



## SLHCC Membership Meeting Minutes 2/15/18

In attendance: Amy Russell, Annie Dayton, Joseph Jensen, Connie Crosby, Shawn McMillen, Russell Goodman, Jeff Bird, Christine Nguyen, Rose Olivas, Toni Pegues, Zach Bale, Raelynn Longhat, Alex Hartvigsen, Mike Harmans, Sarah Strang, Karen Kuipers, Michelle Flynn, Staci Stephens, Linda Vann Miller, Matt Melville, Pauline Zvonkovic, Celeste Eppler, Barbara Stallone, Rob Wesemann, Ashley Barker Tolman Shuler

1. Welcome & Introductions – Rob  
9:11 Rob welcomed the group and facilitated introductions.
2. Approval of January Minutes – Rob  
Shawn McMillen made the motion to approve the minutes; Michelle Flynn seconded. All voted in favor.
3. Legislative Audit – Rob  
Rob gave an update about a request from the legislative auditors office for a copy of the HMIS database. The steering committee passed the request to each of the three CoCs who will coordinate to identify concerns with conflicting regulatory requirements, retain legal counsel as needed and communicate with the legislative auditors office. Salt Lake County staff indicated that their attorney has recommended the CoC request a subpoena signed by a judge to document scope and show due diligence for protecting client information. Additional concerns were expressed related to HIPAA, 42 CFR and potential HUD requirements/contractual obligations as well as the possibility of a chilling effect on clients once they become aware that their information is being shared with a state auditor. Some members also expressed concern about whether the CoC and/or service providers would have the opportunity to provide the technical assistance needed to interpret the audit team's findings.
4. 2018 CoC Funding Priorities – Ashley  
The board has expressed a desire for community input as a part of CoC funding this round and has suggested a survey and a community forum to gather input about needs and priorities in the homeless system. The board is asking members to forward information about forums for input to those who contribute to the homeless system but may be on the periphery or uninvolved in the CoC meetings.
5. CoC Board Update – Rob/Ashley



Rob and Ashley walked through the board workgroups and offered an update.

- a. Governance –The executive committee is actively reviewing the governance charter and existing MOUs. The intent is to better define roles and responsibilities to ensure CoC regulations are met and services are provided as effectively as possibility within our community. There will space for member input in the process and the final result will be an updated governance charter.
  - b. Monitoring – one of the functions of the CoC is to monitor MOUs with the State as HMIS lead & Salt Lake County as the collaborative applicant. Jessica Norie is the lead for collaborative applicant monitoring and evaluation and Rob is the workgroup lead on behalf of the Salt Lake CoC for the Tri-CoC HMIS monitoring sub-committee. Now is the time to offer suggestions or concerns about how these monitoring workgroups can be most effective.
  - c. Membership outreach – Staci Stephens is the lead of the membership outreach workgroup. Her workgroup will be looking at the 2017 CoC grant, what agencies are currently involved and what agencies are recommended for involvement.
6. Utah Tri-CoC Update – Ashley  
Ashley walked through the Tri-CoC guiding document as an informational item. CoC member feedback is welcome. The Tri-CoC has asked each of the three CoC boards to review and take a vote of adoption.
7. Coordinated Entry – Rob (Jen)  
Jen Campbell was unable to attend. Ashley presented that Jen would be the point person on the coordinated entry working group with help from board members Michelle Flynn and John Wilkes. Jen has asked that anyone who wants to be involved in this working group please let her know (she will also send an email out inviting participation). The scope of this working group is to review and update the coordinated entry written standards and put some recommendations forward for the operationalization plan. The workgroup will represent CoC interests in Coordinated entry.
8. Other announcements: Alex Hartvigsen reported that the RFP for Unified funding would be released the week of March 5<sup>th</sup>, with a deadline of Monday, April 9<sup>th</sup>. They plan to notify applicants of funding decisions the first week of May and present to the SHCC Wed, May 9<sup>th</sup>.

Mike Harmons made motion to adjourn the meeting Shawn McMillen seconded.