

Salt Lake County, Division of Community Resources and Development  
 CoC Role and and Responsibilities  
 Extracted from UT-500 CoC Governance Charter  
 Period: September 10, 2015 – September 9, 2016

The CoC Membership for UT-500 adopted a CoC Governance Charter on September 10, 2015. In compliance with HUD CoC regulations, the charter identifies CoC Roles and Responsibilities. HUD requires the CoC Member approve the Governance Charter on an annual basis.

For the period of September 10, 2015 – September 9, 2016 the Governance Charter Identifies Salt Lake County as the CoC Collaborative Applicant. The responsibilities of the Collaborative Applicant in the Governance Charter narrative are:

- Facilitate community response to the annual Continuum of Care NOFA
- Providing all other operational, staffing, and administrative support for the CoC. This includes: managing communications, general oversight and monitoring of programs, and coordinating planning activities, including identifying gaps and needs and ensuring plans are created to meet those needs.
- Work with ESG funders to coordinated activities according to ESG and CoC requirements
- Communicate agreed performance metrics to homeless provider agencies and track progress

In addition, the Governance Charter also lists required activities from CFR 578.7. The Collaborative Applicant is the responsible stakeholder for the following required activities:

Required Activity	Responsible Stakeholder(s)
(1) Hold meetings of the full membership, with published agendas, at least semi-annual	Board; Collaborative Applicant
(2) Make an invitation for new members to join publicly available within the geographic area at least annually;	Collaborative Applicant
(6) Consult with recipients and subrecipients to establish performance targets appropriate for population and program type, monitor recipient and subrecipient performance, evaluate outcomes, and take action against poor performers;	Collaborative Applicant
(7) Evaluate outcomes of projects funded under the Emergency Solutions Grants program and the Continuum of Care program, and report to HUD;	Collaborative Applicant

<p>(8) In consultation with recipients of Emergency Solutions Grants program funds within the geographic area, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The Continuum must develop a specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers. This system must comply with any requirements established by HUD by Notice.</p>	<p>Collaborative Applicant</p>
<p>(9) In consultation with recipients of Emergency Solutions Grants program funds within the geographic area, establish and consistently follow written standards for providing Continuum of Care assistance</p>	<p>Collaborative Applicant</p>
<p>(1) Coordinating the implementation of a housing and service system within its geographic area that meets the needs of the homeless individuals (including unaccompanied youth) and families. At a minimum, such system encompasses the following:  (i) Outreach, engagement, and assessment;  (ii) Shelter, housing, and supportive services;  (iii) Prevention strategies.</p>	<p>Collaborative Applicant</p>
<p>(2) Planning for and conducting, at least biennially, a point in-time count of homeless persons within the geographic area that meets the following requirements:</p>	<p>Collaborative Applicant</p>
<p>(3) Conducting an annual gaps analysis of the homeless needs and services available within the geographic area;</p>	<p>Collaborative Applicant</p>
<p>(4) Providing information required to complete the Consolidated Plan(s) within the Continuum’s geographic area;</p>	<p>Collaborative Applicant</p>
<p>(5) Consulting with State and local government Emergency Solutions Grants program recipients within the Continuum’s geographic area on the plan for allocating Emergency Solutions Grants program funds and reporting on and evaluating the performance of Emergency Solutions Grants program recipients and subrecipients.</p>	<p>Collaborative Applicant</p>