

SLCHCC Executive Committee
March 2, 2016 Minutes

Attendees: Meghan Mietchen, Dan Adams, Kerry Steadman, Ashley Tolman Barker, Elizabeth Buehler, Rob Wesemann, Shelley Reynolds, Sam Klemm, Valerie Walton (staff), Michelle Eining (guest).

1. Minutes Review and Approval – Minutes for the January 2016 and February 2016 Executive Committee meetings were reviewed. Elizabeth made a motion to approve. Meghan seconded the motion. All voted in favor.
2. HMIS Steering Committee – Rob represents the CoC on the HMIS Steering Committee and gave a summary of the most recent meeting. Items discussed included:
 - House Data Bill - this bill is requesting \$161,000 to conduct a needs assessment. It is unknown how this will effect HMIS.
 - HMIS funding - Mountainlands CoC put both the renewal and new HMIS requests in Tier 2 and it is unknown if they will be funded by HUD.
 - Voting on Officers – Dee Norton is Chair, Karen Kuipers is Vice Chair and Lynell Smith is Secretary
3. Data Bill Meeting – Mountainlands CoC submitted comments regarding the Data Bill. A meeting is being held tomorrow at 3:00 at CIT Bank to discuss. All are welcome to join. A phone is option will also be available. The group provided general feedback for Dan to take to the meeting. Continuums provide the funding for HMIS. Continuums are responsible for designating the HMIS System and the HMIS Lead. There is an MOU agreement between the Continuums and HMIS Lead. Continuums should be given priority in making sure the HMIS system is fulfilling HUD requirements.
4. HUD Planning Grant – Several items were discussed:
 - APR draft - A full copy will be emailed after the meeting. Those with comments should submit them to Dan by Wednesday of next week. Dan will combine and send them to Salt Lake County by March 15.
 - Presentation Follow up – A copy of the recommendation action items was provided in summary form. Key activities for Board follow up include developing officer job descriptions, consumer representation on the Board, and naming alternate representatives for attendance at Collective Impact and State Homeless Coordinating Council.
 - Billing – The final drawdown for the HUD Planning Grant has been made by the SLCHCC.

5. Organization Housekeeping Items – Several items were discussed:

- Bylaws – Dan, Meghan and Elizabeth will review the Bylaws and provide an updated draft at the next Board meeting
- Web site – As requested by the Board, a notice has been posted on the old SLCHCC web site directing people to the Salt Lake County Continuum of Care web site
- Board Member replacement for MZ – Dan suggested that a special election be held in May. He also recommended updating the Bylaws first.
- Letter of Support for TRH SSVF application – TRH requested a letter of support for their SSVF application. A letter was provided.

6. Legislative Update – The group briefly discussed the legislative session and the bills connected to homelessness. In addition, it was mentioned that if the bills pass, Collective Impact will send out a survey about emergency shelters.