

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL  
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
February 6, 2018 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	<b>CEDAC:</b> Lynn Feveryear, Ryan Henrie, Allen Litster, Susan Gregory, David Martin, Kumar Shah, Todd Richards, Laynee Jones, Michael Anderson, Tyler Money <b>Staff:</b> Karen Wiley, Teresa Young, Karen Kuipers, Amanda Cordova <b>Excused:</b> Leslie Jones

**Agenda**

- Welcome
- Getting to Know Each Other – A favorite Non-American Hero
- Approval of January 30<sup>th</sup> meeting minutes
- Update by Staff on Infrastructure Clarifications – Group #1
  - a. South Salt Lake – no questions
  - b. Midvale City - Responses
- Review of any Conflicts of Interest for applications in Group #2 – Facility Improvements
- Discussion of Facility Improvements Applications #'s 3-5
  - a. Asian Association of Utah dba Refugee & Immigrant center – Energy Efficient Building Project (Window Replacement)
  - b. Columbus Foundation, Inc. – Building Upgrades (Bathroom Renovations, Lighting & Security Upgrades)
  - c. First Step House – Fisher House (Fire Safety and Roof Project)
- Areas of Focus
  - a. Need & Benefit – *Tyler & Lynn*
  - b. Project Goals and Outcomes – *Kumar & Allen*
  - c. Program Design – *Leslie & Michael*
  - d. Budget & Leveraging Resources – *Laynee & Todd*
  - e. Agency Capacity & Sustainability – *David & Susan*
  - f. Cooperation & Collaboration – *Ryan & Susan*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Applications  
Facility Improvements – Group #3 Applications #6-9
- Other Business
- Next Meeting Tuesday – February 13<sup>th</sup> 11:30 am Room S2-950

Topics		Motions & Action Items
Welcome – Getting to know each other	Allen welcomed the group	
Approval of January 30 <sup>th</sup> meeting minutes		Kumar moved to accept minutes as presented, Laynee seconded. Motion Approved.

Update by Staff on Infrastructure Clarifications – Group #1 South Salt Lake – no questions Midvale City - Responses	Karen provided clarifications via handout to group.	
Discussion of Facility Improvement Applications 3 – 5 a. Asian Association of Utah dba Refugee & Immigrant center – Energy Efficient Building Project (Window Replacement) b. Columbus Foundation, Inc. – Building Upgrades (Bathroom Renovations, Lighting & Security Upgrades) c. First Step House – Fisher House (Fire Safety and Roof Project)	A. Asian Assn – good program but the application was not well put together. Questions were raised on Return On Investment on the window project. B. Columbus – discussion about how these improvements would increase the number of clients served. How can # of clients served be increased when there is no waitlist? C. First Step House – Discussion about why a fire system is necessary and why it’s so costly for a residential house. Discussion about roof – what is the age of the existing roof, what will the roof project entail?	A. Compare total cost of utility savings in relation to cost of project, doesn’t balance out. Error in table on tab 4 for populations served, dollar amounts are different in areas of the application. We need clarification on the correct dollar amounts. Project management cost is high. Why? B. Clarify information on increasing number of clients served and how these upgrades will cause that. C. clarify why cost is so high for a house. Clarify why they need roof repairs and age of roof. Clarification if they are in violation of code without an alarm system.
Areas of Focus a. Need & Benefit – <i>Tyler &amp; Lynn</i> b. Project Goals and Outcomes – <i>Kumar &amp; Allen</i> c. Program Design – <i>Leslie &amp; Michael</i> d. Budget & Leveraging Resources – <i>Laynee &amp; Todd</i> e. Agency Capacity & Sustainability – <i>David &amp; Susan</i> f. Cooperation & Collaboration – <i>Ryan &amp; Susan</i>	There were discussions on each of these areas for each of the 3 applications.	
Identify Staff Follow Up	Staff will identify follow-up in the action items below.	
Assignments for next meeting – Review and score applications Facility Improvements Group #3 Applications #6 - 9		
<b>NEXT MEETING</b>		
<b>Date/Time</b>	<b>Location</b>	<b>Action Items</b>
February 13th, 2018 11:30 AM	County Government Center 2001 South State St.	<b>Midvale Fox Bridge Street - Karen Wiley will clarify linear ft. or sq. ft. for the sidewalk AAU – 30% energy costs savings, get before &amp; after #s, clarify # served (total &amp; daily), verify #s on budget, request a better break down of bid.</b>

	South Building, Room S2-950	<b>Columbus - increase # served but no waitlist, clarify how they determined they will increase #.</b> <b>FSH - Clarify why cost of Fire System so high for a house, more info on roof, age and need, is the need for a fire alarm a code issue, why isn't HASLC involved if they own the building?</b>
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