

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
March 6, 2018 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Ryan Henrie, Allen Litster, Susan Gregory, Leslie Jones, Kumar Shah, Todd Richards, Laynee Jones, Michael Anderson, Tyler Money (via phone) Staff: Karen Wiley, Karen Kuipers, Amanda Cordova, Stephnie Gyllenskog, Teresa Young Excused: David Martin

Agenda

- Welcome - Allen Litster, Chair
- Approval of February 27th meeting minutes
- Update by Staff
 - a. Odyssey House, NeighborWorks
 - b. Community Development Corporation of Utah (3 applications)
- Declaration of any Conflicts of Interest for Round Two Applications
 - a. Balance of Group #1 and Group #2
- Discussion on Round Two - Housing Application #15
 - a. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees
- Discussion on Round Two – Acquisition, Infrastructure Improvements
 - a. Shelter the Homeless, South Salt Lake Homeless Resource Center
 - b. The INN Between – Hospice/Medical Bed Facility Acquisition
- Areas of Focus
 - a. Need & Benefit – *Tyler & Lynn*
 - b. Program Design – *Leslie & Michael*
 - c. Project Goals and Outcomes – *Kumar & Allen*
 - d. Agency Capacity & Sustainability – *David & Susan*
 - e. Cooperation & Collaboration – *Ryan & Susan*
 - f. Budget & Leveraging Resources – *Laynee & Todd*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Round 2 Applications
 - a. Facility Improvements – Group #3
 - 1. Salt Lake County - Emergency Repair Fund
 - 2. The Work Activity Center – Leslie Avenue Renovation Project
- Other Business
- Next Meeting Tuesday – March 13th – 11:30 am Room S2-950

Topics		Motions & Action Items
Welcome	The chair welcomed members	
Approval of February 27 th meeting minutes	The chair asked to approve the minutes.	Kumar moved to approve the minutes as presented. Todd seconded. Motion approved.
Update by Staff a. Odyssey House, NeighborWorks	Staff provided members the responses from Odyssey House,	

b. Community Development Corporation of Utah (3 applications)	NeighborWorks, and CDCU. Clarification was also provided and discussed for the agency's priority for the three applications.	
Declaration of any conflicts of interest for Round 2 Balance of Group #1 and Group #2	No conflicts of interest were declared.	
Discussion on round two housing applications #15 a. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees Discussion on round two Acquisition, Infrastructure Improvements a. Shelter the Homeless, South Salt Lake Homeless Resource Center b. The INN Between – Hospice/Medical Bed Facility Acquisition		
Areas of Focus a. Need & Benefit – <i>Tyler & Lynn</i> b. Project Goals and Outcomes – <i>Kumar & Allen</i> c. Program Design – <i>Leslie & Michael</i> d. Budget & Leveraging Resources – <i>Laynee & Todd</i> e. Agency Capacity & Sustainability – <i>David & Susan</i> f. Cooperation & Collaboration – <i>Ryan & Susan</i>	Members discussed each of their areas of focus and gave their scores for the following: Discussion on round two housing applications #15 a. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees Discussion on round two Acquisition, Infrastructure Improvements a. Shelter the Homeless, South Salt Lake Homeless Resource Center b. The INN Between – Hospice/Medical Bed Facility Acquisition	Members provided suggestions for improving the application process for next year regarding clarifying information on the Need and Goals and Outcomes. Application needs to ask clear questions about both the project and the program so agencies will provide information about both areas.
Identify Staff Follow Up	Staff will identify follow-up in the action items below. Karen said about 2.7 million of budget dollars are available and will provide more details at the next meeting.	

<p>Assignments for next meeting – Review and score Round 2 Applications Facility Improvements – Group #3 Salt Lake County - Emergency Repair Fund The Work Activity Center – Leslie Avenue Renovation Project</p>	<p>Members will review their assignments and score for the next meeting</p> <p>Mike Gallegos came in and gave a quick update regarding The Inn Between and suggested that members could make their recommendation conditional based on acquiring the property requested in their application.</p>	
Adjourn	2:00	
NEXT MEETING		
Date/Time	Location	Action Items
March 13th, 2018 11:30 AM	<p>County Government Center 2001 South State St. South Building, Room S2-950</p>	<ul style="list-style-type: none"> ➤ Clarification from IRC regarding whether they will serve 6 or 12 households ➤ Clarification from Shelter the Homeless to provide what will be included in the budget and breakout for entire budget line items. ➤ Staff will keep members apprised of the process for INN Between. Will request an up to date schedule of sources and uses for the purchase.