

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
March 20, 2018 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Ryan Henrie, Allen Litster, Leslie Jones, Kumar Shah, Todd Richards, Michael Anderson, Tyler Money, David Martin, Laynee Jones, Susan Gregory (attended by phone) Staff: Karen Wiley, Stephnie Gyllenskog, Susie Sullivan, Amanda Cordova, Karen Kuipers, Teresa Young

Agenda

<ul style="list-style-type: none"> • Welcome • Approval of March 13th meeting minutes • Update by Staff <ul style="list-style-type: none"> a. Salt Lake County-Emergency Repair Fund b. The Work Activity Center- Leslie Avenue Renovation Completion c. Recap of Scoring Process • Review Priorities <ul style="list-style-type: none"> a. Mayor’s Priorities b. Round 1 & 2 Priorities • Facilities Management Application Review Summary – Round 1 & 2 • Application Discussion • Other Business • Next Meeting Tuesday – March 27th – 11:30 am Room S2-950 • Public Hearing Monday, April 16th, 2018 4:00 – 6:00 County Council Chambers 	<p style="text-align: right;">Allen Litster, Chair</p> <p style="text-align: right;">Karen Wiley</p> <p style="text-align: right;">Staff</p> <p style="text-align: right;">Ryan Henrie</p> <p style="text-align: right;">Group</p>
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Topics		Motions & Action Items
Welcome	The chair welcomed members	
Approval of March 13th meeting minutes	The chair asked for a motion to approve the minutes.	Kumar moved to approve the minutes as presented. Todd seconded. Motion approved.
Update by Staff a. Salt Lake County-Emergency Repair Fund b. The Work Activity Center- Leslie Avenue Renovation Completion c. Recap of Scoring Process	Staff provided hard copy of the responses from the agencies to the members and reviewed the responses for: *Salt Lake County – Emergency Repair Fund - Karen Wiley left the room for this discussion due to the conflict of interest. Amanda and Karen Kuipers facilitated the discussion.	

	<p>(Members expressed some confusion regarding the fund availability by the way the answer was written in the responses. Staff was able to provide further clarification regarding when the funds will be available and if the funds will be utilized this year.)</p> <p>*The Work Activity Center – Leslie Avenue Renovation (No questions or concerns)</p> <p>Karen W. indicated she had not locked the scores. She provided a recap of the scoring process.</p>	
<p>Review Priorities</p> <p>a. Mayors Priorities</p> <p>b. Round 1 and 2 priorities</p>	<p>Staff reviewed the Mayors Priorities and the long term outcome expectations for Round 1 and 2 to ensure members had included this criteria in their evaluation and scoring. This also provided an opportunity for further conversation about each application and gave additional time for members to adjust their scores if they felt it was appropriate.</p>	
<p>Facilities Management Application Review Summary Round 1 & 2</p>	<p>Ryan (Facilities Management representative) went over each individual project review.</p> <p>The chair encouraged members to ask questions regarding each evaluation if there were any.</p>	
<p>Application Discussion</p>	<p>The chair asked each member to discuss their individual rankings thus far in the allocation process.</p> <p>Members went around the room and gave their top 2 or three ranked applications as well as their bottom ranked applications. Members felt the discussion was beneficial.</p>	
<p>Other Business</p>	<p>Members decided the scores would be locked by 5:00 PM on Friday, March 23rd.</p>	
<p>Adjourn</p>	<p>2:00</p>	
<p>NEXT MEETING</p>		
<p>Date/Time</p>	<p>Location</p>	<p>Action Items</p>
<p>March 27th, 2018 11:30 AM</p>	<p>County Government Center</p>	<p>➤ Members will review and finalize their individual scores in ZoomGrants no later than 5:00 PM Friday, March 23rd.</p>

	2001 South State St. South Building, Room S2-950	
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