

UT-500 Continuum of Care: Reallocation Prep Packet

Released by: Salt Lake County Government

Document	Original Release Date
Developing New CoC Projects funded through Reallocation	July 1, 2015
Draft Instructions for New Reallocated PSH	July 15, 2015
Draft Instructions for New Reallocated RRH	July 15, 2015
Reallocation Guidance	August 5, 2015

Applicant Resources for Developing a New CoC Projects funded through Reallocation

Salt Lake County Government is the Collaborative Applicant for the Salt Lake and Tooele Counties' Continuum of Care (UT-500) application to HUD for CoC funds. We anticipate the FY2015 competition NOFA (Notice of Funding Availability) will be released by HUD in late July. Once the NOFA is released, the competition will run very quickly; it is anticipated new applications will be due to Salt Lake County Government, for review by the Prioritization Committee, within 26 days of the NOFA release.

Based on the [CoC Registration Notice](#) (a precursor to the NOFA), there will be four types of allowable new projects funded through reallocation in the upcoming FY2015 HUD Continuum of Care Grant Competition:

1. PH - Permanent Supportive Housing for Chronically Homeless Singles or Families
2. PH- Rapid Rehousing For Homeless Singles or Families
3. HMIS Lead Expansion; applicant is limited to HMIS Lead
4. SSO for Coordinated Entry; applicant may be limited, awaiting more information from the NOFA

This notice, released on July 1, 2015, focuses on helping applicants begin developing project types 1 and 2. Below is provided some **general information** which organizations, particularly those who are not current CoC grantees, can use to better understand the Continuum of Care grant program and project types. **Please note the HUD NOFA may have additional restrictions on the project types.**

Permanent Housing (PH) background:

Permanent housing (PH) is defined as community-based housing without a designated length of stay in which formerly homeless individuals and families live as independently as possible. Under PH, a program participant must be the tenant on a lease (or sublease) for an initial term of at least one year that is renewable and is terminable only for cause. Further, leases (or subleases) must be renewable for a minimum term of one month. The CoC Program funds two types of permanent housing: permanent supportive housing (PSH) for persons with disabilities and rapid re-housing. Permanent supportive housing is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability achieve housing stability. Rapid re-housing (RRH) emphasizes housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing. New Continuum of Care funded Permanent Housing Programs will need to abide by [Housing First](#) as well as participate in [Coordinated Entry](#) (also called Coordinated Access).

Applicant Resources for Developing a New CoC Projects funded through Reallocation

Permanent Supportive Housing – Singles or Families Experiencing Chronic Homelessness

- [USICH “Permanent Supportive Housing”](#)
- [HUD Notice on Prioritizing Persons in PSH and Recordkeeping](#)

Rapid Rehousing – Singles or Families Experiencing Homelessness

- [USICH “Rapid Rehousing”](#)
- [National Alliance to End Homelessness Webinar: Tailoring Rapid Rehousing for Serving Single Adults.](#)
- [NAEH “Rapid Rehousing: A History and Core Components”](#)
- [HUD “Rapid Rehousing: ESG vs CoC Guide”](#)

For questions about this notice or the HUD Continuum of Care Grant Competition, please contact Valerie Walton vwalton@slco.org or Kerry Steadman ksteadman@slco.org.

FY2015 UT-500 HUD CoC Competition New Permanent Supportive Housing Project – Reallocation

Minimum Threshold:

At a minimum, projects must meet **all** of the following criteria:

1. Submit Supplemental Application Questions (see page 2 and 3) and the eSNAPS application (will be released by HUD after the NOFA) by the **locally set deadline**.
Note: Deadline will be officially set and publicized once HUD released the NOFA. Agencies have been notified deadline will likely be 26 days after the NOFA release.
2. Match at a minimum of 25%, leverage at minimum of 150% and use 20% or less of HUD CoC requested dollars for supportive services.
3. Pass a project eligibility review for NOFA and Regulation compliance. This will include meeting the [HUD CoC regulation requirements](#), [HUD HEARTH Homeless Definition Final Rule](#), as well as any additional requirements stated by HUD on the **FY2015 Competition NOFA**. This will be reviewed by the Prioritization Committee with support from SL County Staff.
4. Receive at least 25/30 points on the Agency Capacity section of the Supplemental Application Questions form. This will be scored by the Prioritization Committee.
5. Receive at least 55/70 points on the Project Design section of the Supplemental Application form. This will be scored by the Prioritization Committee.

Ranking and Tiering Placement:

- Projects passing minimum threshold requirements will be evaluated by the Prioritization Committee for possible ranking and tiering placement on the CoC Application to HUD.

Contact Information:

- Please contact Valerie Walton (vwalton@slco.org) or Kerry Steadman (ksteadman@slco.org) with questions about this notice.

FY2015 UT-500 HUD CoC Competition
New Permanent Supportive Housing Project – Reallocation

Supplemental Questions

Maximum 6 page narrative response. All questions must be answered.

Section I: Agency Capacity (30 points possible)

1. Has your agency had any audit or monitoring findings or concerns (fiscal or program) from funders or independent auditors within the past three years? If so, please describe.
2. Describe your agency's grant management system for complying with government grants.
3. Describe your agency's involvement in the local homeless housing and services system.

OR

If your agency is not involved, please describe your experience with the local low-income housing and services system.

4. Describe your agency's experience with effectively administering government funded housing programs for homeless persons. Please reference utilization rate, budget expenditure, and eligibility record keeping.

OR

If your agency does not have experience, please describe your plan for meeting these HUD CoC requirements. In addition, please state any experience with effectively administering government funded housing programs for low-income persons. If applicable, reference program utilization, budget expenditure, and eligibility record keeping experience.

Section II: Permanent Supportive Housing Project Design: 70 points possible

1. Please state amount of HUD CoC Dollars Project is requesting and use (including budget line items).
2. What population will this project target (household composition, disabilities, location prior to entering program)?
3. How will this project help the local homeless housing and service system end homelessness for those hardest to serve? Why is this program needed? [Prioritization Committee will also consider information not in the applicant's response, such as the system impact to reducing currently funded CoC programs.]
4. How does this project align with [FY2015 HUD CoC Competition homeless policies and priorities](#)?
5. How will this program increase community performance on [HUD system performance measures](#)? Please be specific.
6. How will this program comply with the [HUD Notice on Prioritization for Persons Experiencing Chronic Homelessness](#)?
7. How will this project utilize the [housing first model](#)?
8. What will be the timeline for project implementation? When will it be running at full capacity?
9. How will the project implementation timeline impact the expenditure rate of HUD CoC dollars?

FY2015 UT-500 HUD CoC Competition New Rapid Rehousing Housing Project – Reallocation

Minimum Threshold:

At a minimum, projects must meet **all** of the following criteria:

1. Submit Supplemental Application Questions (see page 2 and 3) and eSNAPS application (will be released by HUD after the NOFA) by the **locally set deadline**. *Note: Deadline will be officially set and publicized once HUD released the NOFA. Agencies have been notified deadline will likely be 26 days after the NOFA release.*
2. Match at a minimum of 25%, leverage at minimum of 150% and use 20% or less of HUD CoC requested dollars for supportive services.
3. Pass a project eligibility review for NOFA and Regulation compliance. This will include meeting the [HUD CoC regulation requirements](#), [HUD HEARTH Homeless Definition Final Rule](#), as well as any additional requirements stated by HUD on the **FY2015 Competition NOFA**. The Prioritization Committee will review compliance with support from SL County Staff.
4. Receive at least 25/30 points on the Agency Capacity section of the Supplemental Application Questions form. This will be scored by the Prioritization Committee.
5. Receive at least 55/70 points on the Project Design section of the Supplemental Application form. This will be scored by the Prioritization Committee.

Ranking and Tiering Placement:

- Projects passing minimum threshold requirements will be evaluated by the Prioritization Committee for possible ranking and tiering placement on the CoC Application to HUD.

Contact Information:

- Please contact Valerie Walton (vwalton@slco.org) or Kerry Steadman (ksteadman@slco.org) with questions about this notice.

FY2015 UT-500 HUD CoC Competition
New Rapid Rehousing Housing Project – Reallocation

Supplemental Questions

Maximum 6 page narrative response. All questions must be answered.

Section I: Agency Capacity (30 points possible)

1. Has your agency had any audit or monitoring findings or concerns (fiscal or program) from funders or independent auditors within the past three years? If so, please describe.
2. Describe your agency's grant management system for complying with government grant requirements.
3. Describe your agency's involvement in the local homeless housing and services system.

OR

If your agency is not involved, please describe your experience with the local low-income housing and services system.

4. Describe your agency's experience with effectively administering government funded housing programs for homeless persons. Please reference utilization rate, budget expenditure, and eligibility record keeping.

OR

If your agency does not have experience, please describe your plan for meeting these HUD CoC requirements. In addition, please state any experience with effectively administering government funded housing programs for low-income persons. If applicable, reference program utilization, budget expenditure, and eligibility record keeping experience.

Section II: Rapid Rehousing Project Design (70 points possible)

1. Please state the amount of HUD CoC Dollars Project is requesting and use (including budget line items.)
2. What population will this project target (household composition, disabilities, location prior to entering program)?
3. How will this project help the local homeless housing and service system end homelessness for those hardest to serve? Why is this program needed? [Prioritization Committee will also consider information not in the applicant's response, such as the system impact to reducing currently funded CoC programs.]
4. How does this project align with [FY2015 HUD CoC Competition homeless policies and priorities](#)?
5. How will this program increase community performance on [HUD system performance measures](#)? Please be specific.
6. How does this project align with the [core components](#) of Rapid Rehousing? How does this project integrate [best practices](#) for Rapid Rehousing?
7. How will this project utilize the [housing first model](#)?
8. What will be timeline for project implementation? When will it be running at full capacity?
9. How will the project implementation timeline impact the expenditure rate of HUD CoC dollars?

REALLOCATION GUIDANCE

What is Reallocation?

Reallocation refers to the process by which a CoC shifts funds in whole or in part from existing CoC funded projects that are eligible for renewal to create one or more new projects.

When Should a CoC Reallocate?

Reallocating funds is one of the most important tools by which CoCs can make strategic improvements to their homelessness system. Through reallocation, CoCs can create new, evidence-informed projects by eliminating projects that are underperforming or are more appropriately funded from other sources. Reallocation is particularly important when new resources are scarce. In general, CoCs should direct funding towards projects that:

- a. Serve the highest need individuals or families;
- b. Help project participants obtain permanent housing as rapidly and directly from homelessness as possible;
- c. Ensure long-term housing stability; and
- d. Ensure the best and most cost-effective fit given a community's needs. CoCs should strive to match their inventory of projects to the needs of people experiencing homelessness within the CoC.

HUD's CoC Registration Notices gives the following specific guidance about reallocation in the FY2015 competition:

- Strategic Resource Allocation –“CoCs should reallocate funds to new projects whenever reallocation would reduce homelessness.”
- Ending Chronic Homelessness –“HUD encourages CoCs to create new projects through reallocation that exclusively serve chronically homeless individuals, including unaccompanied youth, and families.”
- Ending Family Homelessness –“HUD encourages CoCs to use reallocation to create new rapid re-housing projects for families.”
- Ending Youth Homelessness –“When CoCs identify lower performing youth-serving projects, they should seek to reallocate funds from those projects to better projects serving youth.”

What types of projects can be reallocated?

CoCs can reallocate funding from any project eligible for renewal in a competition year. The annual CoC Program Competition Notice of Funding Availability (NOFA) dictates what types of projects may be created through reallocation in a given competition. For example, the FY 2015 CoC Program Registration Notice limits the types of new projects that can be created through reallocation to:

- a. New permanent supportive housing for people experiencing chronic homelessness (singles and families);
- b. Rapid re-housing to serve homeless households (singles and families)
- c. HMIS expansion;
- d. SSO for Coordinated Entry

Assessing the Need for Rapid Re-Housing

Although rapid re-housing is a relatively new intervention, it has become widely recognized as a promising practice for many households experiencing homelessness, particularly those who have less intensive service needs. The primary indicator that a CoC needs more rapid re-housing assistance is if there are a high number of families who do not have significant service needs but who experience homelessness for typically more than 30 days.

Assessing the Need for Permanent Supportive Housing

Permanent supportive housing is generally most appropriate for people experiencing chronic homelessness and those who are most at risk of becoming chronically homeless without this level of support (i.e. people with disabling or chronic conditions who need long-term services and supports to achieve housing stability). The need for permanent supportive housing should be assessed separately for unaccompanied individuals and families. If existing permanent supportive housing exclusively or mostly serves people who experienced chronic homelessness and if there are still many people experiencing chronic homelessness within the CoC, there is a need for more permanent supportive housing. If the number of people experiencing chronic homelessness or at risk of becoming chronically homeless has been reduced in the community, this may indicate a lower need for permanent supportive housing.

Performance and Outcome Analysis

Another factor to consider is the performance of existing programs. The following are a few examples of helpful outcome measures:

- The average length of time between when program participants enter the program and when they move into permanent housing;
- The percentage of program participants who are in permanent housing when they exit the program;
- The percentage of program participants who have a subsequent episode of homelessness after moving to permanent housing within 6 months;
- The average level of barriers to housing for people served by the program; and
- The average cost of the program per positive outcome (i.e. permanent housing placement).

Sources:

1. USIACH, "Creating Effective Systems to End Homelessness: A Guide to Reallocating Funds in the CoC Program"
2. HUD, "FY2015 CoC Competition Registration Notice"