated Plan process. The current document is available on our web page at: <http://slco.org/community-resources/plans-and-reports/>

In October 2013, Salt Lake County Community Resources and Development completed a community needs assessment to gain a better understanding of the community needs of low to moderate-income households in Salt Lake County, Utah. The purpose of the project was to help inform the allocation of limited resources, namely Community Development Block Grant (CDBG), Social Services Block Grant (SSBG), Emergency Solutions Grant (ESG) and (HOME) Home Investment Partnership Program grant funding, to organizations whose programs can best address the needs of low to moderate-income households in Salt Lake County, Utah.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Consultations were held with the Housing Authority of the County of Salt Lake, West Valley City Housing Authority, Salt Lake Valley Habitat for Humanity, Community Development Corporation of Utah, Community Action Program, Assist Inc., as well as advocates for the disabled, seniors and the homeless. Included in this process were representatives from all the Cities of the Urban County as well as the HOME Consortium Cities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In 2014, the Continuum of Care adopted the Collective Impact Model for the homeless housing and services system and selected Salt Lake County Government as the backbone agency within that model. As part of those duties, Salt Lake County Government also become the Collaborative Applicant for the UT-500 Continuum of Care.

In 2015, Salt Lake County's Mayor developed a Collective Impact Steering Committee on Homelessness. The Steering Committee is focused on improving the homeless housing and service delivery system in Salt Lake County in order to better meet the needs of homeless persons and persons at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

In Salt Lake County, Utah there are three ESG funding sources: Salt Lake City, Salt Lake County, and State of Utah. These three government agencies meet regularly to discuss homeless and housing issues, including ESG: funding allocation, performance standards, policies and procedures and outcome evaluation. In addition, a nine member Prioritization Committee is responsible for a rank and review of all UT-500 project applications for Continuum of Care funds. Prioritization Committee members include representatives from the three ESG funding sources: Salt Lake City, Salt Lake County, and the State of Utah. Funding coordination, performance standards, and outcome evaluation are among the criteria used to rank project applications.

The State of Utah is the Lead HMIS agency for the UT-500 Continuum of Care. Oversight for the Lead HMIS agency is provided by the HMIS Steering Committee. The Steering Committee includes, among others, representatives from the Continuum of Care as well as ESG funders from Salt Lake City, Salt Lake County, and the State of Utah. The HMIS Steering Committee meets monthly and discuss topics including HMIS funding and updates to the HMIS Standard Operating Procedures.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOUSING AUTHORITY OF THE COUNTY OF SALT LAKE
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A new process has been implemented where all CDBG funds will be pooled and distributed through a collaborative decision-making process. Under this new process, applicants, including both non-profit service providers and local jurisdictions, will apply for funding through an RFP process. The Citizen Participation Process has been amended to include a citizen review committee that better reflects the various jurisdictions to score and rank the various applications. The County will then hold a joint public hearing to solicit public input on the preliminary budget recommendations from the citizen committees. Following the public hearing, the approval body will either consent to the preliminary budget, or in consultation with the County Mayor, recommend modifications to it. Upon receiving the final budget recommendation of the approval body, final approval will be made and submitted to HUD
2	Agency/Group/Organization	COMMUNITY DEVELOPMENT CORPORATION OF UTAH
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We meet weekly with CDCU on the status of projects and asking for their input on needs identified in the community
3	Agency/Group/Organization	ASSIST INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We meeting monthly with Assist inc about projects and needs of the community
4	Agency/Group/Organization	Salt Lake Valley Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We meet weekly with Salt Lake Valley Habitat for Humanity and go over status of projects and needs in the community

5	Agency/Group/Organization	Salt Lake Community Action Program
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Homeless Service-Fair Housing Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We meet monthly with Utah Community Action on needs in the community

6	Agency/Group/Organization	WEST VALLEY CITY
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We meet with West Valley City monthly to review status of GHHI projects and status of needs

Identify any Agency Types not consulted and provide rationale for not consulting

Outreach was made to all known agencies.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake County	Salt Lake County

Table 3 – Other local / regional / federal planning efforts

Narrative

This process will create a more streamlined, efficient and effective grant process for all involved and will enable the County to collectively have a greater impact to the challenges we seek to address. The format of the Community & Economic Development Advisory Council (CEDAC) was changed to include citizens from the participating Cities and the new Metro Townships in the County to assist with the collaboration of the priorities.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Salt Lake County held a public hearing with legal notice, on October 15, 2015, to get input on needs in the community and notify the public of funding availability

Salt Lake County made available through legal notice of the propose action plan it was available for public comment from April 1 to April 30, 2016

A public hearing was held April 21, 2016, over sixty agencies attended, and about 300 individuals attended and gave comment on the proposed action plan and use of funds.

DRAFT

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: hispanic Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	See attachment with input received	see attachment	all comments were considered	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: hispanic</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	notification through paper	no comments were received	no comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: hispanic</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Over 60 agencies and 300 people attended and provided comment on the proposed action plan and proposed use of funds</p>	<p>see attachment</p>	<p>all comments were considered.</p>	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Salt Lake County has allocated CDBG, HOME and ESG funds to fund activities which will help meet the needs identified. Salt Lake County will provide a HOME match from general funds for \$200,000. Salt Lake County has sufficient excess match from previous years to meet the remaining \$147,562 requirement

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,344,652	200,000	132,566	2,677,218	0	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,390,248	700,000	885,400	2,975,648	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	207,331	0	529	207,860	0	

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Salt Lake County will provide \$200,000 from county general funds to help meet the match requirements of the HOME program. Salt Lake County will also provide the required 100% match for the ESG program through matching funds from each of the Subgrantees as well as through general funds for the administration of the program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

not applicable

Discussion

Salt Lake County will work with partners to make the best use of the funds allocated

DRAFT